

1. Attend/report
2. Two to four hours
3. Respect
4. Donuts and debriefing
5. Read three books
6. Follow the guidelines

Six Agreements that Make the Team Effective  
**The JSWT Contract:**

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## Job Search Progress Report

Three minutes per person

- 1. Your numbers.** Read the current week's numbers — paired with last month's averages — from your Progress Chart, without comment or explanation. Hold up your Weekly Report tent card so members can see the numbers in writing. This can be done in 30 seconds.
- 2. Three highlights** of your week in job search. Mention the three best things that you did or that happened to you in job hunting in the last seven days. These could include: a major breakthrough; a small step in the right direction; a problem solved; or a “gift from God,” something useful that came your way with no effort on your part.
- 3. Three priorities** for the coming week. Refer to your Project Plan and Target List. Your priorities should usually include pursuit of several targeted organizations where you have so far made little or no progress. Mention the names of those organizations.
- 4. Your agenda item** is an immediate and practical job search issue, phrased as a question. It could be about something that did not go well in your job search in the last seven days or how to best approach something you're planning for the next week.

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