

**Brooks College of Health
Sample Thank You Letter**

Date

Mr. & Mrs. John Doe
1234 Scholarship Lane
University City, FL 12345

Dear Mr. and Mrs. Doe,

Thank you for establishing a scholarship at University of North Florida. It is an honor to be the recipient for this year.

I thought you might enjoy learning a little about me. This is my freshman year at UNF; my major is Electrical Engineering. The classes I have enjoyed the most are Computer Science, Physics and Business Law. When I graduate I hope to work for a Fortune 500 company. I think that a large firm would give me the most in-depth experience. After several years in the workforce, I hope to pursue my Master of Science degree.

My family is relatively small, just my parents and a younger sister. My sister is a senior in high school; she hopes to attend Colorado School of Mines in the fall. My Dad is a high school math teacher and Mom is a nurse at the local hospital. They have worked hard to make sure that my sister and I never wanted for anything and could attend college.

Outside of school, I enjoy swimming, canoeing and camping. Being in the quiet of the wilderness is refreshing and invigorating. It provides me the opportunity to think about my future. Additionally, I enjoy reading books on leadership and history. While in high school, I was in the drama club.

It would be a pleasure if we could meet this year. Until then, however, please accept my thanks and appreciation for your generosity. Someday I hope I will be able to help a young person with their education.

Sincerely,

Jane Doe, Student