Account Application Form

citi

Before you apply

There are a few things you should know before you make an application:

- Applicants must be UK residents or applying through Citi At Work;
- All applicants must be 18 years of age or over.

Transferring to Citi

You can choose to transfer to Citi by completing the 'Switching your main current account to Citi' section and we will manage the entire process for you.

Supporting documents

When you apply for a Citi account, we are required to verify your identity and residential address. We will therefore need each applicant to provide:

- One original document to confirm your address: Utility bill, bank/building society statement dated within the last 2 months, Local Authority tax bill, or tenancy agreement; and
- One original document to confirm your identity: Current signed passport, National ID card or full UK photo driving licence.

If you are applying by post you may choose to send a certified copy of the proof of identity document. The document must be certified by a Banker, Lawyer or Notary Public.

☐ Applying through Citi At Work

Citi At Work offers corporate clients an account opening service for employees relocating into the UK.

If you are applying through Citi At Work you will need to provide:

- A fully completed application form
- A certified copy of your current signed passport. This can be certified by your current Banker, UK HR contact (if you are already in the UK), Official Notary or Lawyer.
- The name and contact details of your UK HR contact. We will use this to request a reference letter on your behalf.
- A W9 form if you are a US person and have a US social security number or a Non-US person form if you do not consider yourself a US person, but have ever lived in the US. Both forms are available to download at **citiatwork.co.uk/apply**

If you are applying for a joint account please contact **citibankatworkhelp@citi.com**

Submitting your application by post

Send your signed application form and supporting documents as detailed above in the pre-paid envelope provided or to the following freepost address:

Citi At Work applications only

Citi At Work, Citigroup Centre 2, Canada Square,
Mail Drop 19-62, Canary Wharf, London E14 5LB

Other Applications

Freepost RLST-ZRCJ-BJLA Citi, P.O. Box 49930, London SE5 7XT

Please select which account(s) you want to open

Current Accounts

☐ Citi Plus Current Account

☐ Citigold Current Account

Savings Accounts

☐ Flexible Saver Account (Issue 10) ☐ Reward Saver Account (Issue 4) ☐ US Dollar Reward Saver Account (Issue 2)

Foreign Currency Current Accounts

☐ US Dollar Current Account ☐ Euro Current Account

Foreign Currency Deposit Accounts

☐ Euro ☐ Australian Dollar ☐ Canadian Dollar ☐ Hong Kong Dollar ☐ Japanese Yen

☐ New Zealand Dollar ☐ Singapore Dollar ☐ Swedish Krona ☐ Swiss Franc ☐ US Dollar

Personalisation

Citi knows that everyone has preferences with their banking, so below are a number of optional services we provide, giving you the ability to begin personalising your banking with us.

Cheque book

If you would like a free cheque book for your current account (if available), please tick here GBP ☐ USD ☐

Name display

In the field below, please print how you would like your name to be displayed on cards/cheque books etc. This must be no more than 21 characters, including spaces, and should begin with your title and end with your last name:

Primary Applicant: e.g. Mr John Smith ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Joint Applicant: e.g. Mrs Jane Smith ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Additional Account Services

Wealth Management

For a no-obligation Financial Review with one of our investment consultants please tick here ☐

Alternatively, please tick the appropriate box for more information on:

☐ ISAs ☐ Mutual funds ☐ Products with an element of capital protection

☐ Critical illness cover ☐ Income protection ☐ Mortgage protection ☐ Life insurance

Investment and insurance products are not insured by any governmental agencies and are not bank deposits and are neither obligations of, nor guaranteed by, Citigroup, or any of its affiliates. Investment products are subject to investment risks, including possible loss of the principal amount invested. Past performance is not indicative of future results, and investments can go down as well as up.

Citi Alerting Service

Through the Citi Alerting Service we can send you credit, debit and balance updates to your **mobile phone and/or email address**, even when you are abroad.
You can customise your Alert choices at any time via our online or telephone banking service.

