
Payment Receipt for Employee

Date: [Date of Payment]

Received From: [Employer Name]

Company Address: [Company Address]

Employee Name: [Employee's Name]

Employee ID: [Employee's ID]

Department: [Department]

Payment Method: [Cash/Check/Direct Deposit]

Check/Transaction No.: [If applicable]

Amount Received: \$[Amount]

For: [Description of Payment Purpose] (e.g., Travel Reimbursement, Year-end Bonus)

Authorized By: [Name of Authorizing Personnel]

Signature: _____