



museum of  
innovation and science

# Library Reservation Request Form

➡ Complete this form and email to [reservations@misci.org](mailto:reservations@misci.org) or fax to 518-382-7893.  
Right click, save form, then complete it. A miSci Reservationist will call to book your outreach.  
Please let us know when to call you: date \_\_\_\_\_ time \_\_\_\_\_

**Please note: Your outreach is not booked until you receive a confirmation email from miSci.**

## GROUP INFORMATION

Library Name \_\_\_\_\_

MVLS member? \_\_\_\_ Yes \_\_\_\_ No

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

Fax (\_\_\_\_) \_\_\_\_\_

County \_\_\_\_\_

E-mail Address \_\_\_\_\_

Number of Youth Participating \_\_\_\_\_

Number of Adults \_\_\_\_\_

## REQUEST(S) at my library

*(IMLS Grant allows MVLS Libraries to book a total of 3 hands-on programs & 1 Starlab program on different dates during each year, 2015 - 2017, at no charge.)*

### Hands-on Program(s) I wish to book:

1. Program \_\_\_\_\_

Date \_\_\_\_\_

Time \_\_\_\_\_

2. Program \_\_\_\_\_

Date \_\_\_\_\_

Time \_\_\_\_\_

3. Program \_\_\_\_\_

Date \_\_\_\_\_

Time \_\_\_\_\_

### Starlab Program I wish to book:

#### At My Library:

1. Program \_\_\_\_\_

Date \_\_\_\_\_

Time \_\_\_\_\_

For miSci Use

## miSci Promotional Photography Policy

By entering miSci's facility and/or participating in a miSci activity or event, you consent and authorize without restriction or compensation to the possible use of your and your accompanying group's image appearing in photograph, audio, video, or other formats which may be included in future media or marketing.

☐ Booked

☐ IMLS Grant

☐ Requesting Info

\_\_\_\_\_  
Initials