



## DONATION THANK YOU LETTER

A good thank you letter is heartfelt and personal. Though an automatic "Thank You" message will be generated when a donation is made online, it is always a good idea to reach out personally. Below is a basic template. We encourage you to add details to explain your unique passion for the campaign.

Dear [First Name],

Thank you so much for donating to my Skip Lunch Fight Hunger team! Due to City Harvest's efficient food rescue model, it only costs 25 cents to rescue and deliver a pound of food. This means that every dollar you donated will help feed 4 people in need. I hope this gives you an idea of just how far your donation will go! Thanks to your support, fewer children and their families will be hungry this summer.

[Insert personalized note here]

[Sign off, contingent upon relationship]

[Your Name]

Note: This letter cannot be used for tax purposes.