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NATIONAL GUARD BUREAU
UNITED STATES PROPERTY AND FISCAL OFFICER FOR NEW YORK
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LATHAM, NEW YORK 12110-3514**

USP&FO-NY SOP L-1

1 November 2016

**USP&FO-NY EXTERNAL SOP FOR WAREHOUSE and MATERIAL MANAGEMENT
GLOBAL COMBAT SUPPORT SYSTEM – ARMY (GCSS-A)**

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*** This SOP supersedes USP&FO-NY Warehouse External SOP dated 15 December 2015.**

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CHAPTER 1

GENERAL INFORMATION

1-1. Purpose. This external Standing Operating Procedure (SOP) establishes guidance and procedures for requesting and turning in supplies and equipment to the USP&FO Warehouse under GCSS-A.

1-2. Scope. The procedures outlined in this SOP apply to and are to be followed by all customer units supported by the USP&FO-NY Supply Support Activity (SSA).

1-3. Revisions. Revisions to this SOP will be published as required to comply with changes to applicable publications and improve customer support. Forward any recommended changes to USP&FO-NY, ATTN: MNPF-SS for appropriate action.

1-4. Computer Interfaces. The USP&FO Warehouse uses Global Combat Support System – Army (GCSS-A) which maintains accountable balances, performs Material Resource Planning (MRP), determines excess and maintains visibility of pending purchase requests (PRs) awaiting funding in ZPARK, processed purchase orders (POs), turn-in and Goods Receipt (GR) transactions. Transactions (requisitions and receipts) must be loaded manually for CIF-ISM data files.

1-5. Safety. The USP&FO Warehouse promotes the Army Safety Program and instills safety attitudes in all individuals working in and visiting the USP&FO Warehouse. The Warehouse Supervisors, along with each employee, will continually watch for accident causing safety violations and make on the spot corrections. Any injury, regardless of its severity, will be immediately reported to the Warehouse Supervisor.

1-6. References. Publications used in conjunction with this SOP are:

- | | |
|-------------------|---|
| a. AR 710-2 | Supply Policy Below the National Level |
| b. AR 725-50 | Requisitioning, Receipt, and Issue System |
| c. AR 735-5 | Policies and Procedures for Property Accountability |
| d. AR 735-11-2 | Reporting of Item and Packaging Discrepancies |
| e. AR 750-1 | Army Materiel Maintenance Policy |
| f. DA Pam 710-2-1 | Using Unit Supply System Manual Procedures |
| g. DA Pam 710-2-2 | Supply Support Activity (SSA) Supply System Manual Procedures |
| h. GCSS-A EUM | GCSS-A End User Manual |

CHAPTER 2

STORAGE BRANCH LOCATIONS

2-1. Locations. The USP&FO-NY operates one (1) Storage Branch to handle all Classes of Supply in support of the NYARNG which is located at the Watervliet Arsenal, Building 145, Watervliet, NY, Commercial (518) 272-3818. The Central Issue Facility (CIF) handles Organizational Clothing and Equipment (OCIE) and is located at the Watervliet Arsenal in Building 153. Policies and procedures for the CIF are covered under USP&FO-NY SOP L-6.

2-2. Hours of Operation. Normal hours of operation are 0730 to 1600 Monday through Friday. The Storage Branch operates with GCSS-A, which processes all customer requisitions and turn-ins.

CHAPTER 3

CUSTOMER REQUESTS

3-1. Purchase Requests (PR) for Issue (A0A). All requests for issue must be entered into GCSS-A for subsequent approval, funding and release. The warehouse cannot accept requisitions by any other means to include email, disk or manual DA Form 2765. The only exception is CIF-ISM requisitions.

a. The required data elements are provided in Appendix A and the GCSS-A Customer Fund Codes (CFCs) are listed in Appendix B. Customers must ensure all required data elements are entered correctly to allow the requisition to pass all GCSS-A internal edits.

(1) If the requisition does not pass the edits, it will be rejected; GCSS-A Reject Status Codes are listed in Appendix C. The Material Management Branch will email the GCSS-A Rejected Requisition Report and LOI on a daily basis to all affected customers.

(2) If the requisition passes the edits, it will stop in GCSS-A ZPARK waiting funding. Once posted from ZPARK (funded), the requisition must pass all release strategy business rules at Material Management level before it becomes a Purchase Order (PO). Release Strategy Codes are listed in Appendix D.

b. Requests for Issue with exceptions. All requests for issue with exception data will be accepted in hard copy on DD Form 1348-6 documents (i.e. Medical End Items). If request is not a free-issue item (CFC 9B), the request must be funded prior to processing. The requests will be processed by the Material Management Branch.

c. High Priority Requests. All high priority Not Mission Capable Status (NMCS) requests **will no longer be accepted** directly at the supporting warehouse. They must be input thru GCSS-A.

3-2. Requests for Modification (AMA). Requests for modification will be accepted from GCSS-A out to wholesale. Supply status will be provided to all customers to indicate the action taken.

3-3. Requests for Follow-up (AF1). Requests for follow-up will be accepted from GCSS-A out to wholesale. Status will be provided to customers on all open requests.

3-4. Requests for Follow-up (ATA). These follow-ups are treated as an original requisition if request for issue (A0A) is not present in the supply system. These will stop at GCSS-A awaiting funding. Status will be provided to customers on open requests.

3-5. Requests for Cancellation and Cancellation Follow-up (AC1/AK1). Requests for cancellation and cancellation follow-up will be processed in GCSS-A out to wholesale. Supply status will be provided to customers to indicate the action taken (i.e. BQ status item cancelled or B8 cancellation could not be accomplished, item was shipped).

3-6. Local Purchase. Customer requests for local purchase items must be submitted via the PR Process in GFEBS. Normally, items not available through regular supply channels will be ordered from local sources. If purchase is under \$3500, the Government Purchase Card (GPC) will be used. Policies and procedures for PRs are covered in USP&FO SOP L-3, External SOP for Local Purchase Requests (PRs) and/or the GPC SOP and LOI.

3-7. Emergency Situations. Units having a valid support requirement, occurring outside normal duty hours should contact the GOCOM Duty Officer, who will then contact the JOC OIC.

3-8. Reporting Discrepancies.

a. Depot Receipts. When depot shipping discrepancies are noted, units will immediately scan and email a copy of the shipping document, DD Form 1348-1 with quantity received and discrepancy clearly annotated to the USP&FO-NY Material Management Branch, ATTN: MNPF-SS(MM), Mr. Gary Flaherty.

b. This office will initiate and process the electronic SF 364, Supply Discrepancy Report (SDR) via WebSDR.

CHAPTER 4

MATERIAL MANAGEMENT REPORTS

4-1. Customer Reconciliation. The Customer Reconciliation Report is no longer required for GCSS-A Wave 2 customer units IAW FRAGO 1 to ANNEX F to HQDA EXORD 010-15 (GCSS-A Wave 2 Fielding), para 3c(1)(k). We will continue to provide quarterly to the CIF in the months of October, January, April and July. (CIF continues to utilize CIF-ISM for requisitioning.)

4-2. Rejected Requisitions. The GCSS-A Cancelled and Rejected Requisitions Report (TCode YOSTAT) is in a spreadsheet format and will be provided on a daily basis to notify units of rejected requisitions and the reasons they were rejected. See Appendix C for a detailed explanation of Reject codes.

4-3. Overaged Repairable Item List (ORIL) Report. The Material Management Branch tracks over-aged reparables and will send out a bi-weekly report (TCode ZOAREP) to all shops. See Appendix E for explanation of the Overaged Repairable Report.

