



CHENNAI PORT TRUST

QUOTATION NO.MEE/EC1/68/ 2016/DCME (EC/OS)

**QUOTATION FOR AIR TIME SERVICE CONTRACT & ANNUAL
MAINTENANCE CONTRACT FOR 8 Nos. RADIO TRUNKING
SETS FOR THE USE OF TRAFFIC DEPARTMENT IN CHENNAI
PORT TRUST. THE OFFER MAY BE SENT TO THE FOLLOWING
ADDRESS ON OR BEFORE 08.09.2016.**

The Chief Mechanical Engineer
No.1 Rajaji Salai
Chennai Port Trust
Chennai 600 001.

**QUOTATION FOR AIR TIME SERVICE CONTRACT & ANNUAL
ELECTRICAL AND MECHANICAL DEPARTMENT**
No.1, RAJAJI SALAI, CHENNAI – 600 001.

QUOTATION No.	MEE/EC1/68/2016/DCME(EC/OS)
QUOTATION ARE INVITED FOR	QUOTATION FOR AIR TIME SERVICE CONTRACT & ANNUAL MAINTENANCE CONTRACT FOR 8 Nos. RADIO TRUNKING SETS FOR THE USE OF TRAFFIC DEPARTMENT IN CHENNAI PORT TRUST.
QUOTATION DOCUMENTS	Quotation Documents can be had from the Accounts Officer (Cash), Ground floor, Old Administrative Building, Rajaji Salai, Chennai Port Trust, Chennai – 600 001.
SALE PERIOD	Up to 07.9.2016
WORKING HOURS	From 10.00 a.m. to 4.00 p.m.
COST OF QUOTATION DOCUMENT	On payment of a non-refundable sum of Rs.158 /- (inclusive of 5% VAT) (Rupees one hundred and fifty eight only. The Quotation document is also available on the Chennai Port Trust Web site www.chennaiport.gov.in . Those who decide to download the Quotation Document shall have to send a Demand Draft drawn in favour of Chairman, Chennai Port Trust for Rs.158 /- (inclusive of 5% VAT) (Rupees one hundred and fifty eight only) being a non refundable sum towards the cost of the Quotation document . The web site downloaded tenders that which are not accompanied with the Demand Draft of Rs. 158/- (inclusive of 5% VAT) will be summarily rejected.
VALIDITY OF THE QUOTATION	16 weeks from the date of opening of the Quotation .
DATE OF OPENING OF QUOTATION	08.9.2016 at 3.00 p.m.
VENUE OF QUOTATION OPENING	Quotation will be opened at Conference Hall of Chief Mechanical Engineer's Office, 7 th floor of Centenary Building, Rajaji Salai, Chennai – 600 001.

**CHIEF MECHANICAL ENGINEER
CHENNAI PORT TRUST**

QUOTATION FOR AIR TIME SERVICE CONTRACT & ANNUAL MAINTENANCE CONTRACT FOR 8 Nos. RADIO TRUNKING SETS FOR THE USE OF TRAFFIC DEPARTMENT IN CHENNAI PORT TRUST.

TECHNICAL SPECIFICATION

SCHEDULE – ‘A’

1.0 GENERAL

The Chennai Port Trust has proposed to invite Quotation for Air Time Service contract & Annual Maintenance contract for 8 Nos. Radio Trunking sets for the use of Traffic Department in Chennai Port Trust from valid PMRTS service providers for the 6 different user groups as per the detailed Technical Specification.

The total coverage area of the port is around 10 Kms. x 5 Kms.

2.0 SCOPE OF WORK:

(a) Work not included:

The required wireless sets for the communication will be provided by the Trust.

3.0 TECHNICAL SPECIFICATION:

The scope of work by the contractor includes:-

- i) The Tenderer shall monitor the satisfactory functioning of all the Walkies Talkies inside the port premises.
- ii) It shall be the responsibility of the Tenderer to see that all six different user groups can be communicated among themselves with the frequencies obtained from the WPC, New Delhi.
- iii) As the AMC is comprehensive in nature, it shall be the responsibility of the Tenderer to replace all the required spares except consumables like batteries and antennas.

