



Big Rock Grill & Catering

Phone: 1(403)236-1606

Cell: 1(403) 890-5219

5555 76 Ave. S.E. Calgary, Alberta T2C4L8

Email: info@bigrockgrill.com Website: www.bigrockgrill.com

CATERING/EVENT CONTRACT

Date: _____

AGREEMENT: between Big Rock Grill hereinafter called the 'Caterer' and
_____ hereinafter called 'Patron'.

Main Contact's name: _____ Phone # (work) _____ (cell) _____

Back-up Contact's name: _____ Phone # (work) _____ (cell) _____

Email # _____

Mailing Address: _____ City: _____ Province: _____ Postal
Code: _____

Date of function: _____ Location of Function: _____

Starting time of Function: _____ Ending Time of Function: _____ Time of Meal: _____

Approximate Number of Guests: _____

Guaranteed FINAL Count: _____ (10 days before event)

Price per guest: \$ _____ Function Room Charge: \$ _____

Other charges: \$ _____ Anticipated Total: \$ _____

Amount of Deposit: \$ _____ Date Paid: _____



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Selection:_____

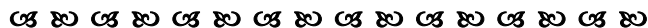
Wine Selection White: _____

Cash/Open_____

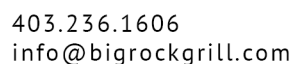
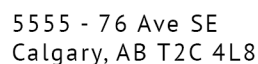
*Smoking Is Allowed Outside Only Security: Y/N _____

I have read and agree to all Catering Terms and Conditions (attached):

SIGNATURE _____ DATE: _____



OFFICE use only





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CATERING TERMS AND CONDITIONS

1. Our Executive Chef and Catering Manager will be pleased to arrange, create and customize a menu to suit your needs. Please advise prior to the event if any of your guests have any dietary or allergy concerns. Desserts may have traces of nuts. Buffet products will be displayed for up to a maximum of one (1) hour at any function to ensure the quality and integrity of the product. Please note that health regulations prohibit the removal of any food from the Restaurant.
2. Pricing for all meal functions will be guaranteed for six (6) months prior to an event.
3. We ask that you advise our catering department of your menu selection a minimum of 10 days prior to your event.
4. Facility Rental Fees: Restaurant \$250, Weddings \$350, Lounge \$200
5. Audio and Visual Equipment: \$50
6. Please advise our Catering Manager of the guaranteed number of attendees ten (10) business days prior to the event. The customer will be charged for the guaranteed number or the actual number served whichever is greater.
7. For the protection of our guests, the Big Rock Grill will be the sole supplier of food and beverage items - the exception being wedding cakes. A signed copy of our Catering contract returned to our Catering office will ensure that all agreed upon requirements are as stated.
8. To confirm a booking, a non-refundable, deposit is required. For all events we required a non-refundable deposit of five hundred (\$500) Dollars at the time of booking and 50% of the estimated charges 1 week prior to the event and remaining balance at the completion of the service, by cash, certified cheque, debit card, Visa or Master Card.



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9. It is the policy of the Big Rock Grill to always serve alcoholic beverages in a responsible manner. If alcohol is at your event, it is the law that identification be provided by anyone under the age of 25. Alcoholic beverages shall not be served to persons under the age of eighteen (18) years, intoxicated or under the influence of drugs. The Big Rock Grill will contact the organizers to have them remove any of the guests who cause a disturbance.
10. As well, the Big Rock Grill reserves the right to cease liquor service where applicable. The Big Rock Grill will in all cases adhere to the Alberta Liquor Control Act. Please refer to AGLC's website or contact us should you have any questions. www.aglc.ca.
11. For large events, security personnel and transportation services may be required. This charge will be applied to your final bill.
12. The organizer/customer shall indemnify the Big Rock Grill against any and all claims and expenses for any loss or damage resulting from the Big Rock Grill being unable to perform the services and provide the facilities set out in this contract as a result of strike, flood, fire, act of God or any cause beyond the reasonable control of the Big Rock Grill. (We recommend Wedding Insurance.)
13. No Pyro-Technic or Confetti allowed on the premises!
14. The Big Rock Grill will not be responsible for loss or damage to any articles left in the Restaurant prior to, during or following any functions.
15. Please note an 18% added gratuity charge will be applied to food and beverage totals and is distributed to the staff. G.S.T. will be added to the final bill. We thank you for choosing the Big Rock Grill for your special event. We look forward to serving you.



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