4-4. Overdue Deliveries Report. Receipt Processing is a critical supply process that requires immediate attention at all levels. All receipts for supplies and equipment must be processed expeditiously and within the regulatory guidelines (within 30 days for lateral transfers and 10 days for MILSTRIP supplies). See Appendix F for explanation of the Overdue Deliveries Report.

CHAPTER 5

DA FORM 1687

5-1. Delegation of Authority. Property will only be issued to those personnel listed on a valid Delegation of Authority to Receipt for Supplies (DA Form 1687). A valid DA Form 1687 and Assumption of Command memorandum must be on file at the USP&FO Warehouse Supply Support Activity (SSA). **The DA Form 1687 requires the digital (Common Access Card (CAC) enabled) signatures with an upload of a bit map .bmp hand-written “wet signature” image.** This policy applies to ALL classes of supply requirements.

a. This regulatory requirement is a Command Logistics Review Team (CLRT) and Inspector General (IG) inspect-able item. The DA Form 1687 dated NOV 2015 (PDF) is the only form accepted. All other DA1687s are obsolete and are not acceptable.

b. DA Forms 1687 will be reviewed monthly. Forms with expired dates will be flagged and deleted. The DA1687 dated May 2009 (PDF) is the only form accepted. All others are obsolete and are not acceptable.

c. The supported unit GOCOM and PBO will be notified of this action via email with suspense for return of new forms. It remains the supported unit responsibility to ensure DA 1687s are current and updated forms are submitted as personnel changes warrant.

d. Units that have not submitted the DA Form 1687 by suspense date will not receive warehouse support until the DA Form 1687 is received by MNPF-SS.

5-2. DA Form 1687 Instructions. Listed below are the step-by-step instructions on how to properly fill-out the DA Form 1687.

a. DATE – Enter the calendar date the form is prepared.

AUTHORIZED REPRESENTATIVES SECTION.

b. ORGANIZATION RECEIVING SUPPLIES – Enter the name of the unit.

c. LOCATION – Enter the city and state of unit location.

d. LAST, FIRST, MIDDLE INITIAL – Enter the name(s) of authorized representatives. Enter “NOT USED” on next available line when all lines are not used.

e. AUTHORITY – Enter “YES” in the REQ and/or REC blocks for each person authorized to request and/or receive supplies. Otherwise enter “NO”.

f. SIGNATURE AND INITIALS – **POLICY CHANGE.** This new method will meet the dual signature requirement for both the hand written and CAC enabled signatures. Enter the dual signature of authorized representatives.

(1) Attached are instructions, Appendix C, for uploading the .bmp hand written “wet signature” which is now acceptable for Audit Readiness and CLRT inspections.

(2) Use the settings recommended in para 1 of Appendix C to create your new digital signature. The settings produce a clear legible digital signature.

AUTHORIZATION BY RESPONSIBLE SUPPLY OFFICER OR ACCOUNTABLE OFFICER SECTION.

g. Enter an “X” in the “Delegates To” block to show that the authorized representative is delegated to request/receipt for supplies.

h. After “THE AUTHORITY TO:” specify the classes of supplies for which the representatives may sign. Listed below are the authorized classes of supply for each type of DODAAC. DO NOT USE ROMAN NUMERALS.

(1) GCSS-A Fiscal Station Number (FSN) 13145:

(a) Property Book DODAACs – Type Unit Code (TUC) 920 are authorized class 1C, all sub classes of 2, 4 and 7, 84, 85.

(b) Expendable Unit Supply DODAACs – TUC 950 are authorized class 1C, 1S, all sub classes of 2 and 4, 6C, 84, 85. Units are no longer authorized to order class 3 using unit expendable DODAAC.

(c) (FMS/CSMS/MATES) DODAACs – TUC 910 are authorized class 2E, 32,33,35,36,37,3A,3W,3X,89 and all sub classes of 9. Shops will order class 3 using their DODAAC.

(2) GFEBS FSN 21001:

(a) One DODAAC assigned per “AA” unit.

(b) Authorized classes of supply are 1,2,3,4,7,8,9 (GFEBS PRs, GPC, Bulk Fuel, Medical and Subsistence)

i. REMARKS – Enter the SSA (USP&FO Warehouse or CIF) to which the form is being sent. Do not put both warehouses on the same form.

I ASSUME FULL RESPONSIBILITY SECTION.

j. UNIT IDENTIFICATION CODE – Enter the UIC of assigned unit.

k. DODAAC/ACCOUNT NUMBER – Enter the unit DODAAC. **ONLY ONE DODAAC PER DA 1687.**

l. LAST, FIRST, MIDDLE INITIAL – Enter the name of the responsible person (i.e. Unit Commander or Shop Chief). **Individual must match the Assumption of Command letter.**

m. GRADE – Enter the grade or rank of the responsible person.

n. TELEPHONE NUMBER – Enter the telephone number of responsible person to include area code.

o. EXPIRATION DATE – Enter the expiration date of the card. This date is determined by the person making the delegation. Do not set a date later than the date the delegating authority expects to remain in the position. **Both warehouses will accept up to two (2) years out for expiration date.** Click on the drop-down tab to select the expiration date. (20170930)

p. SIGNATURE – Enter the signature of the responsible person. Same rules apply as in para 6 above.

CHAPTER 6

CUSTOMER TURN-IN PROCEDURES

6-1. Turn-in Schedule. Unit turn-ins are by appointment only and must be scheduled with the USP&FO Warehouse by calling (518) 272-3818 or DSN 489-3818. Unit turn-in days are as follows:

- a. Tuesday - 27 Brigade Combat Team and JFHQ-NY.
- b. Wednesday - 42nd Infantry Division.
- c. Thursday - 53rd Troop Command.

6-2. Turn-in Policy and Required Paperwork.

a. To ensure the efficient processing of turn-ins and to alleviate problems caused by improperly filled out GCSS-A generated 1348 (i.e. wrong stock numbers, using part numbers instead of stock numbers), all turn-ins of National Stock Numbers (NSN), regardless of Class of Supply, will be accompanied with the following FEDLOG print-outs:

- (1) Army Master Data File Response.
- (2) Representative Drawing (if available).
- (3) Characteristics Data Response.

b. Non-standard Line Item Numbers (LIN) and Stock Numbers require a copy of the Material Advanced Search from AESIP.

6-3. Turn-in of Class 9 Items.

a. Small Volume Turn-ins. Shops located in Utica and west have the option to UPS small volume Class 9 turn-ins to the USP&FO Warehouse. Ensure all proper turn-in paperwork is enclosed with the parts for turn-in.

b. Recoverable Items. Repairable items have a Recoverability Code of A, D, F, H, or L on the Army Master Data File (AMDF). All unserviceable, recoverable items must be turned in to the USP&FO Storage Branch and do not require a cost analysis. If the unserviceable item is not available for turn-in when the request for serviceable like item is submitted through GCSS-A, the request will contain one of four Repairable Management Codes assigned by the system. The Commander will then sign this form.

c. Turn-in of Automatic Return Item (ARI). All unserviceable turn-ins with an Automatic Return Item (ARI) Code of E, C, R or S on the Army Master Data File (AMDF) will be identified by the Class 9 unit/activity as an Automatic Return Item (ARI). All ARI turn-ins must be clearly marked by the Class 9 unit/activity with "ARI" in red capital letters for immediate high priority processing in GCSS-A.

d. All Class 9 being turned in, regardless if it's brand new (depot packed) or not requires a service tag on it as follows:

(1) DD Form 1574-1 - Serviceable Label-Materiel (Yellow).

