



Grants Program Letter of Intent

**Glastonbury Education Foundation
P.O. Box 795
Glastonbury, CT 06033
www.glastonburyeducationfoundation.org**

GLASTONBURY EDUCATION FOUNDATION GRANTS PROGRAM
Letter of Intent Form

Title of Project: _____

Contact Person: _____

School/Organization and Position: _____

Address: _____

Telephone: (work) _____ (home) _____

Email: _____

Target Population and number of students and/or teachers impacted: _____

Subject Area(s) _____

Grant Amount requested: _____

Total Project Budget (*estimate*): _____

Other sources of Funding (*if any*): _____

~ Please complete information on following page ~

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Please provide the following information to help us better understand your project. Please be brief! We are not looking for lengthy prose: Concise statements and bulleted lists are encouraged.

Brief description of project:

Rationale for how project is innovative and/or collaborative:

Implementation steps (*please list*):

Description of how project aligns with school's and/or systems' teaching and learning goals:

Summary of expected outcomes (i.e., what new skills will students obtain and/or strengthen?):

Plans to assess project effectiveness/impact:

Optional: If outside consultants are used, how do you plan to retain the expertise they provide once the project ends? If you foresee needing further consultant services to sustain the project outcome, please justify your request.

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SIGNATURES REQUIRED

As appropriate this includes Principal, Department Director, Director of Technology, or other Administrator. Please include the signatures of any other constituents from whom you need approval.

My signature below represents my acknowledgement that I have read this Letter of Intent and approve of its submission to the Glastonbury Education Foundation for review.

Name (printed) _____
Position: _____
Signature: _____

ADDITIONAL SIGNATURES IF NEEDED

My signature below represents my acknowledgement that I have read this Letter of Intent and approve it for submission to the Glastonbury Education Foundation for review.

Name (printed) _____
Position: _____
Signature: _____

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