3.1. Air Time Service:

- | | |
|---------------------------|----------------------|
| i) Frequency of operation | : UHF Band (800 MHz) |
| ii). Nature of Service | : PMRTS Service |

- iii). No. of Channels : 6 channels
- iv). No. of sets to be operated :8 Nos.
- v).Area of coverage : From Napier Bridge to Tondiarpet Housing Colony

Note:

The Tenderer should have a valid PMRTS authorized license issued from Ministry of Communication and Information Technologies, Government of India.

3.2 Annual Maintenance Contract

- i) The Scope of work includes Annual Maintenance Contract besides providing Airtime Services for the 8 Nos. Wireless Wakies Talkies sets inside the port premises.
- ii) The breakdown shall be attended immediately on receipt of Trust calls.
- iii) The Scope of work does not include consumables like the replacement of batteries and antennas.
- iv) The Contractor shall comply with all the Trust General Terms & Conditions which is enclosed herewith.

4.0 OTHER TERMS AND CONDITIONS

- d) The contractor shall accept all the enclosed Trust terms & condition
- e) Should furnish the copy of VAT or Service Tax Registration Certificate.
- a) The Offerer shall inspect all the wireless stations and the port Premises before quoting.
- b) Prices shall be furnished in the enclosed Trust format-Schedule-"A1"
- c) The Contractor shall comply with ESI ACT Enclosed
- f) For any clarification, please feel free to contact the Executive Engineer (E&C) on 2536 2201 Extn.2708

**CHIEF MECHANICAL ENGINEER
CHENNAI PORT TRUST**

**QUOTATION FOR AIR TIME SERVICE CONTRACT & ANNUAL
MAINTENANCE CONTRACT FOR 8 Nos. RADIO TRUNKING SETS FOR
THE USE OF TRAFFIC DEPARTMENT IN CHENNAI PORT TRUST.**

SCHEDULE OF QUANTITIES AND PRICES

SCHEDULE – ‘A1’

Sl. No.	Description of Work	Qty.	Unit	Rate/Unit (per set per year) Rs.	Total Rs.
1.	Charges for Airtime (unlimited usage) for Radio Trunking sets operating on UHF Band as detailed in schedule ‘A’	8	Sets		
2.	Service Tax @.....% for item No.1				
3.	Charges for Annual Maintenance Service Contract for Radio Trunking sets operating on UHF Band as detailed in schedule ‘A’	8	Sets		
4.	Vat @%				
5.	Service Tax @.....% for item No:3				
6.	Total				

1. The Tenderer shall quote the Service Tax exclusively in Sl.No.3&4 ,If required.

2 . The Price should not be indicated as “inclusive of Service Tax”.

3. The Trust will not provide any form ‘C’ or ‘D’.

(Rupees:only inclusive of all taxes and duties) **Note: If any of the statutory levi is not required, the same may be stated as ‘Nil’**

Date:

Contractor’s Signature and Seal

TRUST'S GENERAL TERMS & CONDITIONS

1. Scope of Work:

During the tenure of AMC, the breakdown calls should be attended and necessary spares should be changed at a free of cost except consumables like batteries & antennas. Contractor should commence attending the defects within 7 days from the time of receipt of the call.

2. Period of Contract:

The contract is for a period of one year from 19.9.2016 to 18.9.2017

3. Price:

The price quoted should remain unchanged till the completion period of the Contract.

4. Payment Terms:

a) FOR AIRTIME SERVICE CONTRACT(Item No.1 and 2)

Trust will pay in advance, the entire amount for the item No.1&2. as per schedule 'A1' to the contractor payable to the WPC wing, Ministry of Communication along with its statutory Levies. The payment will be made within 30 days from the date of production of bill in the Trust format. VAT is not applicable.

b) ANNUAL MAINTENANCE CONTRACT (Item No.3,4&5)

Quarterly advance payment will be made for the item No.3,4&5 as per schedule 'A'1 on pro-rata basis on production of pre receipted bill in the Trust's format. The payment will be made within 30 days from the date of production of bill in the Trust format and taxes for (item No.4&5) will be paid only on production of documentary evidence.

Income tax @ 2% with applicable surcharge & education cess shall be levied U/S 194 © of Income Tax Act 1961. Similarly Tamil Nadu Value Added Tax under Section 13 of T.N.VAT Act 2006 shall also be levied. In case of exemption from the above levy necessary non-deduction certificate shall be produced by the Contractor from Income Tax/ Commercial Tax Office respectively.