(2) DD Form 1577-2 - Unserviceable (Repairable) Tag - Materiel (Green).

(3) DD Form 1577 - Unserviceable (Reclamation) Tag-Materiel (Red).

6-4. Depot Level Repairable. A Depot Level Repairable (DLR) Item is an Army managed National Stock Number with a Maintenance Repair Code (MRC) of F, H, D, K, and L that is on an existing or planned National Repair Program.

a. Repairable Item Management is a critical supply process that requires immediate attention at all levels. Exchange Pricing has been discontinued and Standard Price and Credit has been implemented for Repairable Item Management. All shops must closely monitor issue and turn-in of repairable items and work in conjunction with the USP&FO warehouse IOT stay within the **180-day** window for expected credits.

b. The FMS/CSMS cannot stockpile turn-ins but must send immediately to the Warehouse with turn-in paperwork clearly marked with **"DLR" in red capital letters for immediate high priority processing.** The quantity turned in must match the **exact** quantity being ordered or the transaction credit will not process correctly in GCSS-A.

c. The warehouse will send a truck out the first Wednesday of the month to CSMS A in Camp Smith and CSMS C in Rochester to pick up the DLR turn-ins to ensure we meet the 180 day cutoff for credit.

6-5. Turn-in of Property Book Non-expendable Items.

a. All Property Book items require technical inspection by the unit supporting Maintenance Activity and all supporting paperwork must be properly completed IAW AR 710-2 para 2-13.

b. Accountable excess items for turn-in must be fully mission capable (FMC) 10/20 standards and be accompanied with all components of end item (COEI) and basic issue items (BII).

c. Also, unit must have a copy of the Decision Support Tool (DST) Memo directing the turn-in with disposition annotated. The USP&FO warehouse will no longer accept

turn-in of major end items without a Proposed Sourcing Decision (PSD) directive with disposition instructions. Annotate the PSD number on the DD1348, Turn in for warehouse tracking.

d. If we already have a disposition memo from NGB or an item manager due to fielding or displacement of obsolete items, the USP&FO Supply Management Officer will send an email authorizing Exception to Policy. Ensure the email authorizing "Exception to Policy" accompanies the turn in which will assist in expediting the process.

e. The other exceptions are those Line Item Numbers (LINs) listed in DST as **NOT** requiring "DST Vetting". These items are usually Automatic Disposal List and are authorized for USP&FO disposition to local Defense Logistics Agency-Disposition Services (DLA-DS) (formerly DRMO). The ADL listing is provided in Appendix G. A screen shot of the DST NOT requiring "DST Vetting", with the turn in will assist in expediting the process.

(1) A technical inspection must be processed, but DLA-DS only requires a DA Form 2404 with Condition Code and any defaults annotated on this form. A cost analysis **IS NOT** required.

(2) Vehicles with DLA-DS disposition must be turned in by customer unit as follows:

(a) The DLA-DS Vehicle Turn-in Checklist located in Appendix H must be filled out completely and accompany the paperwork for turn-in.

(b) Cannot have any visible Class III leaks.

(c) Vehicle must have no more than a ¼ tank of fuel.

(d) Other fluids do not have to be drained.

(e) All tarps and bows and BII must be removed and turned in separately.

f. Standards for turn-in of fuel trucks, fuel trailers and fuel pods. The supporting Maintenance Shop must perform the following actions for acceptance of fuel-type vehicles in the Warehouse:

(1) The tanks and hoses need to be triple rinsed by a commercial contractor.

(2) A "Triple Rinse" statement with the serial number of the item must then accompany the turn-in paperwork.

g. Standards for turn-in of air conditioners or other equipment containing Freon. The supporting Maintenance Shop must obtain the drainage certification for removal of Freon by commercial contractor and attach to the DD1348 for turn-in.

h. Standards for turn-in of equipment that may contain asbestos. DLA-DS requires an asbestos contamination certification from a qualified lab. The certification, that the equipment contains no asbestos, needs to be attached to the DD1348, turn-in. If

contamination does exist, the machine will have to be encapsulated and removed as hazardous or cleaned and recertified that it contains no asbestos.

i. End items with components. Requires turn-in paperwork identified in para 6-2a and para 6-5a and also the following additional requirements:

(1) Completed Component checklist prepared by the unit prior to turn-in.

(2) If any shortages are identified, a completed Shortage Annex signed by the Commander or Property Book Officer (PBO).

j. Computers (laptops, desktops, servers, etc.) require additional documents before turn in can be completed.

(1) SSN-LIN Automated Management & Integration System (SLAMIS) or Army Enterprise Systems Integration Program (AESIP) "MCN/NSN Detail" print-out clearly showing the nomenclature of the item for turn-in.

(2) DLA Form 2500, Certification of Hard Drive Disposition, signed by authorized personnel.

6-6. DST Lateral Transfer Procedures.

a. OUTGOING. All PSD directed lateral transfers include the requirement of the losing unit to bring materiel to Technical Manual (TM) 10/20 maintenance standards to include filling all shortages. Inspection and inventory documentation will accompany equipment at the time of shipment. Item Unique Item Identification (IUID) registration and marking must be completed before equipment is processed for lateral transfer actions.

(1) The following documentation must accompany the equipment to be transferred:

(a) The Lateral Transfer Directive derived from the DST PSD.

(b) Supporting Technical inspection documentation (DA Form 461-5 and DA Form 2404).

(c) Inventory documentation if applicable (DA Form 2062).

(d) Completed manual DA 3161, lateral transfer.

(2) The losing unit will coordinate with the USP&FO warehouse to schedule turn-in of equipment to be transferred.

(3) The warehouse will coordinate with the Commercial Transportation Office to arrange shipment of the equipment to the gaining state/entity.

(4) The losing unit PBO will process the lateral transfer in GCSS-A when the USP&FO warehouse is ready to ship the equipment. The USP&FO warehouse representative will receipt for the equipment by signing block 14 of the DA 3161.

(5) End items must be complete with all BII and COEI which will be crated, banded and secured to prevent loss or pilferage during shipment.

b. INCOMING. All incoming lateral transfers from other states/entities will be received in the USP&FO warehouse.

(1) The warehouse foreman will notify the gaining unit GOCOM and PBO via email when incoming equipment is received.

(2) The gaining PBO will complete the lateral transfer immediately upon receipt to bring the item to record and close the open shipment regardless of the condition the item is received in.

(3) If the item is received in less than TM 10/20 standard, a discrepancy report will be submitted no later than 30 days of receipt by the GAINING UIC to the USPFO and DCSLOG G4 for resolution action. The discrepancy report will include the gaining unit's support shop completed technical inspection to include DA2404 and DA461-5. The DCSLOG Surface Maintenance Manager will work with the losing state for MIPR dollars to repair the end item.

6-7. Technical Inspection Timeframes.

- a. For equipment classified as Condition Code **H and P** – Indefinite.
- b. For equipment classified as Condition Code **F and G** – 1 year.
- c. For equipment classified as Condition Code **A and B** - 90 days.

6-8. Weapon Turn-ins.

- a. All weapons must have a Technical Inspection, with a Condition Code stated on the Technical Inspection sheet. Only 10 weapons per DA Form 2765-1, turn-in, will be allowed.
- b. The warehouse will only accept the following Condition Codes for weapons.

