

# Norman Nurse

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Decatur, GA 30034

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## EDUCATION

**Georgia State University**, Atlanta, GA  
*Bachelor of Science, Nursing*

*Expected graduation May 2017*

**Study Abroad**, Havana, Cuba

*March 2016*

- Traveled to Cuba for a week-long study abroad focused on access to healthcare.

## HEALTHCARE EXPERIENCE

**Glenshire Nursing and Rehabilitation Facility**, Richton Park, IL  
Certified Nursing Assistant

*June 2014-July 2015*

- Prioritized the specific needs of 30-50 residents, while maintaining a safe, secure, comfortable environment for every resident
- Supported nursing staff of 10 in a calm and efficient manner during acute emergency situations
- Measured vital signs, monitored liquid input/output, and performed incontinence care
- Assisted tracheostomy/ventilator dependent residents with range of motion activities, repositioning, transporting, and lifting

**Prairie State College**, Chicago Heights, IL  
CNA Certification/CPR Certification

*August 2012- May 2014*

- Provided social support and companionship to residents
- Measured vital signs including temperature, pulse, blood pressure, respiration on 10-15 residents
- Assisted with resident admission, transfer and discharge, following standardized practices and OSHA guidelines
- Demonstrated a team attitude by assisting staff to ensure call lights were answered efficiently

**Rushia Bruchette**, Richton Park, IL  
Private Duty Aide

*April 2011-April 2012*

- Used daily observations to contribute towards the development of resident's plan of care
- Transported resident to weekly dialysis appointments
- Obtained and recorded vital signs and blood sugar twice daily

## ADDITIONAL WORK EXPERIENCE

**Ikon Document Services**, Chicago, IL

*May 2009-April 2010*

Billing Manager/Accounts Payable/Document Specialist

- Improved department compliance by implementing tracking log for services shipped and received
- Maintained multi-document court filings for 12 national clients and high profile court proceedings