



Office of Rep. Elizabeth Esty, CT-5

US Service Academy Nomination Packet

Dear Applicant:

The following information is meant to assist you in applying for Congresswoman Elizabeth Esty's nomination for one of the U.S. Service Academies. Please be aware that the timely submission, completeness, accuracy, and appearance of your application are important aspects of the selection process. The nominating process begins with you completing and submitting the accompanying application packet. Please review the information and guidelines below, and retain a copy of all documents that you submit to Congresswoman Esty's office.

ELIGIBILITY

Nominees must adhere to the following eligibility requirements:

- Nominees **MUST BE** United States Citizens.
- Applicants **MUST BE PERMANENT** residents of Connecticut **AND** the 5th Congressional District. *By law, Congresswoman Esty can only provide nominations to those who reside in her district. If you live in Waterbury or Torrington, please confirm with your Registrar of Voters that you reside in the 5th Congressional District.*
- Candidates for admission to the **Military Academy, Naval Academy, and Air Force Academy** must be at least 17 years old, but not have passed their 23rd birthday by July 1 of the year of admission.
- Candidates for admission to the **Merchant Marine Academy** must be at least 17 years old, but not have passed their 25th birthday by July 1 of the year of admission.
- Candidates must be unmarried.
- Candidates must have no legal obligations to support any dependents.
- There will be physical aptitude and medical testing requirements to qualify.
- The majority of students accepted to the academies are in the top 20% of their class, with higher than average standardized test scores in Math and English.

Please note: The **Coast Guard Academy** has an entirely different admissions process that does not require a congressional nomination. Since they do not accept them, Rep. Esty is not able to provide a nomination to this academy.



US SERVICE ACADEMY NOMINATION PACKET

ADMISSION TO THE SERVICE ACADEMIES

Admission to the academies is a two-tiered process. You must first receive a nomination from your Congresswoman or Senator, and then your application will be reviewed by the academy for final appointment/admission. To be eligible for a congressional nomination and an appointment to a U.S. service academy, you **MUST** follow two procedures at the same time:

1) Consideration for a Congressional Nomination (Congressional Office)

When your completed nomination application (included in this packet) is received, a file will be opened and maintained in your name in Congresswoman Esty's District Office. All documents should be submitted to Congresswoman Esty's office as **ONE COMPLETE PACKAGE** whenever possible. However, you may add letters of recommendation, transcript, or SAT scores any time **BEFORE October 16, 2015**. You may contact Congresswoman Esty's office at (860) 223-8412.

2) Consideration for an Academy Appointment (Academy Admissions Office)

When each academy receives your completed pre-candidate questionnaire (which YOU MUST request from each academy), a file will be opened and maintained in your name in the admissions office. You may add information to your file at an academy, as instructed by the academy. *Be aware of their deadlines and keep in touch with academies to ensure your application is complete!*

METHOD OF NOMINATION

To get a copy of an application for congressional nomination, please visit Congresswoman Esty's website at www.Esty.House.gov or contact her District Office in New Britain at (860) 223-8412. ***This application process is for nominations. You must also complete separate applications for each of the academies.*** Congresswoman Esty accepts nominations to the following service academies. The service academies may be contacted earlier in the calendar year to request candidate information sent directly to your home. ****The U.S. Coast Guard Academy in New London does not require a congressional nomination.***

U.S. Air Force Academy

Air Force Academy Admissions Office
HQ USAFA/RRS, 2304 Cadet Drive, Suite 200
USAF Academy, CO 80840-5025
<http://www.usafa.af.mil>

U.S. Military Academy at West Point

West Point Director of Admissions
600 Thayer Road
West Point, NY 10996-9902
<http://www.usma.edu/>

United States Naval Academy

Naval Academy Candidate Guidance Office
117 Decatur Road
Annapolis, MD 21402-5018
<http://www.usna.edu>

United States Merchant Marine Academy

Merchant Marine Academy Admissions Office
Kings Point, NY 11024-9997
<http://www.usmma.edu/>



US SERVICE ACADEMY NOMINATION PACKET

METHOD OF NOMINATION (continued)

Congresswoman Esty uses a competitive nomination process. Using this method, the Member of Congress submits to the academy an unranked list of nominees for each vacancy. The academy then reviews the list and selects the most qualified candidates.

