

Date

Dear Sir/Ma'am:

I am writing this letter in reference to apply for a car loan of Php total amount for car brand + model. I have done a thorough research and came to a conclusion that the interest rates and other benefits offered by your bank are much better compared to other banks.

Also, bank name is our main and favored bank. We have multiple bank accounts, credit card, and investments with you and we are deeply satisfied with your service.

I am working in company since date as role with a monthly basic salary of Php salary (Enclosed 1).

On the other hand, my wife, wife's name, is working as a freelance writer now through Upwork. She has just resigned as a role from company last date. She has been working as an engineer and writer for the last 5 years, but she decided to pursue her online career fulltime. She is earning Php amount monthly (Enclosed 2, 3). I've also attached a Certificate of Earnings from Upwork as proof of her earnings (Enclosed 4).

In addition, we also have a joint account in bank name (Enclosed 5, 6) and various investments (Enclosed 7, 8) in our accounts. I believe that we have the capacity to repay the monthly installments on time. We are also ready to make the down payment of Php amount.

If you find all the documents as per your needs, I would appreciate it if you could approve my loan. I'm looking forward to doing another business with your bank.

Should you have any queries, please feel free to email me at email or call me at mobile number.

Sincerely,

Name

Encl.:

1. Certificate of Employment of name (husband)
2. Statement of Acct Dec to Mar of name (wife)
3. Credit Account Transactions Mar to May of (wife)
4. Upwork Certificate of Earnings of (wife)
5. Statement of Account 1 (husband)
6. Statement of Account 2 (wife)
7. BPI Investments of name (husband)
8. BPI Investments of name (wife)
9. Marriage Certificate