

WATERLOO | ENGINEERING
MANAGEMENT ENGINEERING
Work Report Confidentiality Agreement

Effective Date: _____
(work report submission date)

Employer: _____

Address: _____

Supervisor Signature: _____ **Printed Name:** _____

Title: _____ **Phone Number:** _____

Work Report Title: _____

Name of Student
Submitting Report: _____ **UW ID#:** _____

The Management Sciences Department and the faculty/staff member responsible for grading the report agree to maintain the confidentiality of the above-named report for a period of not less than three years from the date of grading. No copies of the report will be made. The report will be read only by the faculty/staff member named below. The report will be kept in a locked office until returned to the student.

Signed: _____

Name (print): _____

Position: _____

Department of Management Sciences
University of Waterloo
Waterloo, Ontario N2L 3G1

Date: _____