Due to the competitive nature of this selection process, it is strongly recommended that each candidate apply to both U.S. Senators and their U.S. Representative. Applicants may also wish to consider applying to the Vice President for nomination. Please refer to the academy catalog or an admissions representative for further information.

An applicant who has a parent who is an active or retired military person, a disabled or deceased veteran, a POW/MIA, or a Medal of Honor recipient, may wish to contact the academy to learn of additional means of receiving a service-connected or Presidential nomination.

REQUIRED DOCUMENTS

An application file is considered complete in Congresswoman Esty's office when it contains the following items:

- 1) Completed application form.** Applications must be typed or neatly written. For your convenience the application is available online at www.Esty.House.gov. ***Please attach a recent wallet-size photograph of yourself to the application.***
- 2) Written Component:** Please attach a brief answer to the Short Answer and Essay questions found on page 9 of this application.
- 3) Official Academic Transcript.** Please provide a copy of your official academic transcript(s) (high school and/or college). All transcripts must be originals bearing your school's official seal. Transcripts must come from the high school guidance counselor. College students are required to submit both high school and college transcripts.
- 4) SAT and/or ACT scores.** Please submit all available standardized test scores. Applicants may choose to notify the SAT/ACT testing centers to request that scores be sent directly to Congresswoman Esty's office using the codes #3466 (SAT) and #7313 (ACT). Due to costs associated with requests for original copies, guidance counselors may submit these scores with the candidate's official transcript in a sealed envelope. PLEASE NOTE: Candidates who receive appointments to the academies are usually in at least the top 20% of their class, with higher than average test scores in Math and English. We recommend that you check the websites of each academy for up to date detailed information on average test scores.



US SERVICE ACADEMY NOMINATION PACKET

REQUIRED DOCUMENTS (continued)

- 5) Letters of Recommendation.** Please obtain recommendations from three people, including two from academic sources. The third recommendation may come from an academic source or a non-academic source such as a coach, employer, clergy, neighbor or other non-family member who can accurately comment on your character, abilities and potential. Please use the recommendation forms provided in this packet.

All letters of recommendation must be returned in a sealed envelope with their signature across the seal. All three letters must be submitted with your application by **5:00 PM on October 16, 2015**. On the application form, please provide the names and contact information of those whom you expect to write your recommendations.

Letters of recommendation will not be accepted after the deadline. It is your responsibility to ensure that the individuals you have chosen have submitted their recommendation on time.

- 6) Pre-Candidate Questionnaire.** Please obtain a Pre-Candidate Questionnaire from each academy you are applying to. This initiates your file at the academy and permits the academy to begin evaluating your candidacy. In turn, the academy will keep Congresswoman Esty advised of your status. This is not sent to our office.

PROCEDURES

- 1) All required documents **MUST** be submitted to Congresswoman Esty's office **NO LATER THAN 5:00 PM on October 16, 2015**, in order to be considered for nomination. Please send all documents to:

Office of Congresswoman Elizabeth Esty
Attn: Sherri Vogt
114 W Main Street, Suite 206
New Britain, CT 06051

This deadline will not be extended. **If all materials are not submitted by the deadline, your file will be closed as incomplete and you will not be considered for nomination.** ***SAT and ACT scores from any November testing dates are the only materials that may be accepted after the deadline.

- 2) Please be sure to submit all documents to our office as **ONE COMPLETE PACKAGE**.
- 3) You will be asked to appear for a personal interview (see Selection Process).
- 4) If, after applying for the nomination, you decide you are no longer interested in an appointment, please notify Congresswoman Esty's office.



