



SALES QUOTATION SPECIALIST

For over 100 years, **Sloan** has been the world's leading manufacturer of water-efficient solutions that are built to perform, guaranteed to last, and designed with promoting a healthy environment through water conservation. We have an immediate need for a **SALES QUOTATION SPECIALIST** based at our world headquarters in Franklin Park, Illinois.

As a sales quotation specialist you will assist with the development of quotations on various projects. You will coordinate Sloan's custom product line in relation to creating, analyzing, pricing and quoting based on customer requirements. You will be responsible for answering inquiries, dealing with issues and solving problems in a positive manner to ensure a superior level of customer experience.

Key responsibilities:

- Coordinate all required information for the preparation of final submittals, including plans, drawings and other documents to both end customers and Sloan's vendors.
- Interpret customer requirements, match products to customer specifications and drawings. Ensure quote is technically compatible by communicating with other departments and staff to determine and clarify project requirements. Use technical knowledge to prepare quotation packages based on the product content and material type.
- Coordinate new code creation process from sales. Collaborate with master data management team, product line managers and sales to ensure customer requirements are handled accurately.
- Field customer inquiries. Coordinate vendor relationships to ensure timely response.
- Gather required data for quote preparation. Build and maintain pricing measurements for decision making processes. Maintain various data bases and project plans.

We seek an individual with a minimum of 2-3 years of experience in a similar role with strong business and customer service background preferably in a technical or manufacturing environment. Strong knowledge of MS Office products. Intermediate level Excel skills required. Sales quotation background a plus. Excellent communications, time management and organization skills are essential to success. Strong analytical and data management skills are key. Must be patient, highly organized and thrive in a fast-paced environment.

To apply, submit your resume in (Word/PDF format to CAREERS@SLOAN.COM. **Sales Quotation Specialist – Job ID: 54-16**

To the selected candidate we offer a competitive salary plus benefits package including:

- Medical, dental, vision and prescription drug insurance coverage
- Basic life and accident insurance, dependent life, STD, LTD, flexible spending
- 401(k) with employer match, PTO, holidays, wellness program
- Onsite medical staff, fitness center & cafeteria

Sloan -- An equal employment opportunity employer

Principals only