

PRELIMINARY ARCHITECTURAL FEASIBILITY REPORT CHECK LIST

Project: _____

Owner: _____

Location: _____

Reviewer: _____

- A. _____ Need for the Facility
- B. _____ Existing Facility (what will happen with existing)
- C. _____ Proposed Facility
- D. _____ Building Site Information
 - _____ 1. Amount of land required
 - _____ 2. Location (alternate locations)
 - _____ 3. Site Plan (legal, site grades, flood map)
 - _____ 4. Site suitability
- E. _____ Cost Estimate (include all Project Cost, not just Construction Cost)
 - _____ 1. Development and construction
 - _____ 2. Land and rights
 - _____ 3. Legal
 - _____ 4. Architect/Engineer fee
 - _____ 5. Interest during construction
 - _____ 6. Equipment
 - _____ 7. Contingencies
 - _____ 8. Refinancing
 - _____ 9. USDA Required Resident Inspector (if cost is involved)
 - _____ 10. Other (describe)_____
- F. _____ Annual Operating Budget for Facility and Owner
 - _____ 1. Income from facility and other Owner sources (loan payback potential)
 - _____ 2. Operation and maintenance cost for new facility (include staff cost)
- G. _____ Project Preliminary Design (what is currently known)
 - _____ 1. Maps (location)
 - _____ 2. Drawings (site plan, floor plan, building elevations)
 - _____ 3. Photos (site)
- H. _____ Construction Problems (potential site or building specific issues)
- I. _____ Conclusions