REFUND CHEQUE DEPOSIT REQUEST

DATE :

TO : Evergreen Line / Evergreen Marine Corp. (Malaysia) Sdn.Bhd.

Dear Sir,

VESSEL / VOYAGE :
BILL OF LADING NO. :
CONTAINER NO. :
MANIFESTED CONSIGNEE :

Please be informed that our company has deposited cheque [*please specify bank & cheque no.*] of amount [*please specify MYR*] dated dd/mmm/yyyy for the above shipment.

The empty container was returned back to [*please specify depot name*] by haulier [*please specify haulage company name*] on dd/mmm/yyyy.

We would appreciate your arrangement to refund the deposit amount to us.

Please issue cheque payable to : [*please specify company name in BLOCK CAPITAL LETTER*]

Yours faithfully,

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Manifested Consignee / Notify Party Authorized Signatory

Full Name of Authorized Person :

I/C Number :

Designation :

Telephone Number :

Fax Number :

Company Stamp / Chop :