Would you like to register for this service?

☐ By email ☐ By SMS ☐ By email and SMS ☐ Not now

Please remember to fill in your mobile number and email address on the following page. By selecting to register for this service you will automatically receive a weekly balance update for all accounts you hold with Citi. Once your account is opened please sign on to Citi Online to set up your additional free personalised Alerts, designed to meet your specific account management needs.

Get more out of banking with Citi

All our customers are eligible to get:

- Exclusive access to Citi's global insight;
- Relevant information on promotions and products; and
- Updates about innovative new services.

How would you like to receive this?

via email	Yes ☐	No ☐	via telephone	Yes ☐	No ☐
via SMS text messages	Yes ☐	No ☐	via post	Yes ☐	No ☐

Please complete this application in BLOCK CAPITALS

Personal details

All fields in this section are mandatory

PRIMARY APPLICANT ONLY

Title (Mr, Mrs, Miss, Ms, other) _____

Surname _____

First name(s) _____

Date of birth D D M M Y Y Y Y

Nationality _____

Country of permanent residence _____

Current address

Flat/House No. (If applicable) _____

Street _____

City/Town _____

County _____

Postcode _____

Time at current address _____ Years _____ Months

If less than 3 years, please provide **all your addresses within the last 3 years** (including non-UK addresses), attaching a separate sheet if necessary.

Previous surname (if applicable) _____

Previous address _____

_____

_____

City/Town _____

Country _____ Postcode _____

Time at previous address _____ Years _____ Months

UK Mailing Address (if different to UK home address)

_____

_____

City/Town _____ Postcode _____

JOINT APPLICANT ONLY

Title (Mr, Mrs, Miss, Ms, other) _____

Surname _____

First name(s) _____

Date of birth D D M M Y Y Y Y

Nationality _____

Country of permanent residence _____

Current address

Flat/House No. (If applicable) _____

Street _____

City/Town _____

County _____

Postcode _____

Time at current address _____ Years _____ Months

If less than 3 years, please provide **all your addresses within the last 3 years** (including non-UK addresses), attaching a separate sheet if necessary.

Previous surname (if applicable) _____

Previous address _____

_____

_____

City/Town _____

Country _____ Postcode _____

Time at previous address _____ Years _____ Months

UK Mailing Address (if different to UK home address)

_____

_____

City/Town _____ Postcode _____

Contact details

All fields in this section are mandatory

Your contact details are essential to helping us maintain security of your finances, and enhances your banking experience with our range of digital services.

PRIMARY APPLICANT ONLY

Home tel no. (including area code) _____

Office (including area code) _____

Mobile _____

Email address _____

Additional email address (optional) _____

JOINT APPLICANT ONLY

Home tel no. (including area code) _____

Office (including area code) _____

Mobile _____

Email address _____

Additional email address (optional) _____

Security information

All fields in this section are mandatory

There may be times when we have to ask further security questions to identify you. Please provide us with the following:

PRIMARY APPLICANT ONLY

Mother's maiden name _____

City/Town of birth _____

JOINT APPLICANT ONLY

Mother's maiden name _____

City/Town of birth _____

Employment details

All fields in this section are mandatory

PRIMARY APPLICANT ONLY

Source of income/wealth (tick all that apply) ☐ Salary ☐ Pension

☐ Other, please specify (on a separate sheet if necessary)

_____

Gross annual income £ _____

Employer/Business name _____

Occupation _____

How long in current employment _____ Years _____ Months

Employer/Business address _____

City/Town _____

County _____ Postcode _____

Employee number (if known) _____

JOINT APPLICANT ONLY

Source of income/wealth (tick all that apply) ☐ Salary ☐ Pension

☐ Other, please specify (on a separate sheet if necessary)

_____

Gross annual income £ _____

Employer/Business name _____

Occupation _____

How long in current employment _____ Years _____ Months

Employer/Business address _____

City/Town _____

County _____ Postcode _____

Employee number (if known) _____

For US persons only

PRIMARY APPLICANT ONLY

☐ **I am a US person†.** I understand that I must also complete a W-9 form. Forms can be found on citibank.co.uk and in our branches.