(1) Condition Code "B" - All weapons turned in as serviceable are reutilized for NGB redistributions and must be Condition Code B at 10/20 standards, not just Fully Mission Capable.

(2) Condition Code "H" Unserviceable - Condition Code "H" will also require a DD Form 200, Financial Liability Investigation of Property Loss (FLPL) to accompany it.

c. Basic Issue Items (BII) must accompany the Condition Code "B" turn-ins, or a customer will be turned away until the unit can provide the proper BII Equipment.

6-9. Scrap Metal Turn-ins.

a. The shops are authorized to dispose of scrap metal at the warehouse. We have a Memorandum of Authorization (MOA) in place with DLA-DS for Watervliet only.


b. A DD Form 1348-1A will be used (See APPENDIX I for sample)

(1) The shop will complete in full the DD Form 1348-1A.

(2) Include the shop name and weight of scrap.

c. A shop representative will sign the DD 1348-1A, and confirm the scrap is free of: useable items, hazardous materials, range residue, demil required items, or any items which are not permitted for release by DLA-DS.

The proponent office for this SOP is the United States Property & Fiscal Office Supply and Services Division, MNPF-SS. Users are invited to send comments and suggested improvements directly to ATTN: MNPF-SS, Watervliet Arsenal, 1 Buffington Street, Watervliet, NY 12189.



LAWRENCE J. ASHLEY
Colonel, USA
USP&FO for New York

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APPENDIX A

PURCHASE REQUEST (PR) DATA ELEMENTS

REQUIRED FIELDS

1. UNIT SLOC - Use the SLOC that corresponds to the correct Type Unit Code (TUC).
 - a. Provisional SLOC (expendable) starts with a number. (i.e. 0ITR)
 - b. Stock SLOC (accountable) starts with an alpha character. (i.e. AFXE)
2. CFC/Cost Center/DODAAC. Use the Customer Fund Code that corresponds with your DODAAC in the drop down menu. See Appendix B for the list of CFCs for the current FY.
3. MATERIAL. NIIN of the item you are ordering.
4. QUANTITY. Quantity requested.
5. RU. Requirement Urgency or Urgency of Need (UND).
 - a. UND A – High.
 - b. UND B – Medium.
 - c. UND C – Routine.

APPENDIX B

FY 17 CUSTOMER FUND CODES (CFC)

1. **Customer Fund Codes (CFCs)** must be entered in all documents for requisition processing in GCSS-A. The applicable CFC Code must be entered to fund the requisition.
2. Customer Fund Codes are utilized by the DOL and USP&FO-NY for tracking equipment and supply expenditures for budget justification.
3. Units will use the following listed criteria for selecting the appropriate CFC Code based on the Type of Unit and AMSCO and Class of Supply requesting.

MDEP/AMSCO/CFC CROSSWALK TABLE

MDEP	AMSCO	CFC	DESCRIPTION
			INDIVIDUAL CLOTHING & SUBSISTENCE
PRAT	1A34.0200	C1	Individual Clothing
PRAT	1A37.0200	C2	AT Subsistence
PRID	1B37.0200	C3	IDT Subsistence
			INFANTRY BRIGADE COMBAT TEAM (IBCT)
NGP2	111G14.00	1C	Infantry Brigade Combat Team (IBCT) Home Station Training
			DIVISION HEADQUARTERS
NGP2	111G87.00	1E	Division HQ Home Station Training
			SUSTAINMENT BRIGADE
NGP2	112G63.00	2D	Sustainment Brigade Home Station Training
			EAB - OTHER UNITS
NGP2	113G18.00	3F	EAB - Other Units Home Station Training
			THEATER LOGISTICS
NGP2	114G63.00	4G	Theater Logistics Home Station Training
			LAND FORCES MAINTENANCE (DS/GS) (TDA ACTIVITIES ONLY)
NGP2	115G22.00	5A	Land Forces Maintenance (Field Lvl Main) (TDA) – Ground Home Station Training
			COMBAT AVIATION BRIGADE
NGP2	116G01.00	6A	Combat Aviation Brigade Home Station Training
VFHP	116G01.00	6B	Combat Aviation Brigade
			OCIE SUSTAINMENT
ASOC	121G17.00	7M	Organizational Clothing and Individual Equipment (OCIE) Sustainment
			SUPPLY LOGISTICS
QLOG	131G40.2B	8A	Central Issue Facility Operations (operations only - does not include OCIE stock)
QLOG	131G40.30	8B	Retail Supply Operations (operations only)

QLOG	131G40.40	8C	Asset Management (operations only)
			TRANSPORTATION LOGISTICS
<u>MDEP</u>	<u>AMSCO</u>	<u>CFC</u>	<u>DESCRIPTION</u>
QLOG	131G42.1B	8D	Army Owned Non - Tactical Vehicles
			OMA (2020 APPN) SPECIAL ACTIVITIES ACCOUNTS
VFRE	13735A.00	V1	Home Station Field Level RESET
VFRE	135059.00	V2	LBE (Left Behind Equipment)
			NATIONAL GUARD & RESERVE EQUIPMENT APPROPRIATION
XXXX	XXXXXXXX	9B	NGREA Equipment End Items and Ammunition

*Note 1: If the MATCAT has two Alpha characters in the first two positions, this indicates the item is considered PA (Procurement Army) funded and is a free issue. The CFC Code will be 9B with a signal code of "D" or "M" if required to be shipped to a supplementary address.

APPENDIX C

GCSS-A REJECTED REQUISITION STATUS CODES

1. Requisitions must pass certain edits to successfully create a GCSS-A Purchase Order (PO). Those that fail the edit will be rejected and will not create a PO.
2. The GCSS-A Cancelled and Rejected Requisitions Report is in a spreadsheet format and will be provided on a daily basis to notify units of rejected requisitions and the reasons they were rejected. The layout of the report with field definitions is listed below:
 - a. Purchasing Document – GCSS-A PO number of MILSTRIP requisition. If blank, the requisition did not pass the edits.
 - b. DoD Document Number – Requisition document number. If blank, the requisition failed the interface edits.
 - c. Suffix Code – Requisition suffix code.
 - d. Priority Code – Requisition Priority.
 - e. Status Code – Rejected or Cancelled status defined as follows:
 - (1) BF – no record of document for which AF follow-up or AC cancellation was submitted.
 - (2) B8 – Quantity requested for cancellation was rejected.
 - (3) CA – Rejected. Common reasons for rejection with CA status are listed below:
 - (a) Invalid DIC. The DIC for a PO must be equal to A0_, AT_, AF_, AM_, AC_, or AK_; otherwise, a “**CA**” status may apply.
 - (b) Invalid or Duplicate Document Number. Units must order material using unique document numbers in order to avoid cancellation of their orders. A PO with a duplicate Document Number will receive a **CA** status immediately.
 - (c) Invalid or Inactive DODAAC. If the DODAAC does not exist or is inactive in GCSS-Army will result in a **CA** status. GCSS-Army will send “CA” status if an AT_ for follow up is received and there is no active Force Element (FE) in the system.

(d) Supply Category of Material Code (SCMC). Units must use the right DODAAC in ordering the right class of supply, for example, **TUC 910** for Class 9, **TUC 950** for Class 2 & 4, and **TUC 920** for Class 7; otherwise, they may receive “**CA**” status for the request.

(e) Acquisition Advice Codes (non-stocked items). A unit request for an item with Acquisition Advice Code (AAC): **I, J, K, or L**, must contain a “**2A**” advice code, otherwise the requisition will be cancelled and the unit will receive a “**CA**” status.

