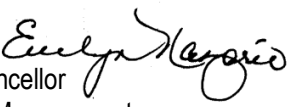



Date: July 22, 2015

Code: TECHNICAL LETTER
HR/Salary 2015-19
HR/Salary 2015-20

To: Human Resources Officers
Payroll Managers

From: Evelyn Nazario 
Associate Vice Chancellor
Human Resources Management

Theresa Hines 
Director, HRPPDOS
Human Resources Management

Subject: FY 2015/16 Salary Programs for MPP, Confidential and Executive Employees

Colleagues:

We are pleased to provide you with salary processing information for fiscal year 2015/16 salary programs for the employee groups referenced below. We encourage campuses to review the attached information.

- Technical letter [HR/Salary 2015-19](#) – Management Personnel Plan (M80) and Confidential (C99) Employees
- Technical letter [HR/Salary 2015-20](#) – Executive (M98) Employees

Additional merit pool information for MPP and Confidential employees was provided to Presidents in a separate correspondence dated July 21, 2015.

Please contact us if you have any questions or concerns.


Warm regards,


Evelyn and Theresa

Date: July 22, 2015

Code: TECHNICAL LETTER
HR/Salary 2015-20

To: Human Resources Officers
Payroll Managers

From: Evelyn Nazario 
Associate Vice Chancellor
Human Resources Management

Theresa Hines 
Director, HRPPDOS
Human Resources Management

Subject: FY 2015/16 Executive Compensation

Summary:

We are pleased to provide information regarding the Executive employees' salary program for fiscal year 2015/16.

Action Item:

Process salary increases for Executive employees.

Affected Employee Group/Unit:

Eligible Executive (M98) employees.

Details:

We are pleased to inform you that the CSU Board of Trustees (BOT) has approved the fiscal year 2015/16 salary program for Executive (M98) employees. Resolution RUF 07-15-02 approved the salary rates presented at the July 21, 2015 BOT meeting. Salary increases are approved effective July 1, 2015, or the date of hire, as appropriate.

Campuses are requested to process the individual salary rate increases for their respective Executive(s) as indicated in Agenda Item 2. Documents pertaining to the increases can be accessed for reference below:

- Agenda Item: <http://www.calstate.edu/bot/agendas/jul15/ufp.pdf>
- Resolution: <http://www.calstate.edu/BOT/Resolutions/Jul2015.pdf>

Please note that the CSU pay scales will be updated the evening of July 28, 2015, and campuses may begin processing the increases on or after July 29, 2015.

Processing instructions are provided in Attachment A:

⇒ Salary Increase Program: I – Salary Increase

The updated CSU Salary Schedule will be available for reference on July 29, 2015 on the Web at:

<http://www.calstate.edu/HRAdm/SalarySchedule/salary.aspx>.

Please contact Systemwide Human Resources if you have questions regarding this coded memo communication at (562) 951-4411. This document is available on Human Resources Management's website at:

<https://www.calstate.edu/HRAdm/memos.shtml>.

EN/DTH/rc

Attachment

Distribution:

CSU East Bay President
Cal Maritime Academy President
Vice Chancellor, Human Resources

Associate Vice Presidents/Deans of Faculty
Budget Officers

PROCESSING INSTRUCTIONS

SALARY INCREASE PROGRAM

I – Salary Increase

PAY SCALES IMPACT:	
Change Summary:	Base salary increase rates pursuant to BOT Resolution RUF 07-15-02.
Class Code(s):	2943, 2945, 2962, 2966, 2973, 2976, 2977, 2987
CBID:	M98
Pay Scales Effective Date:	07/01/2015
Date in Production:	07/28/2015
Pay Letter:	2015-08

EMPLOYMENT HISTORY/PAYROLL IMPACT:	
Processing Responsibility:	Campus
Processing Date(s):	Campuses may begin keying on or after July 29, 2015.
Effective Date:	07/01/2015
PIMS Transaction:	SCR
Detailed Transaction Code (Item 719):	50
EH Remarks (Item 215):	HR/SA 2015-20
Pay Amount:	Rate approved by BOT Resolution RUF 07-15-02. Refer to BOT Agenda Item 2 for individual salary rate increases.
Pay Form:	Base salary increase
Lump Sum Payment Earnings ID:	N/A
Employees on Leave:	N/A
Additional Information:	<ul style="list-style-type: none"> Salary schedule updates for Executive (M98) classifications will be available on July 29, 2015. Important Note: The BOT approved annual base pay, divided by twelve (12), derives the monthly rate. Campuses are to key the derived monthly rate to two decimals and should not round the monthly rate to the nearest whole dollar (e.g., \$100,000 annual rate/12 = \$8,333.33 monthly rate.)

CMS PROCESSING INFORMATION:	
Workforce Administration:	<ul style="list-style-type: none"> Action Reason: PAY/MER (SCR, 50: Pay/Perform (all bargaining units) Effective Date: 07/01/2015 Job Code(s): 2943, 2945, 2962, 2966, 2973, 2976, 2977, 2987 Union Code: M98 Comp Rate: Update base salary as instructed above. Empl History Remarks: HR/SA 2015-20
Benefits:	N/A
Time and Labor:	N/A
Absence Management:	N/A
Labor Cost Distribution:	N/A
Additional Instructions:	N/A