Primary applicant's US Social Security number

☐☐☐☐☐☐☐☐☐

JOINT APPLICANT ONLY

☐ **I am a US person†.** I understand that I must also complete a W-9 form. Forms can be found on citibank.co.uk and in our branches.

Joint applicant's US Social Security number

☐☐☐☐☐☐☐☐☐

†A US person is defined as a US citizen, green card holder or resident in the US for 183 days or more in a calendar year. Please note that we may disclose information about you and your account to any tax or other authority in the US or other country if you are subject to the jurisdiction of that authority.

Citi At Work Applicants only

If known, please fill in the details below for your UK HR contact or relocation specialist assisting with your UK relocation:

Name: _____ Business Name: _____

Email: _____ Telephone: _____

Your account activity

All fields in this section are mandatory

PRIMARY APPLICANT ONLY

To help us protect you from fraudulent activity, please complete the following questions.
What is the intended use of the account(s)? You may select more than one option, if applicable.

☐ Personal/General household expenses ☐ Investment opportunities ☐ Foreign currency services ☐ Other (please specify) _____

Please estimate the value and number of transactions you are likely to undertake **per month** across your Citi relationship.

	Estimated monthly value of your transactions		**Estimated number of transactions per month**	
	Less than £10,000	If £10,000 or more, please state amount	0-6	If 7 or more, please state number of transactions
Deposits/Incoming funds				
Cash	☐	_____	☐	_____
Other deposits (cheques, salary, international transfers)	☐	_____	☐	_____
Withdrawals/Outgoing funds				
Cash	☐	_____	☐	_____
Other withdrawals (Direct Debits, standing orders, international transfers)	☐	_____	☐	_____

Switch your main current account to Citi

This service is not available for transferring accounts to the UK from overseas

PRIMARY APPLICANT ONLY

Transferring your current account to Citi is easy. Simply tick one of the following options:

Would you like to transfer your **salary/pension** to your new Citi account?
We will contact your employer and manage this entire process for you.

☐ Yes ☐ No

Would you like to transfer your **Direct Debits and Standing Orders**?
We will provide you with a list to individually select those you want to transfer.
Our staff then manage this carefully so your bills get paid on time.

☐ Yes ☐ No

Name on existing current account _____

Existing current account sort code ☐☐-☐☐-☐☐

Existing current account number ☐☐☐☐☐☐☐☐

JOINT APPLICANT ONLY

Transferring your current account to Citi is easy. Simply tick one of the following options:

Would you like to transfer your **salary/pension** to your new Citi account?
We will contact your employer and manage this entire process for you.

☐ Yes ☐ No

Would you like to transfer your **Direct Debits and Standing Orders**?
We will provide you with a list to individually select those you want to transfer.
Our staff then manage this carefully so your bills get paid on time.

☐ Yes ☐ No

Name on existing current account _____

Existing current account sort code ☐☐-☐☐-☐☐

Existing current account number ☐☐☐☐☐☐☐☐

Travel insurance eligibility (Applicable to Citigold and Citi Plus Current Account applicants only.)

All fields in this section are mandatory

Please note: *'Immediate family' refers to a partner with whom you cohabit and children. This policy covers the primary applicant and their immediate family, joint applicants will only be covered if they are a member of the primary applicant's immediate family and must complete the eligibility questions below in the joint applicant section.*

These questions are used to establish who is eligible to be covered by the insurance policy.

PRIMARY APPLICANT ONLY

Please leave the 'immediate family' column blank if you do not have any immediate family you wish to be covered or if the only immediate family member you wish to be covered is the joint applicant.

JOINT APPLICANT ONLY

Please leave blank if you are not a member of the primary applicant's immediate family as you will not be covered by the insurance policy.

