

Invoice Confirmation Letter

**ABC Corporation**123 Main Street
Springfield, IL 62701
email@abccorp.com
(555) 123-4567
August 7, 2024

**John Doe**Accounts Payable Manager
XYZ Enterprises
456 Elm Street
Springfield, IL 62702

Dear **John Doe**,

Subject: Confirmation of Invoice **INV-2024-789**

We hope this letter finds you well. This is to confirm receipt of your invoice **INV-2024-789**, dated **July 31, 2024**. We have reviewed the details and verified that the information provided aligns with our records.

Below are the particulars of the invoice for your reference:

* **Invoice Number:** INV-2024-789
* **Invoice Date:** July 31, 2024
* **Due Date:** August 30, 2024
* **Total Amount:** $5,000.00
* **Description of Services/Products:** Consulting services for the month of July 2024

We are pleased to confirm that the invoice has been approved for payment. The payment will be processed and issued by **August 25, 2024**, following our standard payment terms. If you require any further information or have any queries regarding the invoice, please do not hesitate to contact us at **email@abccorp.com** or **(555) 123-4567**.

We value our business relationship and look forward to continuing to work together. Thank you for your prompt and efficient service.

Best regards,

**Jane Smith
Finance Manager
ABC Corporation**