(4) CD – Rejected. The requisition Julian date exceeds 30 days from date sent to GCSS-A.

(5) CX- Rejected. Customer Fund Code (CFC) is invalid.

- f. FSC Code – Federal Supply Class for stock number ordered.
- g. National Item Identification Number – NIIN of stock number ordered.
- h. Unit of Issue –UI for stock number ordered.
- i. Quantity in Unit of Issue – quantity ordered.
- j. Item – default value of 0.
- k. Created on –Date requisition cancelled.
- l. Document Identifier Code – AE1 requisition response.
- m. Routing Identifier Code From – A51 Warehouse RIC for GCSS-A.
- n. Project Code – Special project code for requisition.
- o. Supplementary Address – Corresponds with Requisitioning DODAAC.
- p. Signal Code – MILSTRIP signal code used for requisition.
- q. Fund Code – CFC used on requisition.
- r. Transaction Date – Julian date of transaction.
- s. Document Date – may be blank.
- t. Price per unit – NSN price, may be blank.

3. If requested item is still needed, ensure a new requisition is submitted with required corrections to be processed into GCSS-A.

APPENDIX D

RELEASE STRATEGY CODES

1. Release Strategy Codes. The one (1) after the Alpha character below indicates a Purchase Requisition and the five (5) after the Alpha character indicates a Purchase Order and/or Stock Transfer Order.

A1/A5 Context only (ex ADP Equipment FSC 7010)

B1/B5 Controlled Material

C1/C5 Dollar Amount

D1/D5 Quantity Amount

E1/E5 Acquisition Advice Code (AAC)

F1/F5 Controlled Inventory Item Code (CIIC)

G1/G5 Reportable Item Category Code (RICC)

H1/H5 Accounts Requirements Code (ARC)

2. Release Strategy Definitions.

a. Release Strategy A1/A5 – Context Only. Special interest items that require special approval.

b. Release Strategy B1/B5 – Controlled Material. Equipment on the Controlled degree file like pilferable items (ie. Knives).

c. Release Strategy C1/C5 – Dollar Amount. The GCSS-A parameter threshold is currently set at \$50,000.

d. Release Strategy D1/ D5 – Quantity Amount. The GCSS-A parameter threshold is currently set at 100 ea.

e. Release Strategy E1/E5 – AAC Code.

(1) AAC of I, K, L. Equipment stock number is local purchase, reject back to customer.

(2) AAC of V, Y. Equipment stock number is terminal or obsolete, reject back to customer.

f. Release Strategy F1/F5 – CIIC Code. All CIIC with exception of U will stop at the workflow.

g. Release Strategy G1/G5 – RICC Code. RICC 2 items will stop at the workflow. These items are property book items and will need to be researched with the Property Manager in Property Management Branch to ensure they are authorized the LIN.

- (1) If approved by PM manager, release the requisition.
- (2) If disapproved/not authorized, reject the requisition.

h. Release Strategy H1/H5 - Accounting Requirement Code (ARC). ARC N (nonexpendable) items will stop at the workflow. These items are property book items and will need to be researched with the Property Manager in PMB to ensure they are authorized the LIN.

- (1) If approved by PM manager, release the requisition.
- (2) If disapproved/not authorized, reject the requisition.

APPENDIX E

OVERAGED REPARABLE REPORT

1. The GCSS-A Overaged Reparable Item List (ORIL) is in a spreadsheet format and will be provided on a bi-weekly basis to assist shops to better manage one-for-one (turn-in to issue) of reparable items . The layout of the report with field definitions is listed below:

a. Aging – Number of Days an Issue has been in the system without a matching turn-in.

- (1) RED – Over 30 days.
- (2) YELLOW – 11-30 days.
- (3) GREEN – Less than 11 days.

b. Net Days - Number of Days an Issue has been in the system without a matching turn-in.

c. Parent PO – GCSS-A Purchase Order Document Number. Reports will show a document number generated by GCSS-A starting with a “45”.

d. DoD Document Number – Requisition document number.

e. FSC Code – Federal Supply Class for stock number ordered.

f. Material – NIIN of stock number ordered.

g. Description – Nomenclature for stock number ordered.

h. UdQTY – quantity ordered.

i. UOM –Unit of Measure for stock number ordered.

j. Req Date – Requisition Date.

k. RC – Recoverability Code.

l. Batch – Condition Code.

m. DocTyp – Document Type ZRX. The Return (ZRX) PR must be processed for turn-in when a Customer reports to the supporting warehouse/SSA that the reparable material is ready for turn-in.

n. Purchase Req - GCSS-A Purchase Requisition (PR) document number assigned by system that corresponds to the Return (ZRX) PR.

o. Unserv Credit – Unserviceable Credit expected.

p. Expected Credit – Credit expected from depot.

q. Supply Class – Supply Category Material Code (SCMC) of stock number.

r. Receiving/Returning SLOC – GCSS-A Storage Location.

s. Std Price – Standard Price of stock number.

t. TURN-IN DOCUMENT – Enter the turn-in document number for the reparable stock number that was ordered.

(1) If the turn-in was completed, provide a signed copy of the turn-in for our records to clear the report.

(2) If the turn-in has NOT been completed yet, make a turn-in appointment with the warehouse ASAP. We do not want to exceed the 180-day window and lose the credit.

2. Please send a Memorandum for Record if the item(s) on the ORIL were ordered as a recurring requisition in error and should have been coded as initial issue.

3. Your support is necessary to ensure creditable returns are processed as expeditiously as possible to receive maximum credits.

APPENDIX F

OVERDUE DELIVERIES REPORT

1. The GCSS-A Overdue Deliveries report is in a spreadsheet format and will be provided on a monthly basis to validate overdue shipments without a Post Goods Receipt (PGR) transaction. The layout of the report with field definitions is listed below:

a. Exception – Number of Days an overdue delivery has been in the system without a matching receipt:

- (1) RED – over 30 days.
- (2) YELLOW – Less than 30 days.

b. Inbound Delivery – GCSS-A document number assigned by system, starts with “18”.

c. Delivery Create Date – Date requisition hit the system.

d. Age of Delivery – Number of days in the system.

e. DocType – GCSS-A Document Type as defined below:

- (1) YUD – Unit dedicated PO for Property Book from unit not using GCSS-A.
- (2) ZDO – PO for Provisions for unit using GCSS-A.
- (3) ZIID – Unit Dedicated Initial Issue for Provisions.
- (4) ZUD – Unit Dedicated Order for Provisions.
- (5) ZUR5 – Unit Remote Interface A5 for Provisions.
- (6) YSTU – PO for Internal Lateral Transfer.
- (7) YSTE – PO for External Lateral Transfer.

f. Purchasing Document – GCSS-A Purchase Order (PO) document number assigned by system.

- (1) Starts with “22” – POs for Property Book Items.
- (2) Starts with “45” – POs for Provisions (expendable items).

g. Purchase Order Date – Date requisition (PO) created in supply system.

h. Days since PO Created – Number of days since PO created.

i. External Delivery ID – Requisition document number with suffix code.

j. Material – NIIN of stock number ordered.

