
Objective: To secure an entry-level position in the field of accounting that will utilize my educational foundation and business experience.

Summary: Over 8 years of experience in a custom jewelry store which generates \$1 million in annual sales. Skilled in building constructive working relationships with clients and staff. Detail oriented, highly organized independent thinker who is able to prioritize and process multiple tasks simultaneously. Experienced in maintaining internal controls. Ability to work in a team environment as well as independently.

Employment History:

HANNOUSH/HARSTANS JEWELERS, Hamden, CT 2000 – Current
Manager

- Responsible for cash transactions and daily balancing.
- Accountable for achieving monthly sales and profit margin goals.
- Supervise hiring, training, and performance of sales associates.
- Answerable for accuracy of daily counts and monthly inventory.
- Investigate and resolve inventory variances.

THE LIMITED, West Hartford, CT 1998 – 2000
Assistant Manager

- Assisted in managing daily store operations, including financial analysis, human resource and merchandising responsibilities.
- Organized and conducted quarterly inventory.

EAGLE FEDERAL SAVINGS BANK, Torrington, CT 1996 - 1998
ACH Specialist

- Verified and posted automated clearinghouse items to client accounts.
- Researched discrepancies and failures to post.

Education:

POST UNIVERSITY, Waterbury, CT Anticipated graduation Fall 2009
BS Accounting, GPA 3.89

Relevant course work: Managerial Accounting, Intermediate Accounting I & II, Advanced Accounting I & II, Auditing, Federal Income Tax and Corporate Finance

UNIVERSITY OF MIAMI, Coral Gables, FL Attended 1993 - 1996
BS/MS, Physical Therapy

Honors & Affiliations:

Connecticut Society of Certified Public Accountants' Junior Award Recipient
Alpha Chi Honor Society Inductee, 2008
Connecticut Society of Certified Public Accountants, Pledge

Skills: Proficient in Microsoft Word and Excel