

**TEMPLATE**  
**SURVEY INTRODUCTION LETTER**

Dear {CONTACT}

As you know, (*company*) is strongly committed to the set of ethical principles contained in the *Voluntary Code of Ethical Conduct for the Recruitment of Foreign-Educated Health Professionals to the United States* (Code). Verification of adherence to the Code is monitored by the staff of the Alliance for Ethical International Recruitment Practices ([www.fairinternationalrecruitment.org](http://www.fairinternationalrecruitment.org)) through surveys of recruited health professionals.

We are writing to encourage you to participate in this survey, which will be sent to you by the Alliance. By participating, you can help improve the conditions of recruitment for other health professionals. All responses will be kept confidential by the Alliance; {*company*} does not have access to your responses. If you prefer not to participate, simply follow the “opt-out” instructions in the survey invitation you will receive from the Alliance.

Any questions about the survey or the Code should be directed to Emily Bass or Thyra Smith at the Alliance, who can be reached at [staff@fairinternationalrecruitment.org](mailto:staff@fairinternationalrecruitment.org) or 1-800-915-6540.

Sincerely,

{Subscriber Primary Contact }