

# NGO Partnership Request Letter

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization Name]

[Recipient's Address]

Dear [Recipient's Name],

I am writing on behalf of [Your Organization's Name], a non-profit organization dedicated to [brief description of your organization's mission and activities]. We are impressed by the impactful work being done at [Recipient's Organization Name] and are eager to explore opportunities for collaboration and partnership.

At [Your Organization's Name], we strongly believe in the power of collaboration to amplify our impact and reach our shared goals of [mention specific objectives or outcomes]. We see great potential in joining forces with [Recipient's Organization Name] to address [specific issue or cause].

We are particularly interested in exploring partnership opportunities in the following areas:

1. [Area of Collaboration 1]
2. [Area of Collaboration 2]
3. [Area of Collaboration 3]

We are open to discussing various forms of collaboration, including joint projects, co-funding initiatives, knowledge sharing, and resource mobilization efforts.

Please find attached a brief overview of our organization and our previous projects for your reference. We would welcome the opportunity to meet with you to discuss potential partnership opportunities in more detail.

Thank you for considering our partnership proposal. We look forward to the possibility of working together to create positive change in our communities.

**Sincerely,**

**[Your Name]**

**[Your Position]**

**[Your Organization's Name]**

**[Your Contact Information]**

**[Attachments: Overview of Your Organization, Previous Projects, etc.]**