

Notice to Vacate

This letter serves as our ____ day notice to vacate in accordance with the terms of our lease.

Date: _____

Address: _____

Reason for moving: _____

I, _____, do hereby give notice to vacate the property stated above. I acknowledge that I am responsible for giving a _____ day notice according to the terms of my current lease.

I understand that I am responsible until the end of my lease period. If the term of the lease is not fulfilled I understand that an early termination fee may apply. If other named lessees on the agreement are staying I understand that I am forfeiting any portion of the deposit. I will be completely moved out and will turn in the keys to a representative no later than _____.

If the keys are not surrendered by the above date I understand I will be charged the current rental rate for each day until keys are returned.

Any changes to the above move out date must be submitted in writing and must be agreed to by the landlord.

PLEASE MAIL DEPOSIT RETURN STATEMENT TO:

Street Address

City, State, Zip Code

Phone Number

Resident's Signature