

Wedding Expense List

Who pays for what?

Traditionally the bride's family has always been responsible for a majority of the wedding expenses. Today, however, the division of wedding expenses depends more often on the financial ability of the bride, the groom, and their families. Many couples decide to split the expenses with both sets of parents or to pay for the wedding themselves. It is important to sit down and discuss the type of wedding you want to have. Use the following worksheet so each participant can choose what he or she would like to pay for. Then there will be no question of whose responsibility it is.

Expenses Traditionally For The Bride and Her Family

Person Responsible

- _____ Wedding gown, headpiece, and accessories
- _____ Invitations, thank you notes and postage
- _____ Flowers for the ceremony site, reception, and bridesmaids' bouquets
- _____ Decorations for the ceremony and receptions
- _____ Photographer and videographer
- _____ Reception room setup and cleanup charge
- _____ Catering
- _____ Wedding Cake
- _____ Music for Ceremony
- _____ Music for Reception
- _____ Transportation for wedding party
- _____ Groom's wedding ring and gift
- _____ Gifts for the bridesmaids
- _____ Accessories: guest book, toasting glasses, candles, etc.
- _____ Accommodations for the bridesmaids if necessary (optional)
- _____ Wedding planner's fee



Expenses Traditionally for the Groom and His Family

Person Responsible

- _____ The Groom's Wedding Attire
- _____ The clergy fee
- _____ The marriage license
- _____ All honeymoon expenses
- _____ Rehearsal dinner
- _____ Bride's bouquet, corsages, boutonnieres
- _____ Boutonnieres for the groomsmen and ushers
- _____ Gifts for groomsmen
- _____ Accommodations for the groomsmen, if necessary (optional)

Expenses for the Wedding Party

- _____ Their wedding attire and accessories
- _____ Travel expenses
- _____ Wedding gift for the bride and groom
- _____ Showers for bachelor/ette parties (optional)



Budget Worksheet

Reception

	Budget	Actual Cost	Deposit	Due Date	Balance	Due Date	Person Responsible
Ceremony Site Fee							
Reception Site Fee							
Catering							
Beverages							
Wedding Cake							
Music							
Decorations							
Rental Items							
Wedding Favors							
Valet Service							
Other							

Invitations & Stationery

	Budget	Actual Cost	Deposit	Due Date	Balance	Due Date	Person Responsible
Wedding Invitations							
Wedding Programs							
Save the Dates							
Postage							
Calligraphy							
Stationery							
Other							



Flowers

	Budget	Actual Cost	Deposit	Due Date	Balance	Due Date	Person Responsible
Ceremony Flowers							
Reception Flowers							
Bride's Bouquet							
Bridesmaids' Bouquets							
Flower Girl's Bouquet							
Corsages							
Boutonnieres							
Other							

Photography & Video

	Budget	Actual Cost	Deposit	Due Date	Balance	Due Date	Person Responsible
Photography							
Video Services							
Other							

Attire & Beauty

	Budget	Actual Cost	Deposit	Due Date	Balance	Due Date	Person Responsible
Bride's Dress w/ Alterations							
Bride's Accessories							
Groom's Attire							
Bridesmaids' Attire							
Groomsmen's Attire							
Bride's Hair & Makeup							
Bridesmaids' Hair & Makeup							
Dress Preservation							
Other							



Other

	Budget	Actual Cost	Deposit	Due Date	Balance	Due Date	Person Responsible
Transportation							
Accommodations							
Wedding Party Gifts							



Responsibilities

Groom's Duties

- Purchases bride's engagement and wedding rings
- Has his family and friends compile guest list
- Selects best man, groomsmen, and ushers
- Plans the honeymoon
- Coordinates passports for foreign travel
- Chooses formal wear style
- Makes sure groomsmen and ushers are fitted for formal wear
- Organizes wedding day transportation for bridal party
- Arranges transportation for bride and groom to and from the ceremony and reception sites
- Coordinates accommodations for out-of-town guests
- Arranges wedding- night accommodations for bride and groom
- Buys a gift to give to the bride on the wedding day
- Pays for the clergy fee (should give to Best Man on the day of the wedding to pay for the ceremony)
- Appoints a groomsman to return rented formal wear
- Pays for bride's bouquet, bride's going away outfit, and corsages for the mothers & grandmothers
- Assists parents in planning rehearsal dinner
- Writes thank you notes (both bride and groom)
- _____
- _____
- _____
- _____



