

MONTHLY CAR MILEAGE CLAIM FORM

COMPANY NAME: _____

STAFF NAME: _____

CAR USED: _____

CAR CC: _____

MONTH/YEAR: _____

[illegible]

TOTAL MILEAGE: _____

SIGN: _____

X RATE: _____

TOTAL: £ _____

CUMULATIVE MILES FOR TAX YEAR: _____

Note: In tax year from 1st April 2013 to 31st March 2015 you can claim at the rate of 45p a mile for the first 10,000 miles and thereafter at 25p a mile.