Who we are…. a letter of introduction

300 N. Bunnell St.

Frankfort, IN 46041

Phone: 800-466-7231

Fax: 765-659-2984

web: www.weltyexteriors.com

Dear potential Welty Custom Exteriors customer,

Please allow this letter to serve as an introduction to our company. Welty Custom Exteriors is a fully insured, local company, serving the area since 1937. We appreciate your interest and consideration in allowing Welty to help complete your project. We provide a wide range of services to aid you in your exterior remodeling needs.

We have an experienced installation crew on staff, with years of personal experience in the remodeling field. All of our sales staff has on the job experience and training, which allows better knowledge and understanding of what your needs and options are for your project. Our office staff is friendly and courteous and ready to assist any way they can to help your project run as smoothly as possible.

Our list of completed projects includes everything from a replacing missing shingle tabs to full sunroom additions, which add beautiful character to your home, not to mention useful additional square footage. A complete list of our services is included in this packet.

Our list of customers includes everyone from homeowners, property managers, to business owners, churches, schools and other general contractors.

As a local contractor, we rely heavily on referrals and word of mouth. Should you choose Welty for your project, please feel free to ask us for a list of references. Please also feel free to tell the people you know about the work you had done by our company. Like us on Facebook to keep up to date on our current offers.

Again, we appreciate this opportunity to propose a work contract for you. Thank you for considering us, and we look forward to doing business with you.

Sincerely,

Welty Custom Exteriors, Inc.

Welty Roofing LLC