DISPLAY MATERIALS RELEASE FORM

I am loaning the following items (please attach list) to the Staunton Public Library for display from _____ to _____ .
Following are the points of agreement regarding this loan:

1. The Library will make every effort to carefully handle, display and store my items in a mutually agreed upon manner; including, but not exclusive to, keeping them in locked display cases, locked storage areas, or under surveillance.
2. I understand that the loan of these items is made entirely at my risk. The insurance policies maintained by the City of Staunton do not cover repair or replacement of works or collections displayed on City property. Therefore, the Library, its employees, Board or the City of Staunton will not be held responsible for the replacement or repair of my materials if they are damaged, stolen or lost while at the Library.

I agree to abide by the clauses of this release.

_____ _____

Name & Date