- k. Quantity Due-in (UI) – Order quantity.
 - l. Item.
 - m. Unit of Issue –UI for stock number ordered.
 - n. Planned Deliv. Time – Planned Delivery Time (PDT) set by depot by stock number.
 - o. Safety Time Deviation – STm set by depot by stock number.
 - p. PO Create Date + PDT + STm – calculated date.
 - q. Material Description – Nomenclature for stock number ordered.
 - r. Price per UI – UI price of stock number ordered.
 - s. Acquisition Advice Code – AAC of stock number ordered.
 - t. Control Item Inventory Code – CIIC of stock number ordered.
 - u. Maint. Sig. Part.
 - v. Serial no. profile – Serial numbered item.
 - w. DODAAC. Gaining DODAAC.
 - x. Storage Location – GCSS-A assigned Storage Location (SLOC) of Unit UIC.
 - y. SRO Review. Stock Record Office review.
 - z. SRO Review Date. Date reviewed by SRO.
 - aa. MGR Review. Material Manager review.
 - bb. DATE RECEIVED – Unit provides date D6S processed.
- (1) If shipment was received, please process the Post Goods Receipt (PGR) in GCSS-A to clear the requisition from the list.
- (2) If shipment was NOT received, annotate “Process SDR”.
2. If the equipment has been received but cannot be PGRed, please notify this office by sending us the proof of delivery so we can PGR the requisition to eliminate it from the

list. Return the completed/validated listing via email to the Material Management Branch.

APPENDIX G

NGB AUTOMATIC DISPOSAL LIST (ADL) SPRING 2014
NIIN SEQUENCE

FSC	NIIN	NOMENCLATURE	LIN	SCMC	SOS	EIC	MATCAT	NEW
2320	000508902	TRK CGO 5T 6X6 M813	X40831	7	AKZ	BSB	KL1NL	No
2320	000509010	TRK VAN EXP M820A2	X62271	7	AKZ	BSN	KL1NL	No
2320	000510586	CHASSIS,TRUCK M810	YF206Z	7	AKZ		KL1NL	No
2320	000510589	TRK DUMP 5T W/W M817	X43845	7	AKZ	BSR	KL1NL	No
2320	000771616	TRK CGO 2 1/2T M35A2	X40009	7	AKZ	BMA	KL1NK	No
2320	000771618	TRK CGO 2 1/2T M36A2	X40283	7	AKZ	BMC	KL1NK	No
2320	000771632	TRK FS 2 1/2T M49A2C	X57408	7	AKZ	BMF	KL1NK	No
2320	000771637	TRK VAN SHP M109A3 WW	X62477	7	AKZ	BMK	KL1NK	No
4940	000771638	INST REP SHP M185A3	K90188	7	AKZ	BMW	KL1NK	No
4940	000771639	INSTRUMENT REPAIR SHOP, TRUCK MOUNTED		7	AKZ		KL1NK	Yes
3895	000900434	DISTR BIT D60	G27844	7	AKZ	EVS	KQ1NQ	No
2330	001226779	STLR LB 22-1/2T M871	S70027	7	AKZ	CVB	KL1PB	No
4910	001242554	ANALYZER (STE/ICEPM)	A56243	7	AKZ	B9A	KQ1W8	Yes
2330	001418049	TRAILER,TANK	YF305G	7	AKZ	CEB	KL1P2	No
2330	001418050	TLR CGO M105A2	W95811	7	AKZ	CEC	KL1PJ	No
2330	001418052	CHASSIS,TRAILER	YF3011	7	AKZ		KL1PJ	Yes
2330	001418302	TRL M271A1 V13A/GT	W94578	7	AKZ	CND	KL1PX	No
4940	001654019	SHOP EQUIPMENT,CONT	MB400U	7	B14	2CD	MQ1L6	No
2330	002001737	TRAILER,FLAT BED	YF3043	7	AKZ	CAJ	KL1P3	No
2330	002001785	TLR AMMO M332	W94030	7	AKZ	CEK	KL1PJ	No
2330	002266079	STLR FUEL M131A5	S72846	7	AKZ	CVL	KL1PV	No
2330	002266080	STLR FUEL M131A5C	S72983	7	AKZ	CVM	KL1PV	No
2330	002779337	TLR CGO M105	W95811	7	AKZ	CED	KL1PJ	No
2330	002875203	DOLLY TRL CONVT M198		7	AKZ	CQA	KL1P5	Yes
2330	002897515	STLR LB WKR M270A1	S70243	7	AKZ	CVG	KL1P6	No
4940	002949518	S/EQ MILS45855	T10138	7	B14	2CX	MQ1L6	No
3930	003271575	TRK LF DD MDL MLT6-2	X48914	7	AKZ	DJB	KQ1WL	Yes
3930	003476173	TRCTR WHL GAS CTA40	W89557	7	AKZ	DMX	KQ1W2	No
2330	003951877	STLR LB WKR M270	S70243	7	AKZ	CVJ	KL1P3	No
2330	003951878	TLR C/R M310 V120-GT	W95263	7	AKZ	CNE	KL1PA	No
2330	004077904	TRL D WHL M271 V13/GT	W94578	7	AKZ	CNG	KL1PX	No
3930	004195744	TRK LF DD MDL ARTFT6	X48914	7	AKZ	DJC	KQ1WL	Yes
3930	004655869	TRK LF PET B RTL 10-1	X49051	7	AKZ	DJD	KQ1WL	Yes
2330	004840861	DOLLY SET,LIFT,TRAN	YF3009	7	AKZ		KL1P5	No

FSC	NIIN	NOMENCLATURE	LIN	SCMC	SOS	EIC	MATCAT	NEW
2330	005333380	STLR FUEL M131A3C	S72846	7	AKZ	CVN	KL1PV	No
2330	005422831	CHASSIS TRL GP M353	E02670	7	AKZ	CNF	KL1PL	No
2330	005423491	CHASSIS TRL M390C HK	E02533	7	AKZ	CMG	KL1PJ	No
2330	005425709	SEMITRAILER,VAN	YF3002	7	AKZ	CHZ	KL1PL	No
2330	005637248	DOLLY,TRAILER CONVE	YF301E	7	AKZ	CQB	KL1P5	Yes
2330	005690782	DOLLY,TRAILER CONVE	YF301E	7	AKZ	CHA	KL1P5	No
2330	005699372	STLR VAN SHOP M146	S75038	7	AKZ	CHJ	KL1PA	No
2330	005872454	STLR VAN STOR M749	S74832	7	AKZ	CRA	KL1PK	No
2330	006243363	STLR MAINT WPN M457	S71202	7	AKZ	CHK	KL1PK	No
2330	006795582	STLR VAN CGO M119A1	S73531	7	AKZ	CHG	KL1PA	No
2330	006978102	TLR UTIL 2-1/2T 2WHL	W94441	7	AKZ	CMC	KL1PX	No
2330	007058932	STLR VAN ELCT M373A2	S74353	7	AKZ	CHH	KL1PK	Yes
3930	007248146	TRCTR WHL GAS 2T G-40	W89557	7	AKZ	DMY	KQ1W2	No
2330	007328227	TRAILER,AMPHIBIOUS	YF3000	7	AKZ	CCA	KL1PJ	No
2330	007529751	STLR VAN CGO M128A1C	S74079	7	AKZ	CV6	KL1PA	No
2330	007529752	STLR VAN SUP M129A1C	S75175	7	AKZ	CWA	KL1PA	Yes
4910	007540650	S/E AUTO M-R OM CM 2	W32730	7	B14	2JN	ML2LL	No
4910	007540653	S/E MAINT/RPR OM NO 1	W32867	2	B14		M22LL	Yes
4910	007540654	S/E AUTO M-R OM CM 1	W32593	7	B14	2JO	ML2LL	No
4910	007540706	S/E A/R FM SUPPL NO 1	T25619	7	B14	2J3	ML2LL	No
2330	007725273	STLR VAN EXPAN M313	S74490	7	AKZ	CHW	KL1P9	No
2330	007817755	SEMITRAILER,VAN	YF3002	7	AKZ		KL1PA	No
2330	007886296	STLR VAN CGO M128A2C	S74079	7	AKZ	CV3	KL1PA	No
2330	008342167	TRAILER,BOLSTER	YF3001	7	AKZ	60B	KL1PX	No
2330	008358122	STLR VAN CGO M119	S73531	7	AKZ	CHN	KL1PA	No
2330	008358540	TRAILER,TANK	YF305G	7	AKZ	CEG	KL1P2	No
2330	008358615	DOLLY TRL CONVNT M197	G35089	7	AKZ	CYD	KL1P5	No
2330	008358631	TLR CGO M105A1	W95811	7	AKZ	CEH	KL1PJ	No
2330	008358633	TRAILER WATER M107A1	YF305G	7	AKZ	CEJ	KL1P2	No
2330	008789365	DOLLY SET M707A1	G34805	7	AKZ	CYA	KL1P5	No
3930	009030899	TRK LF DD A-3520	X49051	7	AKZ	DJH	KQ1WL	Yes
3930	009030900	TRK LF DD MDL MLT-6	X48914	7	AKZ	DJJ	KQ1WL	Yes
2330	009260900	SEMITRAILER,VAN	YF3002	7	AKZ		KL1PA	No
3930	009261066	TRCTR WHL GAS JG-40PT	W89557	7	AKZ	DMV	KQ1W2	No
2330	009267035	STLR VAN STOR M750	S74832	7	AKZ	CHX	KL1PK	No
2330	009354450	TRAILER,FLAT BED	YF309N	7	AKZ	CPD	KL1P3	No
3930	009370220	TRK LF DD MDL MLT6CH	X48914	7	AKZ	DJL	KQ1WL	Yes
2320	009374036	TRK WTR M50A3	X58367	7	AKZ	BMT	KL1NK	No

