

San Joaquin Delta Community College District  
**Budget Planning Timeline**

The following budget planning timeline is based off the District's Integrated Planning, Budget & Program Review Model.

Task/Milestone	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Start of new fiscal year												
Strategic planning process												
Annual 320 apportionment attendance report for prior year												
Quarterly financial report, projections, 311Q and budget update												
Annual 323 enrollment fee revenue for prior year												
Annual 311 report for prior fiscal year												
Report on Governor's Budget for next fiscal year												
Audit Report Issued for prior fiscal year												
First period 320 apportionment attendance report												
First period 323 enrollment fee revenue report												
First principal apportionment and funded FTES												
Budget plan developed: guiding principles, assumptions, FTES targets, priorities, and multi-year budget planning scenarios												
ACCJC fiscal report for prior fiscal year												
Second period 320 apportionment attendance report												
Second period 323 enrollment fee revenue report												
Budget plan is reviewed with Sound Fiscal Management self-assessment checklist												
Program Review requests are reviewed and prioritized												
Position control finalized												
Departmental budget development and adjustments												
Budget plan updated for Governor's May Revise figures												
Board approves Tentative Budget												
Second principal apportionment and final funded FTES												
Fiscal Year Close - final rev/exp/fund balance												
Updates from Tentative to Final Budget												
Public hearing and Board adopts Final Budget												

Legend:

Financial Reporting



Budget Planning

