

SQC - TRAINING NEEDS REQUEST FORM

Please tick on modules which you feel is relevant to your company!			SOME NEED	LITTLE NEED	ATTENDED	REMARKS
CODE	IN HOUSE TRAINING PROGRAMME					
QMS-1	Quality Management Systems of ISO 9001:2000					
QMS-2	Effective Documentation & Implementation of ISO 9001:2000					
QMS-3	Maintaining & Improving of ISO 9000 Quality Management Systems					
QMS-4	Internal Auditing of ISO 9001:2000					
QMS-5	Advanced QMS Internal Audit					
QMS-6	Quality Management Representative (QMR)					
QMS-7	ISO 9000:2000 Series Auditor/Lead Auditor (IRCA Reg. No.A18021)					
EMS-1	Environmental Management Systems of ISO 14001:2004					
EMS-2	ISO 14001 EMS Documentation, Implementation & Auditing					
EMS-3	Upgrading of ISO 14001:2004 Documentation					
EMS-4	Internal Environmental Audit of ISO 14001:2004					
EMS-5	Integrated Internal Audit of ISO 9001 & ISO 14001					
EMS-6	Industrial Chemical Storage, Handling and Disposal					
EMS-7	Environmental Impact & Aspect					
EMS-8	Industrial Waste Management					
EMS-9	Legal & other Requirements					
EMS-10	Environmental Management Systems Auditor (IRCA Reg. No. A12654)					
QTS-1	Understanding of ISO/TS 16949					
QTS-2	Advanced Product Quality Planning & Control Plan (APQP)					
QTS-3	Production Part Approval Process (PPAP)					
QTS-4	Failure Mode & Effect Analysis (FMEA)					
QTS-5	Statistical Process Control (SPC)					
QTS-6	Measurement System Analysis (MSA)					
QTS-7	ISO/TS 16949:2002 Process Approach Auditing					
QTS-8	ISO/TS 16949:2002 Auditor/Lead Auditor for Automotive Industry (IRCA Reg. IATCA 18021)					

OHS-1	OHSAS 18000 (Occupational Health & Safety Assessment Series 18000)					
OHS-2	OHSAS 18000 Occupational Health & Safety Management Systems Auditor Conversion (IRCA Reg. No. A16834)					
OHS-3	Integrated Management Systems of ISO 9001, ISO 14001 & OHSAS 18001					
OHS-4	Integrated Internal Audit of ISO 9001, ISO 14001 & OHSAS 18001					
OHS-5	Safety Indications & Fire Drill					
OHS-6	Occupational Safety Health & Hazard					
IEC-1	The Competence of Testing and Calibration Laboratories of ISO / IEC 17025					
IEC-2	Internal Audit of ISO / IEC 17025					
IEC-3	Calibration Training Program					
IEC-4	Uncertainty of Measurement					
IEC-5	Repeatability and Reproducibility (Gage R & R)					
IEC-6	Design Of Experiments (DOE)					
FMD-1	HACCP (Hazard Analysis Critical Control Point)					
FMD-2	Internal Audit of HACCP Systems					
FMD-3	Current Good Manufacturing Practice For Food Industry (cGMP)					
FMD-4	Current Good Manufacturing Practice For Medical Industry (cGMP)					
FMD-5	Understanding of ISO 13485:2003					
FMD-6	Internal Audit of ISO 13485:2003					
FMD-7	Food Safety Management Systems Auditor Convcrsion (IRCA Reg. No. A17238)					
EMT-1	5S for Housekeeping					
EMT-2	5S Implementation					
EMT-3	Internal Audit of 5S Housekeeping					
EMT-4	7 QC Tools					
EMT-5	7 Advanced QC Tools					
EMT-6	Good Storage Practice					
EMT-7	Identify Manufacturing Strategies and Logistics Operation in your company					
EMT-8	Improve Efficiency & Reduce cost through Six Sigma Implementation					

EMT-9	KAIZEN Continuous Improvement					
EMT-10	Poka-Yoke Techniques & Applications					
EMT-11	Quality Control Circle (QCC)					
EMT-12	Total Productive Maintenance (TPM)					
EMT-13	Understanding of Quality Process for Workers					
EDC-1	Bench-Marking					
EDC-2	Business Process Re-Engineering					
EDC-3	Customer Satisfaction					
EDC-4	Deming Management Method					
EDC-5	Effective Communication Skills					
EDC-6	Effective Motivation Skills					
EDC-7	Effective Performanace Appraisal					
EDC-8	Effective Supervisory Skills					
EDC-9	Management of Change					
EDC-10	Problem Solving Skills					
EDC-11	Professional Selling Skills					
EDC-12	Quality Leadership Skills					
EDC-13	Quality Customer Services					
EDC-14	Strategic Management Tool - SWOT Analysis					
EDC-15	Team Building					
EDC-16	Total Quality Management (TQM)					
EDC-17	Training Need Analysis					
EDC-18	Train the Trainers					
Suggestions of other type of training relevant to you : 						

Please fill in the above information and fax back to Ms. Regina Ng (Fax No : 03-79541833 & Tel No : 03-79552633). This will help our future development in our quality trainings to meet the market needs and your needs. All information given are "Private & Confidential". Thank you !

Name : _____ Position/Department : _____

Signature : _____ Date : _____

Company Name : _____ Tel/Fax No. : _____