

Medical Certificate Forms For Leave

Patient Information

- Name: _____
- Date of Birth: _____
- Employee ID (if applicable): _____
- Department: _____
- Position: _____
- Contact Number: _____

Medical Condition

- Diagnosis: _____
- Description of Illness/Injury:
- Date of Onset: _____
- Date of Medical Consultation: _____
- Expected Duration of Absence:
From _____ To _____

Treatment Plan

- Medications Prescribed:
- Required Rest/Recovery Period:
- Follow-up Appointment Date: _____

Physician's Information

- Name: _____
- Qualification/Specialization: _____
- Medical License Number: _____
- Contact Number: _____

- Signature: _____
- Date: _____

Employer Certification

- Received by (Name & Title): _____
- Date of Receipt: _____
- Signature: _____

Employee Acknowledgment

- I acknowledge that the information provided is accurate to the best of my knowledge and will be used to assess my leave request.
- Signature: _____
- Date: _____