

INCOME TAX DEPARTMENT  
TAX PAYMENT RECEIPT

IT-31 (Rev-II)  
ORIGINAL for Department

Notes 1) Tax payments should be rounded to Rupees 2) Payment Sections and codes are printed overleaf

Name of LTU/ MTU/ RTO		LTU/MTU/RTO Code		Tax Year	
Nature of Tax		<input type="checkbox"/> Current Demand	<input type="checkbox"/> Arrear Demand	<input type="checkbox"/> With Return	Salary Month
Payment		<input type="checkbox"/> Deduction at Source	<input type="checkbox"/> Advance Payment	<input type="checkbox"/> Misc./ Others	(only for payment u/s 149)
Payment Section		Payment Section Code			
(Section)		(Description of Payment Section)			Account Head (NAM)
Taxpayer's Particulars (To be filled for payments other than Withholding Taxes)					(To be filled in by the bank)
NTN		CNIC / Reg./ Inc. No.			
Taxpayer's Name		Status (*)			
Business Name					
Address					

FOR WITHHOLDING TAXES ONLY

NTN/ FTN of Withholding agent		CNIC/ Reg./ Inc. No. (where applicable)			
Name of withholding agent					
Details of taxpayers provided in electronic form : <input type="checkbox"/> Yes <input type="checkbox"/> No (Enter maximum of 10-taxpayers in one challan, no limit if provided electronically)				Amount against which tax is being	Tax
Sr.	NTN/ CNIC	Status (*)	Taxpayer's/Business Name & Address	Withheld	Amount
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTAL					

Amount of tax in words : Rs.

Mode of payment	<input type="checkbox"/> Cash	<input type="checkbox"/> Refund Adjustment (by Department only)
	<input type="checkbox"/> Cheque/ Pay Order/ etc. No.	Date :
Bank	Branch	
Signature of Depositor		

	Treasury Challan No. & Date	Bank Stamp & Branch Code
For use of Computer Section of Dept. To be endorsed by the Treasury Officer of Authorized Bank		

(\*) Status PUB => Public Company, PVT => Pvt. Ltd. Company, SCOY => Small Company, AOP => AOP, IND => Individual

# INCOME TAX DEPARTMENT

## TAX PAYMENT RECEIPT

**IT-31 (Rev-II)**  
DUPLICATE for Treasury/Bank

Notes 1) Tax payments should be rounded to Rupees 2) Payment Sections and codes are printed overleaf

**Name of LTU/ MTU/ RTO** \_\_\_\_\_

**Nature of Tax Payment** ☐ Current Demand ☐ Arrear Demand ☐ With Return ☐ Deduction at Source ☐ Advance Payment ☐ Misc./ Others

**Payment Section** \_\_\_\_\_

(Section) (Description of Payment Section)

LTU/MTU/RTO Code

**Tax Year** \_\_\_\_\_

**Salary Month**    
(only for payment u/s 149)

**Payment Section Code**

Account Head (NAM) \_\_\_\_\_

**Taxpayer's Particulars** (To be filled for payments other than Withholding Taxes) (To be filled in by the bank)

NTN \_\_\_\_\_ CNIC / Reg./ Inc. No. \_\_\_\_\_

Taxpayer's Name \_\_\_\_\_ Status (\*) \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

### FOR WITHHOLDING TAXES ONLY

NTN/ FTN of Withholding agent \_\_\_\_\_ CNIC/ Reg./ Inc. No. \_\_\_\_\_  
(where applicable)

Name of withholding agent \_\_\_\_\_

Details of taxpayers provided in electronic form : ☐ Yes ☐ No  
(Enter maximum of 10-taxpayers in one challan, no limit if provided electronically)

Sr.	NTN/ CNIC	Status (*)	Taxpayer's/Business Name & Address	Amount against which tax is being Withheld	Tax Amount
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____
9.	_____	_____	_____	_____	_____
10.	_____	_____	_____	_____	_____
<b>TOTAL</b>				_____	_____