Is the person(s) in question:	You		Immediate family		Joint applicant	
1. A UK resident:	Yes ☐	No ☐	Yes ☐	No ☐	Yes ☐	No ☐
2. Under the age of 80:	Yes ☐	No ☐	Yes ☐	No ☐	Yes ☐	No ☐
3. Suffering from any pre-existing medical conditions:	Yes ☐	No ☐	Yes ☐	No ☐	Yes ☐	No ☐

Answering 'No' to either question (1) or (2) means that the person(s) in question is/are not eligible to be covered by the insurance policy. Pre-existing medical conditions are excluded under the Personal Accident (death, loss or disability) part of the policy therefore answering 'Yes' to question (3) means that the person(s) in question may not be covered and should refer to the policy document for more information.

Is this right for you?

This travel insurance is typically suitable for those who are UK residents and aged under 80 years on the date the holiday begins and wish to insure themselves and their family when travelling for cancellation, curtailment and rearrangement, travel delay, missed departure, personal accident, medical and additional expenses, hospital benefit, personal property, money, loss of passport or driving licence expenses, hijack, personal liability, overseas legal advice and expenses and winter sports.

Children travelling without you or your partner will only be insured if they are travelling:

- In the company of an adult you or your partner know or with an organised school, college or university trip; or
- Unaccompanied on a scheduled air service which operates an unaccompanied minor scheme, if they are travelling with the intention of being subsequently joined by another adult insured under this Policy.

What is not covered

Cover is not provided for business trips.
Maximum length covered is 30 days per trip and no more than 90 days in any 12-month period.
You should be aware that the insurer may refuse to pay claims if at the date on which a Holiday is booked, or at the Commencement Date or Effective Date if later:

- A person is aware of any reason why a Holiday might be cancelled or curtailed;
- A person or his/her Immediate Family is receiving or on a waiting list for treatment at a hospital or nursing home; or
- A person insured intends travelling against the advice of a medically qualified doctor or for the purpose of obtaining medical treatment or where a terminal prognosis has been given.

If alternative travel insurance is held elsewhere you should review each policy to decide which cover is most appropriate for your circumstances.
Please be aware that this is not a full list of exclusions, details of which can be found in the policy documentation

Please refer to the policy documentation for full details on the benefits, limits and exclusions of this policy as it is your own responsibility to decide if this policy is suitable for your needs. It is important that you review this information prior to booking a Holiday and again prior to travelling, to ensure that it will provide sufficient cover for your needs. If you have any questions about the cover, please call ACE European Group Limited (the provider of this policy) on **0800 345 7691**.

Important:

☐ Please tick here to confirm that:

- You understand the eligibility conditions that determine whether you, the joint applicant and your other immediate family are covered by this Worldwide Travel Insurance policy.
- If the eligibility questions indicate any person(s) will not be covered by the insurance, that you wish to proceed with your application and benefit from the other features offered.
- You have read and agree with the suitability information and policy documentation.

Data Protection Notice

Please remember to read the Notice and Declaration below and sign where indicated. Please include any documentation required as specified on the front of this form.

It is important that you read this notice and also 'How we use your personal information and who we share it with' in our General Terms and Conditions which explain how Citibank International Limited and other organisations will use and share your personal information and that of any joint applicant. By signing this application you and any joint applicant agree to the use of your personal information as given in this notice and the General Terms and Conditions.

Credit reference and fraud prevention agencies
When you apply for an account we may make searches about you with credit reference agencies who will supply us with credit information and other publicly available information about you and anyone with whom you are financially linked. Details of these searches will be added to your credit file whether or not an application proceeds. These search records will be available to other organisations who use credit reference agencies. If a number of searches are made in a short period of time it may adversely affect other credit applications you may make. If you make a joint application a financial link will be created by credit reference agencies who will supply information about both of you to other banks or lenders in future when either or both of you make applications. We will also obtain information from, and register information with, the credit reference agencies when an account is opened.

