



ITHACA COLLEGE

Office of Residential Life

Residential Life Roommate Agreement

Purpose: This document provides you and your roommate(s) with an opportunity to talk about your personal preferences with regard to your living space. **This document highlights the topics that are the most frequent causes of roommate conflicts. Talking about these things up front may prevent an uncomfortable situation later.**

Directions: Complete this document with your roommate(s) during a group meeting with your RA. Please print legibly. Be aware that if a roommate change occurs, you and your new roommate(s) should develop a new agreement. In order for this agreement to be effective and timely, you should complete this document no later than Sept 15 (Fall semester) or Feb 15 (Spring semester).

Roommates:

Residence Hall: _____

Room: _____

Date: _____

1. Our space will be kept:

- ☐ Neat
- ☐ In between
- ☐ Messy

2. We will clean:

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ As needed: _____

3. In maintaining a clean and neat space, we agree to the following:

- ☐ Do laundry before basket overflows
- ☐ Wash our dishes after using them
- ☐ Take out trash/recycling once a week
- Who: _____
- ☐ Vacuum/Dust once a week
- Who: _____
- ☐ Make beds daily

4. We prefer the windows to be:

- ☐ Open
- ☐ Closed
- ☐ Depends on the weather
- ☐ Depends on time of day
- ☐ No preference
- If depends, please elaborate: _____

5. When one of us is studying in the space, we are okay with:

- ☐ Completely quiet
- ☐ Low music/headphones
- ☐ Television
- ☐ Other noise: _____

6. When studying with others in our space, the other roommate(s) agrees to:

- ☐ Not be in the room
- ☐ Remain in the room, but be quiet
- Other: _____

7. Our room door should be:

- ☐ Locked at all times
- ☐ Unlocked when one of us is inside the room

8. Using the following personal belongings is:

- | Okay | Not Okay |
|--|----------------------------|
| <input type="checkbox"/> → Television | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Stereo | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Microwave/Fridge | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Cleaning Supplies | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Food/drink | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Computer | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Game System | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Clothes | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Personal Items | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Fans/ Humidifier | ← <input type="checkbox"/> |
| <input type="checkbox"/> → _____ | ← <input type="checkbox"/> |

*After using the above items, return them to their original condition, unless it is food/drink.

9. We agree to relay messages to one another:

- ☐ Within: _____ hours

10. What time is considered to be "too late" or "too early" to be disruptive:

- ☐ _____ on weekdays
- ☐ _____ on weekends

11. When my roommate(s) is sleeping it is:

- | Okay | Not Okay |
|--|----------------------------|
| <input type="checkbox"/> → Watch television | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Listen to music | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Use computer | ← <input type="checkbox"/> |
| <input type="checkbox"/> → (With headphones) | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Use hair dryer | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Have guests over | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Have lights on | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Have desk lamp on | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Talk on the phone | ← <input type="checkbox"/> |
| <input type="checkbox"/> → Use fan | ← <input type="checkbox"/> |
| <input type="checkbox"/> → _____ | ← <input type="checkbox"/> |
| <input type="checkbox"/> → _____ | ← <input type="checkbox"/> |

12. We will share the expense of:

- ☐ Cable
- ☐ Micro-fridge
- ☐ Food/Snacks
- Other: _____

13. Are overnight guests allowed in room?

- ☐ Yes
- ☐ No

If yes, arrangements for overnight guests should be made this amount of time in advance _____

- ☐ includes romantic/intimate partners
- ☐ does not include romantic partners

☐ other: _____

14. Guests in our space are allowed to:

- ☐ Sit on beds
- ☐ Eat other's food
- ☐ Use other's personal belongings
- ☐ Use other's computer
- ☐ _____
- ☐ _____

15. If leaving for the weekend, we will:

- ☐ Notify each other
- ☐ Unnecessary to notify each other

16. We agree to have an alcohol-free space:

- ☐ Both roommates are under 21
- ☐ Yes
- ☐ No

17. If we hear gossip/negative talk about the other, we agree to:

- ☐ Confront that person
- ☐ Inform roommate
- ☐ Consult RA

18. Preferred means of communication with roommate(s) during conflict:

- ☐ Face-to-face conversation
- ☐ Notes, email, voicemail
- ☐ Mediation with staff member

Avoiding Facebook/Twitter/social media messages as well as conversations with people outside of the conflict will reflect respect and maturity.

Please use this space to elaborate on any additional agreements:

-
-
-
-
-
-
-
-

All Roommates Initial here: _____

Roommate plan of action if a conflict arises: (Who should be involved? Who should not be involved? Will you involve the RA/AA? When or how quickly should the conflict be addressed? How should the conflict be addressed? What is the best method of communication?)

☐ We would like a copy of this roommate contract.

Roommate Signatures:	1. _____	2. _____	3. _____
	4. _____	5. _____	6. _____
RA Signature:	_____		Date: _____

Revised 8.1.14