

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा. ई. सू. प्रौ. सं.), शिमला

National Institute of Electronics and Information Technology (NIELIT), Shimla



(इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी मन्त्रालय, भारत सरकार की स्वायत्त संस्था)

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### **Acceptance letter for extension of contractual employment.**

**Subject: Renewal of agreement of contractual employment between NIELIT Shimla and Mr. /Ms. .... (Name of faculty) S/o D/o Sh. .... (Father Name).**

An agreement was executed between the NIELIT Shimla and Mr. /Ms. .... (Name of faculty) S/o D/o Sh. .... (Father Name) for contractual employment as ..... (Designation) from 01-Apr-2016 to 30-June-2016 on the terms & conditions noted therein.

The said agreement is renewed with mutual consent of both the parties on terms and conditions therein, for the period from 01-July-2016 to 30-June-2017.

During the period of renewed agreement, Mr. /Ms. .... (Name of faculty) (Employee Code: H-.....) will continue to be posted as ..... (Designation) in ..... (School Name) ..... (District).

The renewed agreement shall stand automatically terminated on completion of the term of this contract until further extended on mutual consent of both the parties.

This renewed agreement has been made co-terminus with the term of Memorandum of Understanding between NIELIT Shimla and Directorate of Higher Education, Lalpani, Shimla for imparting IT education and training in the Government Schools of Himachal Pradesh. The existing term of the MOU is up to 30-June-2017.

Signed by both the parties with mutual consent.

(Signature of Faculty)

Name: .....

Employee Code: .....

Designation: .....

School Name: .....

School Address: .....

Signed on Date: .....

For & on behalf of

NIELIT, Shimla

**Please note that mentioning any wrong information like emp code, designation or school name etc. will make acceptance letter invalid.**

(Counter signed by School)

Certified that above information filled by faculty is correct to the best of my knowledge.

Date:

(Signature of Principal with stamp)