

## REPLY TO INQUIRY LETTER

*Congratulations on your recent decision to consider supervision towards a licensed professional counselor (LPC) designation. In this current age of managed care, more and more agencies are requiring licensure as part of their hiring practices and as a basis for advancement (or retention) in the ranks of employment. In the private practice arena, licensure is almost mandatory to survive.*

*If you have not already done so, you need to contact the Center for Credentialing & Education offices to obtain the packet of forms you will need to file to get on the road to licensure. You can either call their office (1-888-817-8283 (toll free)); you can email them at [info@cce-global.org](mailto:info@cce-global.org); you can download the application from their website at [www.cce-global.org](http://www.cce-global.org); or you can write them at the following address:*

*Center for Credentialing & Education, Inc.  
3 Terrace Way, Suite B  
Greensboro, SC 27403-3660*

*Please note that our board, the SC Board of Labor, Licensing & Regulation Board of Examiners, does not handle requests for application packets, review, or education credentialing. This is handled by CCE.*

*Once you have reviewed the packet they send you and determine you want to continue on the path to licensure, you will need to contact an LPC supervisor (the list of supervisors in South Carolina can be requested from the SC Board by calling the Administrative Asst., Susan Harrington, at 803-896-4658, or can be viewed at the LLR Board website at [www.llr.state.sc.us/pol/Counselors](http://www.llr.state.sc.us/pol/Counselors). After you have completed your application and sent the form and the \$170 application fee to CCE, you will be advised by CCE whether you meet all of the qualifications to proceed forward with taking the LPC examination (in South Carolina, you can choose between taking the National Counselor Exam (NCE) or the National Clinical Mental Health Counselor Exam (NCMHCE); these are offered monthly at several sites around the state. After you have taken and passed the exam, you should receive your license as an LPCI from the licensure board while you work towards your LPC designation. You can then start the supervision process. Please note you must receive specific notice from the Board that you are approved to start the supervision process.*

*I would be pleased to discuss this process with you and can be reached at any of the numbers listed on this letterhead. Should you decide to move forward with the process and we file a plan for supervision, we can discuss how to go about pairing you up with another supervisee to share supervision costs.*

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