

Dear Preceptor,

On behalf of KU School of Nursing, I would like to thank you for agreeing to be a preceptor for our student. We recognize that this is a time commitment from you and we are grateful that you are willing to share your expertise and knowledge to prepare our future nurse leaders.

This letter is to provide you with a brief orientation of the practicum. The following is what you need to know:

- The course you are precepting the student for is NRS 886 - Organizational Leadership Practicum
- Your role as a preceptor is to provide support and guidance to help interpret experiences, and gain a broader world-view within organizational leadership
- The student will provide you with a list of his/her objectives for the course, although it is his/her responsibility to ensure those objectives are met
- Depending on how many credit hours the student is enrolled in, s/he may spend 32-96 hours in your organization. The student will keep track of his/her hours
- It is expected that information acquired during the practicum is kept in confidence, according to your organizational standards
- You are free to make arrangements with other key organizational leader's activities to assist the student in the attainment of learning outcomes. This is encouraged to help foster role development. However, the preceptor is the primary contact in the preceptor- student dyad and should spend sufficient time with the student to evaluate the student's progress and goal attainment (this includes face-to-face contact, email, etc.).

Thank you for taking time to review this orientation. If you should have any questions or concerns, please don't hesitate to contact me. My information is provided below.

Best wishes,

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