FSC	NIIN	NOMENCLATURE	LIN	SCMC	SOS	EIC	MATCAT	NEW
2320	009375264	TRUCK,TANK	YF2017	7	AKZ	BMU	KL1NK	No
3930	009534890	TRCTR WHL GAS 2-TON	W89557	7	AKZ	DMW	KQ1W2	No
4940	009878799	INS REP SHP TM M185A2		7	AKZ	BM8	KL1NK	Yes
4940	010225322	SHOP EQUIPMENT,ELEC	MB400A	7	B14	2C6	MQ1LL	Yes
3805	010284389	TRK DUMP C/S 8X6 M917	X44403	7	AKZ	EZZ	KQ1NQ	No
3895	010284390	DISTR BIT M918	G27844	7	AKZ	EXC	KQ1NQ	No
3895	010284391	TRK CONCRETE M919	T42725	7	AKZ	EXD	KQ1NQ	No
2320	010284395	TRK TRAC M915	T61103	7	AKZ	B4A	KL1NQ	No
2320	010284396	TRK TRAC M916	T91656	7	AKZ	B4C	KL1NQ	No
2320	010284397	TRK TRAC M920	T61171	7	AKZ	B4D	KL1NQ	No
3930	010478722	TRCTR WHL WHSE JG40	W89557	7	AKZ	DP5	KQ1W2	No
2320	010478750	TRK VAN EXP 5T M934	X62237	7	AKZ	BTB	KL1NT	No
2320	010478755	TRK DUMP 5T M930	X43845	7	AKZ	BTG	KL1NT	No
2330	010505632	STLR TANK FUEL M967	S10059	7	AKZ	CVT	KL1PV	No
2330	010505634	STLR TNK FUEL M969	S73372	7	AKZ	CVU	KL1PV	No
2330	010505635	SEMITRAILER,TANK	YF301G	7	AKZ	CVV	KL1PV	No
3930	010528997	TRK LF MDL 10 ROPS	X49051	7	AKZ	DJP	KQ1WL	Yes
3930	010534823	TRK LF MDL MLT6CHROPS	X48914	7	AKZ	DJQ	KQ1WL	Yes
3930	010534824	TRK LF MDL 10-1 ROPS	X49051	7	AKZ	DJR	KQ1WL	Yes
3930	010543830	TRK LF MDL ARTFT6ROPS	X48914	7	AKZ	DJS	KQ1WL	Yes
3930	010543831	TRK LF MDL MLT6 ROPS	X48914	7	AKZ	DJT	KQ1WL	Yes
1385	010728313	TL KT SUP EOD METRIC	T57194	7	B14	55S	MQ2ZL	Yes
3930	010752812	TRCTR WHL WHSE SM340	W89557	7	AKZ	DP6	KQ1W2	No
4940	010964475	SHOP EQUIPMENT,ELEC	MB404A	7	B14	2C8	MQ1LL	Yes
2320	010970249	TRK TK FS M978 W/W	T58161	7	AKZ	B2C	KL1NR	Yes
2320	011007672	TRK TK FS M978	T87243	7	AKZ	B2H	KL1NR	Yes
2330	011094258	TRAILER FB M989	T45465	7	AKZ	CAA	KL1P4	No
6780	011133732	CAMERA SET STILL PIC	C84432	7	B14	553	MQ2ZL	Yes
1385	011155823	LOCATOR FERROUS	L16269	7	B14	2NE	MQ1ZL	Yes
2320	011232665	TRK UTIL 3/4T M1009	T05028	7	AKZ	BEB	KL1NS	No
2310	011232666	TRK AMB 5/4 TON M1010	T38660	7	AKZ	BEA	KL1NS	No
2320	011232671	TRK CGO 5/4T M1008A1	T59346	7	AKZ	BEC	KL1NS	No
2320	011236827	TRK CGO 5/4 TON M1008	T59482	7	AKZ	BED	KL1NS	No
2320	011252640	TRK TRAC M915A1	T61103	7	AKZ	B4B	KL1NQ	No
2320	011275077	TRK CGO 5/4 TON M1028	T59414	7	AKZ	BEE	KL1NS	No
2350	011329099	CARRIER,CARGO	YF5004	7	AKZ	BXA	KL1N4	No
2320	011335368	TRUCK,UTILITY	YF2021	7	AKZ	BBL	KL1NS	No
2320	011580820	TRK CGO 5/4 T M1028A1	T59550	7	AKZ	BEF	KL1NS	No