5. The clauses related to Implementation of ESI Act, 1948 .

- (a) As per the Govt.Notification dated 20.07.09, Chennai Port Trust has registered under the ESI Act on 26.09.2012 with ESI Corporation and provision of ESI Act, 1948 are applicable to Chennai Port Trust, a Social

Security Act, is applicable to Factories using power and employing 10 or more personnel and establishment employing 20 or more persons and drawing wages / salary up to Rs.15,000/- per month. Workers covered under ESI Act, are entitled for full medical care for self and family. Besides, cash benefit in the event of sickness, maternity and employment injury. Accordingly, the contractual / casual employees drawing wages upto Rs.15,000/- per month employed either directly by Port Trust or through contractor are covered under ESI Act, 1948. It is obligatory on the part of the employer to calculate and remit ESI contribution comprising of employers' share of 4.75% plus employees' share of 1.75% which is payable on or before 21st of the following month, to which the salary relates.

- (b) In case of Contractor employs more than 20 employees, they should register their name with ESI as per ESI Act, 1948 and obtain ESI Code. Both Employers share of 4.75% and Employees contribution of 1.75% (recovered from employees), totally 6.5% to be paid as contribution to ESI in their code on or before 21st of following month to which the salary relates and acknowledgement for the same shall be submitted to the Port while claiming the bill. The bill without the acknowledgment of ESI contribution will not be entertained. In case the contractor has not paid the ESI Contribution same will be recovered in the running bill and paid to the ESI Corporation in contractor's code. The delay in payment of contribution payable under the Act may be recovered as an arrear of Land Revenue.
- (c) In case the contractor employs less than 20 employees, the list of employees' names, their father's name, identification proof, one passport photo shall be submitted to the Port Trust. The contribution of ESI amount, both Employers share of 4.75% and Employees contribution of 1.75% (recovered from Employees salary), totally 6.5% shall be paid by the Contractor in the Chennai Port Trust Code on or before 21st of the following month to which the salary relates or otherwise payment to the contractor will be withheld. If the Contractor fails to comply with the above instruction, then the Principal Employer (Chennai Port Trust) will make payment to the ESI Corporation. Such amount will be deducted from any amount due to the contractor. The delay in payment of contribution payable under the Act may be recovered as an arrear of Land Revenue.
- (d) As per the above Government Notification

- (i) All intending tenderer at the time of tender shall disclose all necessary documents as to whether they are covered under ESI Act or not.
- (ii) In case they are covered under ESI Act, they have to furnish the details of registration.
- (iii) In case the tenderer does not possess ESI Registration at the time of participation in the Tender, then they should obtain registration under ESI Regulations before award of the work by Chennai port Trust and submit the same within 30 days from the date of issue of work order. Any payment towards the work order will be made only after compliance of the ESI Regulation.
- (iv) The tenderer shall submit his first bill together with evidence of having obtained registration under ESI Regulations and only then the bill will be processed for payment. Subsequently, the tenderer should periodically submit to Chennai Port the Form 6 prescribed under ESI Regulations along with the proof for having remitted the dues under ESI Regulations in respect of the workers/labours employed for the work awarded by Chennai Port to facilitate making payment for the bills of the Contractor.
- (v) In case the tenderer are not covered under ESI Act, or exempted, they would furnish necessary documents along with an affidavit in original affirming before a first class Judicial Magistrate in a Non-Judicial Stamp Paper worth Rs.20.00 to that effect.
- (vi) In case they are not covered under ESI Act, they must additionally indemnify ChPT against all damages & accident occurring to his labour in a Non-Judicial Stamp Paper worth Rs.100/-

6. Security Deposit:

5% of the total contract value inclusive of taxes, if any, shall be deposited within 10 days from the date of receipt of the order in the form of Demand Draft/Banker's Cheque drawn on any Nationalized Bank payable at Chennai failing which, necessary interest @ Rs.18% P.A on the above said Security Deposit) amount will be levied for the delayed remittance from the due date of remittance to date of remittance of money. The S.D will be refunded after satisfactory completion of contract.

Note: The contractor shall commence the work after the payment of S.D only.