US SERVICE ACADEMY NOMINATION PACKET

SELECTION PROCESS

Following the receipt of your completed application on or before the stated deadline, Congresswoman Esty's office will notify you of a personal interview with her Academy Nomination Panel. Nominations will be based on the recommendations of this advisory panel, who will interview and evaluate candidates. **Interviews will be conducted in November 2015.**

After nominations have been submitted to the academies, the admissions office of each academy will offer the actual appointments to successful nominees. The announcement of appointments can begin as early as January and will continue for several months until the ranks of the next entering classes are full.

A congressional nomination does not guarantee admission to one of the service academies. The academies' respective admissions boards ultimately decide who is admitted. The four service academies that require congressional nomination include the U.S. Naval Academy (USNA), the U.S. Military Academy at West Point (USMA), the U.S. Air Force Academy (USAFA), and the U.S. Merchant Marine Academy (USMMA). **The U.S. Coast Guard Academy does not require nomination.**

Because the nomination process is extremely competitive, be sure to apply to all nominating sources available to you. Also, you should indicate your alternative academy choices in case you do not receive a nomination to your first academy choice. Give yourself the benefit of every opportunity. Please read this application packet thoroughly and follow instructions carefully. If you have any questions or concerns, please don't hesitate to call Congresswoman Esty's District Office in New Britain at (860) 223-8412.



APPLICATION FOR SERVICE ACADEMY NOMINATION

APPLICATION FOR SERVICE ACADEMY NOMINATION

Personal Information:

Please type or print neatly in black or blue ink

Full Name:

Last

First

Middle Initial

SSN

Birth Date (MM/DD/YYYY)

Cell Phone:

Email:

Are you a U.S. Citizen? ☐ Yes ☐ No | Are you married? ☐ Yes ☐ No | Do you have dependents? ☐ Yes ☐ No

Permanent Address:

Address:

Street Address

Apartment/Unit #

City

State

Zip Code

Country

Mother's Name:

Father's Name:

Home Phone:

Alternate Phone:

Non-Permanent Address:

☐ Same as above

Address:

Street Address

Apartment/Unit #

City

State

Zip Code

Country

Academy Choice:

In order of preference (1, 2, 3, 4)

Air Force: _____ West Point: _____ Naval: _____ Merchant Marine: _____

Also seeking a nomination from: ☐ Senator Blumenthal

☐ Senator Murphy

**APPLICATION FOR SERVICE ACADEMY NOMINATION****Academic Information:**High School/College: _____
*Institution Name*_____
*Street Address*_____
City *State* *Zip Code* *Country*

School Phone: _____ Date of Graduation: _____

Class Rank: _____ of _____ Guidance Counselor: _____

SAT Math: _____ Verbal: _____ Date Taken: _____

Math: _____ Verbal: _____ Date Taken: _____

ACT Subject: _____ Score: _____ Date Taken: _____

Subject: _____ Score: _____ Date Taken: _____

AP Subject: _____ Score: _____ Date Taken: _____

Subject: _____ Score: _____ Date Taken: _____

Subject: _____ Score: _____ Date Taken: _____

Subject: _____ Score: _____ Date Taken: _____

Subject: _____ Score: _____ Date Taken: _____

Extracurricular Activities:

Please list extracurricular, athletic, and community activities in which you participated during high school (and college). From top to bottom, please list the groups in order of their importance to you. Include any positions held or awards received.

Activity **Years Involved** **Hours Per Week** **Offices Held, Awards Received**



APPLICATION FOR SERVICE ACADEMY NOMINATION

Extracurricular Activities (continued):

List any awards, honors, or special activities:

Work Experience:

List any family members who served in the military:

List any family members who are academy graduates:



APPLICATION FOR SERVICE ACADEMY NOMINATION

In the nomination process, we hope to learn about each candidate as a whole. SAT scores, transcripts and activities tell us only so much information about you as a person.

