

### Confidential Background Investigation Report

**Subject Information**

<b>Subject Name:</b> John Doe <b>Subject SSN:</b> ***-**-6789 <b>Profile #:</b> 2008010753758264 <b>Status:</b> <b>COMPLETED</b>	<b>Address:</b> 10 Main Street Fairview, CO 83119  <b>Position:</b> Management <b>Accounting Code:</b> HR Department
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**Page Number**

8 of 8 Orders Completed 100%

**Flagged / Discrepancy**

Completed

Services / Orders	Jurisdiction	Name		
2	CrimNet	Doe, John		
2	Criminal County	Denver County, CO		
2	Criminal Federal	USA, CO, Denver, ,		
2	National Sex Offender Registry	Doe, John		
2	Motor Vehicle Report	PA		
3	Education Verification	Doe, John		
4	Employment Verification	Doe, John		
4	Social Security Trace	Doe, John		

Proforma uses its best efforts to ensure that the information presented in this consumer report accurately reflects the public record at the time of the report. Proforma cannot be responsible for the accuracy or completeness of the information contained in public records, and assumes responsibility limited to accurately reporting the information as it appears in the public record or is provided by a public office or agency from which the information was requested. This report is provided to end users with the understanding that the tenets of the Consumer Credit Reporting Act of 1996; the amended Fair Credit Reporting Act, Fair and Accurate Credit Transactions Act of 2003, as well as other Federal, State, and Local statutes apply.

Requested From: Proforma Screening Solutions  
Request By: Proforma Screening Solutions (Sample Report)

Subject Name: Doe, John  
Subject SSN: \*\*\*-\*\*-6789  
Profile #: 2008010753758264

**CrimNet**

Case(s) Found. Refer Criminal County Results for Case Description(s).

**Criminal County**

Jurisdiction	Name Searched	Results
Denver County, CO	Doe, John	Record Found, See Results Below

The Following Records Were Found In: **Denver County, CO**

Court: Circuit  
Case No: 123456789  
Name on Record: John Doe  
Offense Date: 11/10/2007  
Offense: Driving While Intoxicated  
Offense Type: Misdemeanor  
Disposition Date: 11/15/2007  
Disposition: Guilty  
Sentence: Fine & Costs \$350.00  
Verified By: Name & DOB

**Criminal Federal**

Jurisdiction	Name Searched	Results
USA, CO, Denver, ,	Doe, John	Federal Court - CO No Record Found

**National Sex Offender Registry**

No Record Found

**Motor Vehicle Report**

PENNSYLVANIA DRIVER RECORD REPORT

REPORT SEARCH DATE -> 01/02/2008

LICENSE NAME/ADDRESS

DOE, JOHN  
1 Pleasant Drive  
Greensburg, PA.

DRIVER DESCRIPTION

D.O.B. | SEX | HGT | RACE | SOC.SEC  
=====|===|=====|====|=====  
01/01/61 | M | 601" | WHI |--

LICENSE NUMBER -> XX12345



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Received: 01/08/2008  
Completed: 01/11/2008

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ORIG. ISSUED	ISSUED	EXPIRES	CLASS	STATUS
/ /	01/11/2007	11/06/2008	D	D-VAL
	06/11/1993	12/11/1993	D	D-EXP

LICENSE TYPE: RGLR  
CLASS DESCRIPTION: D  
STATUS DESCRIPTION: D-VAL  
LICENSE TYPE1: REGI  
CLASS DESCRIPTION1: D  
STATUS DESCRIPTION1: D-EXP

RESTRICTIONS: GLS  
ENDORSEMENTS:  
PRIOR STATE: DL #: STATUS:  
C.D.L. ISSUED: / / STATUS:

POINTS:  
REINST DATE:  
SECONDARY LIC:  
OTHER STATE LIC:  
OTHER STATE:  
NON-RESIDENT MILITARY:  
BOATCLASS:

\*\*\* BATCH= 7011031 PREV= 0291991

\*\*\* BATCH= 3162031 PREV= 0000000

NO ENTRIES FOUND FOR THIS PERSON

TYPE VIOL/SUSPE CONV/REINS HISTORY ENTRY PTS

\*\*\*\*\*END OF RECORD\*\*\*\*\*

#### Education Verification

School Name	University of America
Applicant Phone Number	
School City	Hometown
School State	VA
School Phone Number	
School Fax	



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Previous Name  
Dates Attended: 1978-1984  
Degree Claimed: Masters  
Major: Business Administration

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Verifier Name: Natl Student Clearing House  
Verifier Title: 009905906

	Applicant Reported	School Reported
Dates Attended:	1978 to 1984	Same
Degree:	Masters	MA
Major:	Business Administration	Business Administration
Graduation Date:		12/31/1984

### Employment Verification

Employer Company Name: ABC Corporation  
Previous Name  
Applicant Phone Number  
Employer Contact Name: John Smith  
Employer City: Greensburg  
Employer State: PA  
Employer Phone Number: 111-123-4567  
Start Date: October 1999  
End Date: October 2007  
Job Title: Director of Human Resources  
Salary: \$80,000

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Verifier: John Smith  
Verifier Title: Vice President, Administration

	Applicant	Employer
Start Date:	October 1999	Same
End Date:	October 2007	Same
Title:	Dir. Human Resources	Same
Salary:	\$80,000	Same
Rehire:	---	Yes

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Comments: Verifier reported that subject left their employ to relocate to Colorado.

