

Date Received: _____
Date Student Notified of Receipt: _____
Date of ARR Committee Review: _____
Date Student Notified of ARR Decision: _____



Letter of Intent to Re-enter Nursing Program

- Step 1. Student Reads Re-entry Policy
Step 2. Student completes Letter of Intent to Re-enter form
Step 3. Student meets with advisor to review form and obtain signature
Step 4. Nursing advisor retains copy and sends original to Department of Nursing ARR Committee Chair

Student Name: _____ **Student ID No.:** _____

Mailing Address: _____

Home Phone No.: _____ **Cell Phone No.:** _____

Personal E-mail: _____ **MGSC E-mail:** _____

Academic Advisor: _____

Address the following:

<p>1. Which nursing course(s) did you withdraw from or were unsuccessful in:</p> <p>Course Withdrawal NURS _____ Semester/Yr _____ Course Failure NURS _____ Semester/Yr _____</p>
<p>2. Reflect upon the circumstance(s) that contributed to the nursing course failure or withdrawal. <i>(may add attachments if necessary)</i></p>
<p>3. Identify the steps that have been or will be taken to remedy the issues related to the course failure or withdrawal. <i>(may add attachments if necessary)</i></p>

4. Which semester and calendar year do you want to re-enter and which nursing course(s) will you be enrolled in if re-admitted into the program?

Semester/Yr _____	Course _____
	Course _____
	Course _____
Semester/Yr _____	Course _____
	Course _____
	Course _____
Semester/Yr _____	Course _____
	Course _____
	Course _____
Semester/Yr _____	Course _____
	Course _____
	Course _____

Advisor Signature: _____ Date: _____

Student Signature: _____ Date: _____

ARR Chair: Approval _____ Disapproval _____
Department Chair: Approval _____ Disapproval _____



Nursing Re-entry Policy

1. Students seeking re-entry into any program of Nursing (i.e. Pre-licensure BSN, ASN, RN-BSN) must be fully admitted to the University in *good academic standing*.
2. Re-entry into any program of Nursing is not automatic and students are not guaranteed re-entry into the nursing program.
3. All students **must submit** a letter of intent to re-enter the nursing program by the end of the semester in which the course failure or withdrawal occurred.
4. A student who has withdrawn with a **(WF)** or failed with a **(D or F)** in any two (2) nursing courses in any nursing program **will not** be eligible for re-entry or admission in the nursing program at MGA.
5. Students planning to return to a nursing course, in which they have received a grade of **D** or **F** or **withdrawn with a (W) or a (WF)** must meet the following criteria:
 - a. Submit a letter of intent.
 - b. Provide evidence of current immunizations (PPD or chest x-ray, Hepatitis-B series, tetanus and other required immunizations per health care agencies).
 - c. Provide evidence of current CPR card must be certified by the American Heart Association in Child and Adult basic life support (BCLS) for health care providers. Current professional liability insurance and health insurance, and current criminal background check and drug screen.
 - d. Attend a mandatory on-campus nursing skills day (PLBSN and ASN only).
6. Re-entry is granted on a space available basis.
7. It may not be possible to re-admit all students who apply for readmission due to availability of clinical space and faculty resources. If there are more applicants than positions available in a nursing class, selection for readmission could include the following:
 - a. Nursing courses complete
 - b. Academic performance in nursing courses
 - c. Recorded academic misconduct and/or disruptive behavior
 - d. Written communication skills
8. All applications will be reviewed by the Admission, Recruitment and Retention committee.
9. Students requesting re-entry should contact their assigned nursing advisor with any questions or concerns.