**Amount of tax in words :** \_\_\_\_\_ Rs. \_\_\_\_\_

**Mode of payment** ☐ Cash ☐ Refund Adjustment (by Department only)  
☐ Cheque/ Pay Order/ etc. No. \_\_\_\_\_ Date : \_\_\_\_\_  
 Bank \_\_\_\_\_ Branch \_\_\_\_\_ **Signature of Depositor** \_\_\_\_\_

Treasury Challan No. & Date \_\_\_\_\_ Bank Stamp & Branch Code \_\_\_\_\_

For use of Computer Section of Dept. To be endorsed by the Treasury Officer of Authorized Bank

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INCOME TAX DEPARTMENT  
TAX PAYMENT RECEIPT

IT-31 (Rev-II)  
TRIPLICATE for Taxpayer/  
Deducting Authority

Notes 1) Tax payments should be rounded to Rupees 2) Payment Sections and codes are printed overleaf

Name of LTU/ MTU/ RTO

LTU/MTU/RTO Code

Tax Year

Nature of Tax Payment

☐ Current Demand

☐ Arrear Demand

☐ With Return

☐ Deduction at Source

☐ Advance Payment

☐ Misc./ Others

Salary Month  
(only for payment u/s 149)

Payment Section

Payment Section Code

Account Head (NAM)

Taxpayer's Particulars

(To be filled for payments other than Withholding Taxes)

(To be filled in by the bank)

NTN

CNIC / Reg./ Inc. No.

Taxpayer's Name

Status (\*)

Business Name

Address

FOR WITHHOLDING TAXES ONLY

NTN/ FTN of Withholding agent

CNIC/ Reg./ Inc. No.  
(where applicable)

Name of withholding agent

Details of taxpayers provided in electronic form : ☐ Yes ☐ No  
(Enter maximum of 10-taxpayers in one challan, no limit if provided electronically)

Amount against which tax is being

Tax

Sr.	NTN/ CNIC	Status (*)	Taxpayer's/Business Name & Address	Withheld	Amount
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10					
TOTAL					

Amount of tax in words : Rs.

Mode of payment

☐ Cash

☐ Refund Adjustment (by Department only)

☐ Cheque/ Pay Order/ etc. No.

Date :

Bank

Branch

Signature of Depositor

Treasury Challan No. & Date

Bank Stamp & Branch Code

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INCOME TAX DEPARTMENT  
TAX PAYMENT RECEIPT

IT-31 (Rev-II)  
QUADRIPLICATE for Taxpayer

Notes 1) Tax payments should be rounded to Rupees 2) Payment Sections and codes are printed overleaf

Name of LTU/ MTU/ RTO

LTU/MTU/RTO Code

Tax Year

Nature of Tax Payment

☐ Current Demand

☐ Arrear Demand

☐ With Return

☐ Deduction at Source

☐ Advance Payment

☐ Misc./ Others

Salary Month  
(only for payment u/s 149)

Payment Section

Payment Section Code

Account Head (NAM)

Taxpayer's Particulars

(To be filled for payments other than Withholding Taxes)

(To be filled in by the bank)

NTN

CNIC / Reg./ Inc. No.

Taxpayer's Name

Status (\*)

Business Name

Address

FOR WITHHOLDING TAXES ONLY

NTN/ FTN of Withholding agent

CNIC/ Reg./ Inc. No.  
(where applicable)

Name of withholding agent

Details of taxpayers provided in electronic form : ☐ Yes ☐ No  
(Enter maximum of 10-taxpayers in one challan, no limit if provided electronically)

Amount against which tax is being Withheld

Tax Amount

Sr.	NTN/ CNIC	Status (*)	Taxpayer's/Business Name & Address	Withheld	Tax Amount
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTAL					

Amount of tax in words : Rs.

Mode of payment

☐ Cash

☐ Refund Adjustment (by Department only)

☐ Cheque/ Pay Order/ etc. No.

Date :

Bank

Branch

Signature of Depositor

Treasury Challan No. & Date

Bank Stamp & Branch Code

For use of Computer Section of Dept. To be endorsed by the Treasury Officer of Authorized Bank

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