

## Risk assessment form for Cheltenham Network Church - kids / youth trips and outings

Name of group:	Event Co-ordinator:	Assessment by (print name):
Proposed activity or visit:	Venue:	Signed:
Date of event:	Proposed numbers attending:  Adults:_____ Children:_____	Date:
Consent forms completed (circle):      Yes      No      N/A		

Hazard:	Potential injury:	People at risk:	Existing controls:	Risk level: (low/medium/high)	Action needed:

## Notes on Risk Rating – assessing likelihood and severity

Hazard – anything that might cause harm, eg. an open drawer

Likelihood – how often the hazard could happen

Severity – how serious the injury could be

Risk rating – can be between L1 and H3. H3 is unacceptable!

Likelihood		Severity		Risk Rating	Example
Low	Seldom, infrequent	1	Minor cuts & bruises	L1 through to H3	Young child slips over chair leg, bumps head.  Risk rating is between L1 – M2.
Medium	Frequent	2	Serious injury, could require hospital treatment		
High	Certain or near certain	3	Fatality, or several people seriously injured		