We will check your details with a fraud prevention agency. It is important that you provide us with true and accurate information. If false or inaccurate information is provided and fraud is identified, details will be passed to fraud prevention agencies to prevent fraud and money laundering.

Further details explaining how the information held by fraud prevention and credit reference agencies may be used can be obtained from our General Terms and Conditions. Please write to the Data Protection Officer, Compliance Dept, Citibank International Limited, Riverside Road, Pride Park, Derby DE99 3GG if you wish to be provided with the details of the credit reference and fraud prevention agencies we use.

Credit scoring
We may use credit scoring and other automated decision-taking techniques when assessing your application. If you would like us to review a decision please write to us.

E-Statements

As part of our commitment to providing convenient banking, you can view, save or print your statements at any time, directly from Citi Online. You must register for Citi Online to view your account statements. Details on how to register for Citi Online will be provided with your Citi Card and Welcome Information. We will send you an email each time your statement is ready. If you would prefer to receive this notice via SMS or for any reason require a paper statement to be sent to you by post, you can request this by sending us a secure message, visiting us in branch, contacting your Relationship Manager or calling CitiPhone on **0800 00 55 00**.

Please read carefully and sign below

References to "we", "us" or "our" mean Citibank International Limited.

Important information
It is important to make sure that you understand the benefits, features, charges and any exclusions that apply to the account(s) you wish to open. Please refer to the relevant account information, Rates and Charges Information and the terms and conditions relating to the account(s).

The Citi General Terms and Conditions and the Account Specific Terms and Conditions relating to each account for which you are applying are our standard terms upon which we intend to rely. In addition, the worldwide travel insurance is subject to additional terms and conditions issued by ACE European Group Limited, which are set out in the Worldwide Annual Holiday Travel Insurance Policy document.

For your own benefit and protection you should read these documents carefully and ensure you understand them. Please contact us immediately if you have not been provided with any of these documents. If there is any term that you do not understand or do not wish to agree to, please discuss this with us before signing this form.

We reserve the right to decline any application without giving an explanation.

Joint accounts
You should only open a joint account if you and the other joint account holders understand the commitments you are entering into. Each account holder will be jointly and severally liable to repay any amounts owing in respect of the account. This means that each joint account holder is separately responsible, and together you are jointly responsible, for all and any amounts owing on the joint account. Please note that one account holder can withdraw the entire balance of the account on their own.

Cancellation
Unless we tell you otherwise when you open an account, you can cancel your account by notifying us in writing within 14 days of the date your account is opened or the date on which you receive the General Terms and Conditions and Account Specific Terms and Conditions, whichever is later. Alternatively, you can write to us at P.O. Box 49930, London SE5 7XT if you want to cancel your account.

Declaration
Note: When two or more people sign this form, the following declaration is made by each of them individually.

I am over 18 years of age and a UK resident. I confirm that I have read this form carefully and that the information in it about me is accurate.

Where appropriate to the account(s) for which I am applying, I hereby request to be provided with a Citi Card.

I request that while I am a Citi Current Account holder (Citigold and Citi Plus Current Accounts), I receive worldwide travel insurance cover which is subject to additional terms and conditions provided by ACE European Group Limited.

If I have indicated that I want to transfer all my Direct Debits and standing orders to my new Citi Current Account, I authorise you to:
- Contact my previous bank or building society to obtain a list of the active standing orders and Direct Debits;
- Contact all companies that I pay by Direct Debit and request all future payments to be collected from my Citi Current Account;
- Instruct my previous bank to cancel standing orders and Direct Debits; and
- Set up new standing orders and bill payments.

If I have indicated that I want my salary to be paid into my Citi Current Account, I authorise you to instruct my employer to redirect my salary into my Citi Current Account.

Your signature

Primary applicant's signature

Date of signature (DD/MM/YYYY) D D M M Y Y Y Y

Joint applicant's signature

Date of signature (DD/MM/YYYY) D D M M Y Y Y Y

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