### Social Security Trace

1 Subjects Found.

SSN is valid. Issued in Pennsylvania (Issued In Year 1970)

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John Doe  
SSN: 123456789      DOB: 01-01-1961



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Address: 10 Mail Street  
Fairview, CO 83119  
Denver County  
/2007 to /2007

John Doe  
SSN: 123456789 DOB: 01-01-1961  
Address: 1 Pleasant Drive  
Greensburg, PA 83119  
Westmoreland County  
/1989 to /2007

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End Of Report

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*Para informacion en espanol, visite [www.ftc.gov/credit](http://www.ftc.gov/credit) o escribe a la FTC Consumer Response Center, Room 130-A 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.*

### A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to [www.ftc.gov/credit](http://www.ftc.gov/credit) or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment - or to take another adverse action against you - must tell you, and must give you the name, address, and phone number of the agency that provided the information.

- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:

- a person has taken adverse action against you because of information in your credit report;
- you are the victim of identify theft and place a fraud alert in your file;
- your file contains inaccurate information as a result of fraud;
- you are on public assistance;
- you are unemployed but expect to apply for employment within 60 days.

In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See [www.ftc.gov/credit](http://www.ftc.gov/credit) for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.

- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See [www.ftc.gov/credit](http://www.ftc.gov/credit) for an explanation of dispute procedures.

- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.

- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need - usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.

- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to [www.ftc.gov/credit](http://www.ftc.gov/credit).

- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).

- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.

- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit [www.ftc.gov/credit](http://www.ftc.gov/credit).

**States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:**

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<b>TYPE OF BUSINESS:</b>	<b>CONTACT:</b>
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission: Consumer Response Center - FCRA Washington, DC 20580 1-877-382-4357
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	Office of the Comptroller of the Currency Compliance Management, Mail Stop 6-6 Washington, DC 20219 800-613-6743
Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)	Federal Reserve Board Division of Consumer & Community Affairs Washington, DC 20551 202-452-3693
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift Supervision Consumer Complaints Washington, DC 20552 800-842-6929
Federal credit unions (words "Federal Credit Union" appear in institution's name).	National Credit Union Administration 1775 Duke Street Alexandria, VA 22314 703-519-4600
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance Corporation Consumer Response Center, 2345 Grand Avenue, Suite 100 Kansas City, Missouri 64108-2638 1-877-275-3342
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation, Office of Financial Management Washington, DC 20590 202-366-1306
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture Office of Deputy Administrator - GIPSA Washington, DC 20250 202-720-7051

ADVERSE ACTION NOTICE

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01/11/2008

John Doe  
10 Main Street  
Fairview, CO 83119  
RE: 2008010753758264

Dear John Doe,

You authorized Proforma Screening Solutions (Sample Report) to obtain consumer reports and/or investigative consumer reports about you from a consumer reporting agency. Based in part on information contained in this report, Proforma Screening Solutions (Sample Report) has made a decision about your suitability for employment that may be adverse to your interests.

This decision was based in whole or in part on information contained in a report from Proforma Screening Solutions, P.O. Box 2423, Purcellville, VA 20132, (866) 276-6161 a copy which was previously given to you. The agency did not make this employment decision and is unable to supply you with specific reasons why the decision was made. Under Section 612 of the Fair Credit Reporting Act, you have the right to obtain a free copy of the report. For your convenience we have attached the report to this letter. Under Section 611 of that Act, you have the right to dispute with the consumer reporting agency the accuracy or completeness of the report.

Regards,

Proforma Screening Solutions (Sample Report)

PRE-ADVERSE ACTION NOTICE

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01/11/2008

John Doe  
10 Main Street  
Fairview, CO 83119  
RE: 2008010753758264

Dear John Doe,

You authorized Proforma Screening Solutions (Sample Report) to obtain consumer reports and/or investigative consumer reports about you from a consumer reporting agency. Based in part on information contained in this report, Proforma Screening Solutions (Sample Report) is contemplating making a decision about your suitability for employment that may be adverse to your interests.

Enclosed please find (1) a copy of the report we obtained from Proforma Screening Solutions, P.O. Box 2423, Purcellville, VA 20132, (866) 276-6161, and (2) a summary of your rights under the Fair Credit Reporting Act. Proforma Screening Solutions is not involved in the decision making process and cannot provide you with specific reasons that this action is contemplated.

You may identify any errors, inaccuracies and/or otherwise respond to the information contained in the report within five calendar days from the date of this letter. If you wish to dispute the accuracy or completeness of the information in the report with the consumer reporting agency (i.e., the source of the information contained in the report), you should contact the agency identified above directly.

Regards,

Proforma Screening Solutions (Sample Report)