

RELEASE OF MEDICAL RECORDS AUTHORIZATION FORM

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Please fill out sections 1-6 and sign and date at the bottom

1) Patients Name: _____ Date of Birth: _____

SS# : _____ Telephone: _____

Address: _____

2) Information to include:

____ Full Disclosure of all records
____ Office Visits
____ Labs
____ Test Reports
____ Other: _____

3) Purpose of Disclosure:

____ Patient Request
____ Treatment
____ Legal
____ Other: _____

4) Date range requested _____ to _____

5) The health information described above may be used or released **to**: check

____ Lancaster Endocrinology: Fax: (803) 327-3438

OR

____ Practice Name: _____ Physician Name: _____

Address: _____

Phone: _____ Fax: _____

Note: 1. By law, Lancaster Endocrinology cannot use or share my health information without my permission, except by ways listed in the Lancaster Endocrinology notice of private practices. 2. I can cancel this permission/request at any time. I must cancel in writing to the address above. I cannot cancel the sharing of information already given as a result of this permission. 3. There may be a charge to make copies of my medical record. 4. I understand and acknowledge that this may include treatment for physical and mental health, alcohol/drug abuse and/or HIV/AIDS tests results or diagnosis. 5. If the person signing this permission is the patient's legal guardian, healthcare agent, attorney, or administrator/executor of the patient's state appropriate documentation of legal authority must be provided before records may be released.

6) Please check one:

____ This authorization expires on the following date: _____ unless otherwise revoked by the patient.

OR

____ No expiration is specified.

Print Name

Signed Name

Date