FSC	NIIN	NOMENCLATURE	LIN	SCMC	SOS	EIC	MATCAT	NEW
2320	012052682	TRK VAN EXP 5T M934A1	X62237	7	AKZ	BS4	KL1NT	No
2320	012064080	TRK DUMP 5T M930A1	X43845	7	AKZ	BSZ	KL1NT	No
2320	012064089	TRK CGO XLWB M927A1	X41105	7	AKZ	BSW	KL1NT	No
4940	012098824	SHP EQ G P TR MT: ENG	S30914	7	B14	2MB	MQ1L6	No
4940	012098825	SHP EQ G P TR MT: ORD	S30982	7	B14	2MC	MQ1L6	No
4910	012226589	ANALYZER (STE/IC^R)	A56243	7	AKZ	B9C	KQ1W8	No
2330	012260701	STLR 22-1/2T M871A1	S70027	7	AKZ	CWY	KL1PB	No
4940	012342322	SHOP EQUIPMENT,ELEC	MB404A	7	B14	2FP	MQ1LL	Yes
4940	012360166	SHOP EQUIPMENT,ORGA	MB406B	7	B14	2FN	MQ1L6	No
2320	012950822	TRUCK,CARGO	YF2078	7	AKZ		KL1NS	No
2330	013302779	STLR TNK WTR XM1098	S09989	7	AKZ	C5G	KL1PV	No
1385	013624811	TOOL KIT EXPLO	R03356	7	B14		MQ1ZL	Yes
2320	013832047	TRK CAR F SIDE M44A3	X40009	7	AKZ	BHK	KL1NV	No
2320	013832049	TRK CGO	X40214	7	AKZ	BHQ	KL1NV	No
2320	013832050	TRK CGO	X40077	7	AKZ	BHP	KL1NV	Yes
4910	013862021	S/E HYD SYS TRLR MTD	T30377	7	B14	2FU	MQ1LL	No
2320	013897558	TRK UTIL UP ARM HVY V	T07746	7	AKZ	B6A	KL1N5	No
2320	014076487	TRUCK TRACTOR	YF2088	7	AKZ	B4K	KL1NA	Yes
2320	014581207	TRUCK TRACTOR	T61103	7	AKZ	B4M	KL1NQ	No
2320	015231057	TRUCK CARGO M927A1P1	T62044	7	AKZ	B9H	KL1NT	No
2320	015231061	TRK CAR W/W M928A1P1	T59964	7	AKZ	B9K	KL1NT	No
2320	015231096	TR C W/W M925A1P1	T39529	7	AKZ	B9F	KL1NT	No
2320	015231103	TRUCK DUMP M929A1P1	T43784	7	AKZ	B9M	KL1NT	No
2320	015231108	TRUCK DUMP M930A1P1	T98290	7	AKZ	B9P	KL1NT	No
2320	015231119	TR TRACTOR M932A1P1	C70077	7	AKZ	B9T	KL1NT	No
2320	015231126	TRUCK VAN M934A1P1	V40684	7	AKZ	B9V	KL1NT	No
2320	015231127	TRK WRECKER M936A1P1	T94421	7	AKZ	B9X	KL1NT	No
2320	015231285	TR UL 4X4 W/E M1025P1	T91490	7	AKZ	BC2	KL1N5	No
2320	015231289	TR UT 4X4 W/W M1026P1	T37338	7	AKZ	BC5	KL1N5	No
2320	015231291	TR UL W/E 4X4 M1037P1	T61242	7	AKZ	BC7	KL1N5	No
2320	015231292	TRK UL W/W M1038P1	T11790	7	AKZ	BC8	KL1N5	No
2320	015231314	TR 1 1/4T 4X4 M998P1	T11722	7	AKZ	BCZ	KL1N5	No
2320	015231317	TR CAR/T C 1 M998A1P1	T11722	7	AKZ	BD2	KL1N5	No
2320	015231320	TRK CR W/ITAS M1121P1	T07814	7	AKZ	BD5	KL1N5	No
2320	015257444	TRK TRACT LH M915	T91758	7	AKZ	BAZ	KL1NQ	Yes
2320	015257451	TR TRACTOR M915 W/AOA	T91758	7	AKZ	BAY	KL1NQ	Yes
2330	015286673	SEMITR LB M871A1R	S70027	7	AKZ	CAM	KL1PB	Yes

FSC	NIIN	NOMENCLATURE	LIN	SCMC	SOS	EIC	MATCAT	NEW
2330	015286690	SEMITR LB M871R	S70027	7	AKZ	CAN	KL1PB	Yes
2320	015312623	TK DUMP M917P1 W/AOA	T67272	7	AKZ	BFX	KL1NQ	Yes
2320	015312626	TRK TRACTOR M916P1	T34772	7	AKZ	BFS	KL1NQ	Yes
2320	015312638	TRUCK TRACTOR	YF2088	7	AKZ	BG2	KL1NQ	Yes
2320	015319962	TRUCK TRACTOR	YF2088	7	AKZ		KL1NA	Yes
2320	015414198	TRUCK TRACTOR M915A4R3	YF2088	7	AKZ		KL1NA	Yes

APPENDIX H

DLA-DS VEHICLE TURN-IN CHECKLIST

DTID:	Date Received:
NSN:	Date Last Inspected:
Serial Number:	FMS Case ID:

Prior to Turn-In:	Yes	No	N/A
Missing Components (major components)			
If Yes: Is a listing of these included?			
Cost for One-Time Repairs Included			
Maintenance Record			
License Plate Removed			
Bumper Markings and Names Removed or Obliterated			
Debris and Litter Removed			
Hazardous Material Removed			
MDAS/Inert Certification			
Cylinders, Filters and Canisters Removed (to include fire suppression systems)			
Drip Pan and/or Water Repelling Oil Absorbent Pad			
Portable Fire Extinguishers must be properly mounted (not loose in vehicle)			
Fire Suppression Systems/Automatic Fire Extinguishing Systems removed.			
Fuel Tank at ¼ or Less			
ODS			
Contains/Does Not Contain Statement, Signed and Dated			
Removed, Signed and Dated			
DEMIL Required Property Removed			
DEMIL Performed Certification			
M-Series, lightweight, non-tactical vehicles with DEMIL F			
Radiation Officer's Certification (free from radioactive material/items)			
Radiation Certification			
Written DEMIL Instructions			
Maintenance Trucks and Welders			
Compressed Gas Cylinders (Oxygen and Acetylene tanks removed)			
If Scrap: Drained and Purged			
Drain and Purge Certification			

Reference: DoDM 4160.21 Volume 4, DLA 4145.24 (Joint Service Regulation) Storage and Handling of Liquefied Gaseous Compressed Gasses and their Full and Empty Cylinders

APPENDIX I

SCRAP METAL 1348 FOR DLA-DS

CLEAR																																																	
1	2	3	4	5	6	7	23	24	25	26	27	28	29	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80
DOC ZIN	RI FROM	M U&T	U N S T	QUANTITY	UNIT	SUPPL MENTARY ADDRESS	S I G	F I X D	DIS T R I B U T I O N	PRO J E C T	P R I	R E Q U I R E D	D A T E	A D V	RI	O P I O N	C O D E	M O D	1. TOTAL PRICE		2. SHIP FROM		3. SHIP TO																										
										UNIT PRICE		DOLLARS		CTS		Shop turning in scrap metal		W16DDS																															
										DOLLARS		CTS						4. MARK FOR																															
APPENDIX I										5. DOC DATE		6. NMFC		7. FRT RATE		8. TYPE CARGO		9. PS																															
SCRP DS000E1LB										10. QTY. RECD		11. UP		12. UNIT WEIGHT		13. UNIT CUBE		14. UFC		15. SL																													
W010109A0										16. FREIGHT CLASSIFICATION NOMENCLATURE																																							
MIXED METALS										17. ITEM NOMENCLATURE																																							
										MIXED METALS - TERM SALE																																							
										18. TY CONT		19. NO CONT		20. TOTAL WEIGHT		21. TOTAL CUBE																																	
										22. RECEIVED BY										23. DATE RECEIVED																													
26. RIC (4-6) UI (23-24) QTY (25-29) CON CODE (71) DIST (55-56) UP (74-90)										I, _____, certify that to the best of my knowledge, this scrap accumulation released on _____ has been monitored and reviewed and does not contain useable items hazardous materials, range residue, demil required items, or any items which are not permitted for release by DRMS																																							
27. ADDITIONAL DATA										REIMBURSEABLE TO																																							
										21F3875.11110413 S30192																																							
										POC: Shops POC																																							