The following short answer and essay questions will help us better understand you and your motivation for attending a United States service academy. Please remember that there are no right or wrong answers.

*Please type your response to the following short answer and essay questions on separate pieces of paper. **Please make sure that your name is one the top, right hand corner of each page.***

Short Answer Question: On the previous page, you were asked to list your activities by order of importance to you. Please tell us why you consider your top activity to be most important. What have you learned from participating in that group, club, team, or activity? What have you added to the group? How will having participated in this activity affect you in the future?

Essay Question: Please write about your desire to attend a United States service academy. Perhaps you may wish to describe the event(s) that made you interested in attending a service academy. Furthermore, you may want to write about a family member or friend who was influential in your decision-making. Please be clear in describing why attending a U.S. service academy is right for you.

Signature: _____

Date: _____

By signing this form, I swear that the material contained therein is truthful and accurate and the written material is my own.

PLEASE RETURN THE APPLICATION NO LATER THAN **October 16, 2015** TO:

Office of Congresswoman Elizabeth Esty
Attn: Sherri Vogt
114 W Main Street, Suite 206
New Britain, CT 06051
(860) 223-8412



LETTER OF RECOMMENDATION SUPPLEMENT

Enclosed with this application, please find three identical forms for you to submit to those people who will be writing your letters of recommendation. **These recommendations should be returned to you in a sealed envelope with their signature across the flap so that you may submit them with the rest of your materials before the October 16, 2015 deadline.**

Include all three letters of recommendation *with your application*. Please notify these individuals of your October 16, 2015 deadline, and ask that they return the recommendation to you with enough time to meet that deadline.

Please provide the names of those people who are writing letters or recommendation for your candidacy.

1. _____
Name

Title *Relation To You* *Years Known*

2. _____
Name

Title *Relation To You* *Years Known*

3. _____
Name

Title *Relation To You* *Years Known*



LETTER OF RECOMMENDATION FOR SERVICE ACADEMY NOMINATION

Dear Sir/Madam:

Thank you for agreeing to recommend this candidate in his or her application for a congressional nomination to a U.S. service academy. I appreciate your candid evaluation of this student's scholarship and character. For your convenience and privacy, I would ask that you return your recommendation to the applicant in an envelope with your signature across the seal. Please keep in mind that student must submit all materials including letters of recommendation to Rep. Esty's office on **October 16, 2015.**

ELIZABETH ESTY
Member of Congress

Candidate's Name _____
Last First Middle

Your Name _____

Your Address _____
Street Address

City State Zip Code

Position/Title _____

What is your relationship to the candidate?

How long have you known the candidate?

If you are a teacher, in which classes have you instructed this student?

What grades did he or she receive?

**LETTER OF RECOMMENDATION FOR SERVICE ACADEMY NOMINATION**

Directions: For each of the characteristics listed, please evaluate the candidate as compared to other students whom you know or those within his or her class or age group. Please continue these evaluations in depth with a letter in which you describe the candidate as you know him or her. (If you have prepared a recommendation for this student for another college, you may submit a photocopy of such a letter.) Please include or highlight any areas of this student's candidacy which you believe deserve special consideration. Thank you for your time and assistance.

Please check the appropriate boxes.

(If you have no basis for judgment on one or more of these characteristics, do not check any box.)

Characteristic	Poor	Satisfactory	Good	Very Good	Excellent	Top 1-3% of Class
Scholarship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Challenges Self	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respected by Peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respected by Faculty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accepts Criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actively Participates In Extracurricular Activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature: _____

Date: _____

Please include this form with your letter of recommendation to the applicant in a sealed envelope. Should you have any questions or concerns, or would like to further comment on this applicant, please contact Sherri Vogt at:

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Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Challenges Self	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respected by Peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respected by Faculty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accepts Criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Challenges Self	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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