

# Order Form

## E-Mail Form

### ORDERING INFORMATION

- Order by 3 p.m. and enjoy next-business-day delivery, to most areas.
- Phone order hours are 8 a.m. to 5 p.m. Monday through Friday.
- Please complete all information on the Order Form below and submit by:  
**Phone:** 1-800-788-9968 **E-mail:** costcobdorders@costco.com
- Or, to order immediately, visit **Costco.com**.

**RESALE:** If products are being purchased for resale, you must have previously provided Costco with a copy of your resale permit. Signature authorization upon delivery will be required for all resale purchases.

**TOBACCO:** For cigarette and tobacco purchases, a copy of your Cigarette and Tobacco Retailers License also must be on file. A Costco Tobacco Certification Form must be completed and faxed to 1-877-292-8798 before tobacco products can be ordered. Tobacco items can only be purchased for resale and delivered to a business. You must be 18 years of age or older to purchase tobacco products.

**TAX:** Sales tax will be charged on all applicable items included on a delivery order, based on the tax rate of your delivery zip code.

**DELIVERY SURCHARGE:** Orders totaling less than \$250, before tax, will be charged a \$25 delivery surcharge.



Order Date:

Delivery Date:

MEMBERSHIP #	PHONE #	FAX # (Your order will be confirmed by Fax to this number.)
CUSTOMER # (IF KNOWN)	BUSINESS NAME	
CONTACT NAME	E-MAIL ADDRESS please include domain name.	
DELIVERY ADDRESS	CITY	ZIP + 4
BILLING ADDRESS (If different than delivery address.)	CITY	ZIP + 4

### SPECIAL DELIVERY INSTRUCTIONS:

PLEASE NOTE: We cannot accommodate specific delivery times. A minimum of a five-hour delivery window is required.

### PAYMENT METHOD (CHECK ONE)

<input type="radio"/> Check Payable to Costco Business Delivery	<input type="radio"/> Costco Credit Card Enter last 6 digits	<input type="radio"/> VISA Enter last 4 digits	Resale Order? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Partial Resale
<input type="text" value="XXXXXXXXXXXX-"/>		<input type="text" value=""/> - <input type="text" value=""/>	<input checked="" type="checkbox"/> AUTHORIZED SIGNATURE
CREDIT CARD NUMBER		EXPIRATION DATE	

# of Pages Faxed: \_\_\_\_\_ New delivery customer? ☐ Yes ☐ No Addition to existing order? ☐ Yes ☐ No

FOLLOWING THIS PAGE IS MY COMPLETED (Check one if applicable): ☐ Tobacco Order Form ☐ Case Meat Sales Order Form

### ADDITIONAL ITEMS FOR MY ORDER INCLUDE:

CHECK IF RESALE	ITEM #	QTY	DESCRIPTION
<input type="checkbox"/>	1		
<input type="checkbox"/>	2		
<input type="checkbox"/>	3		
<input type="checkbox"/>	4		
<input type="checkbox"/>	5		
<input type="checkbox"/>	6		
<input type="checkbox"/>	7		
<input type="checkbox"/>	8		
<input type="checkbox"/>	9		
<input type="checkbox"/>	10		
<input type="checkbox"/>	11		
<input type="checkbox"/>	12		
<input type="checkbox"/>	13		
<input type="checkbox"/>	14		
<input type="checkbox"/>	15		

Product availability and prices are subject to change without notice. For current products, delivery restrictions and pricing, please visit Costco.com, or call a Member Service Representative at 1-800-788-9968.

CHECK IF CONTINUED ON ANOTHER PAGE ☐

Thank you for your order!

# ORDER FORM

Check If Resale	Item #	Quantity	Description
	16		
	17		
	18		
	19		
	20		
	21		
	22		
	23		
	24		
	25		
	26		
	27		
	28		
	29		
	30		
	31		
	32		
	33		
	34		
	35		
	36		
	37		
	38		
	39		
	40		
	41		
	42		
	43		
	44		
	45		
	46		
	47		
	48		
	49		
	50		
	51		
	52		
	53		
	54		
	55		