DIVISION OF FINANCE
IT SERVICES

TEXAS A&M UNIVERSITY

Vendor Access Request Form

May 30, 2008

User Information:

Name (First, MI, Last): _____

Position or Title: _____

Company: _____

Phone Number: _____

Information Resource Details: **Account Termination Date:** _____

Access requested to: _____

Purpose of access: _____

_____

Security Statement

I am responsible for any activity associated with my User Login ID and Password. I will safeguard my Login ID and Password at all times. I understand that I will be violating Texas A&M University rules if I gain or help others gain unauthorized access to or release information from Texas A&M University resources for reasons other than the explicit purpose of this access.

By signing this Security Statement, I acknowledge my responsibility for adhering to Texas A&M University policy concerning system access, and software/hardware usage and state and federal law. I am also aware that penalties exist for unauthorized access, unauthorized use, or unauthorized disclosure of information/software from Texas A&M University resources. This includes but is not limited to use of information for purposes other than those stated above and purposeful or accidental disclosure of information to any unauthorized entity, including other employees of the Company. Any incidents that result in unauthorized access, use or disclosure of information shall be reported to the Division of Finance in a timely manner.

_____
User Name (print)

_____ _____
User Signature Date

_____
TAMU Departmental Requestor Name (print)

_____ _____
TAMU Departmental Requestor Signature Date

ACCESS DETAILS FOR OFFICE USE ONLY	☐ Login ID: _____ Date Added: _____ ☐ Monitored web or software based remote access (Interwise, PC Anywhere, etc.)