

Norman Nurse

2222 Riverset Court
Decatur, GA 30034

708-670-7110
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EDUCATION

Georgia State University, Atlanta, GA
Bachelor of Science, Nursing

Expected graduation May 2017

Study Abroad, Havana, Cuba

March 2016

- Traveled to Cuba for a week-long study abroad focused on access to healthcare.

HEALTHCARE EXPERIENCE

Glenshire Nursing and Rehabilitation Facility, Richton Park, IL
Certified Nursing Assistant

June 2014-July 2015

- Prioritized the specific needs of 30-50 residents, while maintaining a safe, secure, comfortable environment for every resident
- Supported nursing staff of 10 in a calm and efficient manner during acute emergency situations
- Measured vital signs, monitored liquid input/output, and performed incontinence care
- Assisted tracheostomy/ventilator dependent residents with range of motion activities, repositioning, transporting, and lifting

Prairie State College, Chicago Heights, IL
CNA Certification/CPR Certification

August 2012- May 2014

- Provided social support and companionship to residents
- Measured vital signs including temperature, pulse, blood pressure, respiration on 10-15 residents
- Assisted with resident admission, transfer and discharge, following standardized practices and OSHA guidelines
- Demonstrated a team attitude by assisting staff to ensure call lights were answered efficiently

Rushia Bruchette, Richton Park, IL
Private Duty Aide

April 2011-April 2012

- Used daily observations to contribute towards the development of resident's plan of care
- Transported resident to weekly dialysis appointments
- Obtained and recorded vital signs and blood sugar twice daily

ADDITIONAL WORK EXPERIENCE

Ikon Document Services, Chicago, IL
Billing Manager/Accounts Payable/Document Specialist

May 2009-April 2010

- Improved department compliance by implementing tracking log for services shipped and received
- Maintained multi-document court filings for 12 national clients and high profile court proceedings