Wedding Party Duties

Maid of Honor

Prior to the Wedding

- Assists in selecting bridesmaids dresses and organizing bridesmaids for fittings
- Pays for own wedding attire and accessories (optional)
- Helps bride in choosing accessories
- Plans a shower
- Offer help with addressing invitations
- Gives moral support with planning
- Attends ceremony rehearsal and rehearsal dinner
- Assists in details for bridesmaids

Wedding Day

- Assists the bride with getting ready
- Coordinates the bridesmaids
- Holds grooms wedding ring

At the Ceremony & Altar

- Attends to the bride's train and veil
- Holds bride's bouquet when needed
- Presents groom's ring to officiant
- Hold personal vows note cards, if necessary
- Witnesses and signs marriage certificate



At the Reception & After

- Sits besides the bride and groom at the head table (optional)
- Toasts the Bride and Groom
- Responsible to get people on the dance floor
- Assists bride in changing into going away clothes
- Coordinates a to-go box of food from the reception for bride and groom to take with them
- Responsible for getting all of personal décor items & accessories packed and back to the bride and groom after the wedding (if you don't have a coordinator doing this)

Best Man

Prior to the Wedding

- Assists in selecting formal wear with the groom
- Pays for his own attire (optional)
- Coordinates the formal wear fittings, final fittings, and picks up formal wear
- Assists with honeymoon plans
- Attends the ceremony rehearsal and rehearsal dinner
- Holds Bachelor Party

Day of Wedding

- Assists groom with attire and makes sure groom is to the ceremony site by the designated time
- Holds the bride's wedding ring
- Coordinates groomsmen and ushers, making sure they are where they should be at the right time



At the Ceremony & Altar

- Presents bride's ring to officiant
- Hold personal vows note cards, if necessary
- Witnesses and signs marriage certificate
- Pays officiant following the ceremony

At the Reception & After

- Sites beside the bride at the bridal table
- Toasts the bride and groom
- Hands out tips and remaining payments to vendors
- Makes sure the bride and groom are ready for travel
- Returns formal wear for groom
- Decorates getaway car
- Makes sure that the groomsmen and ushers return their formal wear promptly

Bridesmaids

- Support and attend to the brides needs during the planning and especially the day of the wedding
- Pay for bridal attire and accessories
- Host (or assist) in planning a bridal shower & bachelorette party
- Attend the ceremony rehearsal and rehearsal dinner
- Take responsibility of ring bearer or flower girl
- Sit at the head table
- Responsible for getting people dancing at reception



Groomsmen & Ushers

- Pay for own formal wear and accessories
- Pick up formal wear, allowing plenty of time if alterations are needed
- Attends the ceremony rehearsal and rehearsal dinner
- Arrive at ceremony site early to direct and seat guests
- Sit at head table (groomsmen)
- Responsible for getting people dancing at reception

Seating Guests

- Usually the first rows are reserved for family of the bride and groom (confirm number of rows)
- Guests should be seated as soon as they arrive
- Ushers and groomsmen offer their right arm to women and men follow
- The bride's guest and family sit on the left and grooms sit on the right traditionally



Jewelry Worksheet

Budget- Bride's Ring: _____ Actual: _____

Budget- Groom's Ring: _____ Actual: _____

Deposit: \$ _____ Due: _____

Balance: \$ _____ Due: _____

Pick up rings: _____

Jeweler: _____ Phone: _____

Email: _____ Address: _____

Bride's Ring

Engagement Ring: _____

Wedding Ring: _____

Ring Size: _____

Ring Engraving: _____

Other Jewelry: _____

Groom's Ring

Wedding Band: _____

Ring Size: _____

Ring Engraving: _____

Other Jewelry: _____

Gifts

Gifts for bridesmaids: _____ Cost: _____

Gifts for groomsmen: _____ Cost: _____

Questions:

Do you offer custom design?

Can you restore antique and heirloom jewelry?

What type of financing do you offer?

Is cleaning and repair included?