7. Liquidated Damages/Late Delivery charges

The contractor should rectify the fault within 7 days from the date receipt of break-down message from the Trust. In event of the contractor unable to rectify the fault within 7 days, 1/2 % of the total contract value per week (a week is defined as 7 days inclusive of holidays) on the quarterly contract value of the affected number of sets will be deducted from the subsequent advance bill up to a maximum of 10% of the quarterly contract.

8.Undertaking:

An undertaking shall be entered into by the Contractor towards the Comprehensive Annual Maintenance & Airtime Service charges.

CHIEF MECHANICAL ENGINEER
CHENNAI PORT TRUST.

CHENNAI PORT TRUST
GENERAL CONDITIONS

QUOTATION FOR AIR TIME SERVICE CONTRACT & ANNUAL MAINTENANCE CONTRACT FOR 8 Nos. RADIO TRUNKING SETS FOR THE USE OF TRAFFIC DEPARTMENT IN CHENNAI PORT TRUST.

1. Quotations shall be written in ink or typewritten.
2. The quotation will be opened in the CME's Conference Hall, 7th floor of Centenary Building, Chennai Port Trust, Chennai 600 001, at 3.00 P.M.on 08.09.2016 by an Officer of this Department in the presence of the Trust's Accounts Officer.
3. Telegraphic/Telex/Fax offers will be treated as DEFECTIVE, INVALID AND REJECTED. Only detailed completed offers received before the closing time and date stipulated will be taken as VALID. Quotations received after the due date and time will be left out of consideration.
4. The prices quoted shall be firm and should hold good, at least for 16 weeks from the date of opening of the quotation.
5. The prices quoted should show separately the cost of the subject contract Telephone Cabling Work as well as any other Taxes & Duties.
6. The Trust is not in a position to provide Forms C OR D. The Trust does not bind itself to accept claims for extra payments for items not included in the Quotation. Rates and total cost are to be furnished separately both in FIGURES and WORDS. All corrections should be properly attested.
7. A copy of VAT Certificate Service Tax Certificate should be furnished in the Quotation failing which offer will be considered as Invalid.
8. The rates shall be firm and not subject to fluctuations at any stage, till the completion of the contract.
9. Period of contract:

The contract is for a period of one year from 19.9.2016 to 18.9.2017

10. Price:

The price quoted should remain unchanged till the completion period of the contract.

11. Payment Terms:

a) FOR AIRTIME SERVICE CONTRACT(Item No.1&2)

Trust will pay in advance, the entire amount for the item No.1&2 as per schedule 'A1' to the contractor payable to the WPC wing, Ministry of Communication along with its statutory Levies. The payment will be made within 30 days from the date of production of bill in the Trust format. VAT is not applicable.

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Income tax @ 2% with applicable surcharge & education cess shall be levied U/S 194 © of Income Tax Act 1961. Similarly Tamil Nadu Value Added Tax under Section 13 of T.N.VAT Act 2006 shall also be levied. In case of exemption from the above levy necessary non-deduction certificate shall be produced by the Contractor from Income Tax/ Commercial Tax Office respectively.

12. Liquidated Damages/Late Delivery charges

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13. Undertaking:

An undertaking in the format enclosed shall be furnished immediately after placement of the order duly affixing a Special Adhesive Stamp to the value of Rs. 20/-.

14. The Contractor should indemnify the Trust against any liability for compensation due to injury to his own workmen or to other persons

inside Harbour Area while executing the work and for any damage to the property and should certify to the Police and Chief Mechanical Engineer for serious accidents.

15. The Contractor should comply with all labour enactments of the State and Central Government and safety precautions, wherever applicable and hold the Board blameless for any infringements and consequences thereof.
16. Neither any one of the proprietors/partners or employees of the contracting firm should have held any Class I post under the Board prior to retirement and joined the firm within two years of retirement without obtaining permission of the Board/Chairman for the same. Such contract is liable for termination for violation of this condition.
17. Entry to the Harbour for individuals or vehicles is regulated by issue of passes by the Commandant, CISF.
18. The Chief Mechanical Engineer reserves the right to award any portion of the work or to drop the work altogether at his discretion without assigning any reasons.

CHIEF MECHANICAL ENGINEER
CHENNAI PORT TRUST