

## **BOARD of DIRECTORS**

### **Confidentiality Agreement**

As a Board Member of Hearing, Speech and Deafness Center (HSDC), you will learn, come into contact with, and have possession of certain proprietary information or facilities that the Center considers as being confidential. Names, rosters, case records, client files and personnel materials are confidential. No reference to clients or to this confidential information, except in pursuit of care in Center programs, shall be made to anyone without written consent of the client, or their parent or legal guardian.

Board members will not either during or after board service with the Center, disclose to those not confidentially bound to the Center, or use for their own benefit, any of the Center's proprietary information without written consent from the Center.

HSDC is fully compliant with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and related regulations and follows HIPAA-approved practices with regard to the confidentiality and release of information. Please review the Center's HIPAA Policy Manual, which you will receive with a copy of this agreement, to familiarize yourself with HIPAA requirements and approved practices.

I have read, understand and will abide by the Hearing, Speech & Deafness Center's Confidentiality Agreement.

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Board of Directors Member Name

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Board of Directors Member Signature

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Date Signed