



# SASTRA UNIVERSITY

(Declared under section 3 of the UGC Act, 1956)  
Thanjavur – 613 401, Tamil Nadu , India

## SCHOOL OF MANAGEMENT

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**Dr. V. BADRINATH,**  
Dean

Date: \_\_\_\_\_

To

Dear Sir/Madam,

**Sub: Permission for Project work – requested**

Greetings from the School of Management, SASTRA University!

Our MBA Degree is a full time semester programme for two years. The course offers five streams of specializations, - Marketing, Finance, Human Resources Management, Systems, Financial Services Tourism and Hospitality Management.

As part of their study, at the end of the second year the students undertake Project work with an objective to expose them to the real corporate world. This will supplement their class room subject knowledge and help them reinforce their conceptual understanding of the subjects, while, at the same time provide an opportunity for hands-on experience of the work.

In this connection, we request you to provide an opportunity to Mr/Ms \_\_\_\_\_, (Roll No \_\_\_\_\_), of II MBA class to do the Project work in your esteemed organization.

The Project work may relate to any area in the above specializations, the findings of which may be useful to the company. At the end, the student will submit a Project to School of management. A copy, if required by the Company, will also be submitted, for your reference. We also assure you that the student will abide by all the rules and regulations of the company during the project work. Any information, acquired during this period, will be used strictly for academic purposes and will be kept confidential.

We will be grateful if you could confirm your acceptance.

Yours truly,

**Dr. V. BADRINATH,**  
Dean