

Letter of Acceptance and Agreement

(Must be submitted with your grant application)

For considerations of this grant, the Recipient agrees to perform the following:

Program Activities:

All program activities will be performed as detailed and budgeted in the grant proposal, as presented and accepted by the Ohio 4-H Foundation.

Budget:

If there are any unused grant funds, a plan of how those funds will be used needs to be sent to the foundation for review and approval. If the unused funds are in excess of 20%, they must be returned to the Foundation at the completion of the program.

Impact Reports:

Grant impact reports are due **60 days** after the completion of the project. Impact Reports provide a summary of the grant and what was accomplished. The report should tell: who, what, where, why and how of the project and provide details of the outcomes. Photos are highly encouraged. The amount spent on the grant that is reported on the Impact Report should agree with the amount reimbursed through accounting. A copy of the county E-report showing all expenses listed must be attached to this report.

By signing below, I understand that failure to meet these requirements may result in the disqualification of future grant opportunities from the Ohio 4-H Foundation for the next 5 years.

Grant Recipient Signature:

County:

Date:

