

# Resignation Withdrawal Letter

To,

Harry Brown

Operations Manager

Genesis Limited

Techno Polis Building

23 Real Hard Road

London 5678

United Kingdom

Subject: Letter for withdrawing resignation

Respected Sir,

This letter is to inform you that I would like to withdraw my resignation that I had had applied for on 10<sup>th</sup> of December 2011.

I had applied for resignation because my father who stays in a different city had a heart attack. As he stays alone, I thought it would be better if I stay with him and take up a job in my native city. But, he has decided to move to this city for treatment. I also realized that leaving this organization at this stage would affect my career negatively.

I hope you understand the situation under which I had to resign and you would accept my resignation withdrawal letter and allow me to continue my services.

Thanking you,

Lenny Luke

Customer Service Executive

Genesis Limited