



EMPLOYMENT VERIFICATION LETTER
(This is a fillable PDF form)

Student's Name: _____
(Family Name) (First) (M. I.)

CUID: _____

TO BE COMPLETED BY EMPLOYER OR HIRING DEPARTMENT:

Employment Department: _____

Employment Position Title: _____

Employment Start Date: ____ / ____ / ____ Number of Hours Per Week: ____

Employment Job Nature (Ex. Research Assistant, Library Aid, Wait Staff, Cashier, Academic/Athletic Scholarships):

Employer Address: _____ City: _____ State: ____ Zip: _____

Employer Phone Number: (____) _____

Employer Identification Number: 57-6000254

Name of Student's Immediate Supervisor (Print): _____

Employer Name (Print): _____ Employer Title: _____

Employer Signature: _____ Date: ____ / ____ / ____

"My signature above certifies that the above named person is an F-1 student attending Clemson University and that the student is working or has been offered on-campus employment in accordance with the specifications (Employment Position, Employment Start Date, Employment Job Nature, etc.) listed above. I further certify that I am the employer or the authorized member of the hiring department responsible for confirming the student's current employment at Clemson University."

TO BE COMPLETED BY THE DESIGNATED SCHOOL OFFICIAL (DSO):

"This is to certify that the above named person is an F-1 student who is currently enrolled in a full course of study at Clemson University. My signature below certifies that the student is or has been offered on-campus employment in the job position listed above and with the Department or Employer listed above and will be performing responsibilities directly related to the job nature listed above."

Name of Designated School Official (Print): _____

Signature of Designated School Official: _____

DSO Phone Number (864) 656-3614

Date: ____ / ____ / ____