

SAMPLE TEXT OF AGENCY TERMINATION LETTER

Your address
Your address
Your address
Your address
Your address

Agents' address
Agents' address
Agents' address
Agents' address
Agents' address

DATE

Dear Sirs,

RE: The marketing of **address of property**.

Please accept this as termination of our agency agreement with yourselves. It would be appreciated if you could immediately acknowledge, in writing, receipt of this letter so we can appoint an alternative agent.

Thank you in advance of your prompt response.

Yours faithfully

Your name here