



SPEAKERS BUREAU REQUEST FORM

Name: _____

Organization: _____

Address of Event: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____

Date of Appearance: _____ Event start/end time: _____

Type of Event Planned: _____ Size of Group: _____

Who is the audience? _____

Event Location: _____

Directions: _____

Dress code: _____ Business Professional _____ Business Casual _____ Casual _____ Formal

Do you have a particular speaker in mind? _____

Issues/Topics of Interest: _____

Does your group have any special causes, concerns or guests that should be addressed?

Should remarks be formal or conversational? _____

To request a Memphis Redbirds keynote speaker, please submit this completed form, a formal written request on your organization's letterhead, and a tax exempt letter if applicable via fax or email to:

Memphis Redbirds Speakers Bureau
198 Union Avenue
Memphis, TN 38103

Fax: (901) 328-1102

All requests must be submitted at least three weeks prior to your event. Completion of this form is a request only and does not guarantee an appearance.