

# Payment claim

This is a payment claim made under the *Building and Construction Industry Payments Act (Qld) 2004*

Date		Claim no.	
<b>To (respondent's details)</b>		<b>From (claimant's details)</b>	
Name of person or company		Name of person or company	
Trading name <i>(if different)</i>		Trading name <i>(if different)</i>	
Address  StatePostcode		Address  StatePostcode	
Phone	Fax	Phone	Fax
Email		Email	
ABN/ACN		ABN/ACN	
<b>Claim details</b>			
Site address  StatePostcode			
Project/job details			
Contract number <i>(if applicable)</i>		Reference date <sup>1</sup>	
Total amount of this claim <sup>2</sup>			
<b>Description of the works to which this payment claim relates, or the goods and/or services that were supplied</b> (Insert additional pages if required*)			
<div></div>			
*Attach copy of supporting documents			

Signed (claimant)

Date \_\_\_\_\_

<sup>1</sup> The date on which a claim for a progress payment may be made as stated in the contract or if no date is provided, the last day of each calendar month which cannot be more than 12 months old from the date the work was completed.

<sup>2</sup> The method of calculation of the total claim amount is set out in the documents attached to this payment claim.