

Family Reference Letter For Job

John Doe

123 Main Street

Anytown, USA 12345

johndoe@email.com

(123) 456-7890

August 7, 2024

Jane Smith

Hiring Manager

XYZ Corporation

456 Corporate Blvd

Anytown, USA 12345

Dear Jane Smith,

I am writing this letter to enthusiastically recommend my cousin, Sarah Johnson, for the Marketing Manager position at XYZ Corporation. I have had the pleasure of knowing Sarah for 25 years and can confidently speak to her character, skills, and work ethic.

Sarah has always demonstrated a strong sense of responsibility and dedication in every aspect of her life. As a family member, I have seen firsthand her ability to manage time effectively, tackle challenges head-on, and consistently strive for excellence. These qualities are evident in her professional endeavors as well.

One of Sarah's greatest strengths is her exceptional communication skills. For instance, she successfully organized and led a community fundraising event, raising over \$10,000 for local charities. This ability to clearly convey messages and inspire others makes her an ideal candidate for the Marketing Manager position.

Additionally, Sarah is a person of great integrity and kindness. She has a natural ability to build positive relationships with those around her, which I believe is crucial in any

professional setting. Her excellent interpersonal skills and collaborative spirit ensure that she works well with others and contributes positively to team dynamics.

I am confident that Sarah will be a valuable asset to your team. Her creative thinking, coupled with her determination and positive attitude, will undoubtedly enable her to excel in the Marketing Manager role at XYZ Corporation.

Thank you for considering my recommendation. Please feel free to contact me at (123) 456-7890 or johndoe@email.com if you require any further information.

Sincerely,

John Doe